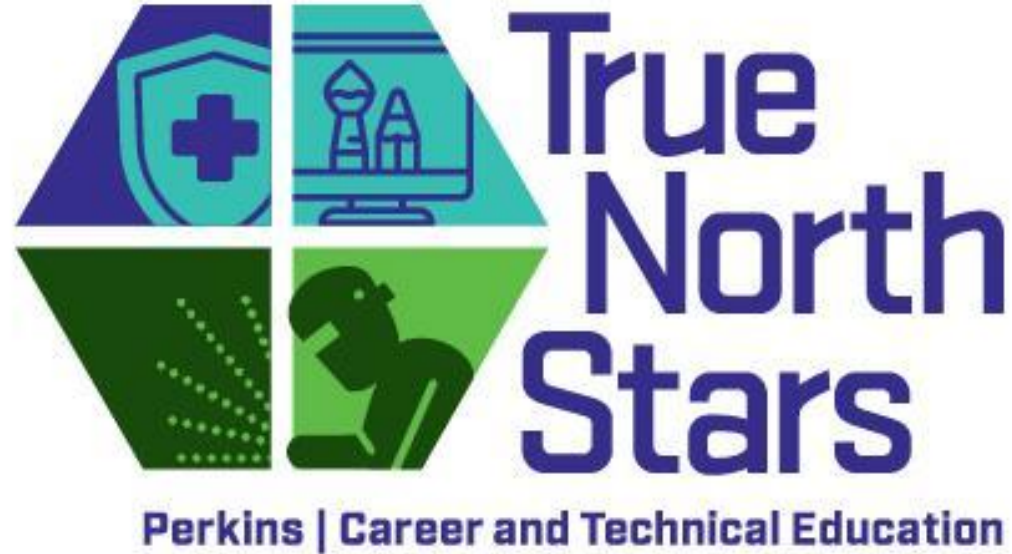


Welcome

True North Stars



- Chris Vito: Post-Secondary
 - Christopher.vito@minnesotanorth.edu
- Shannon Malovrh: Secondary
 - shannon.malovrh@rrps.org
- Jane Shade: Post-Secondary and Secondary
 - jane.shade@minnesotanorth.edu

Merger Historical Background

East Range

12 high schools
4 campuses

Hibbing

2 high schools
1 campus

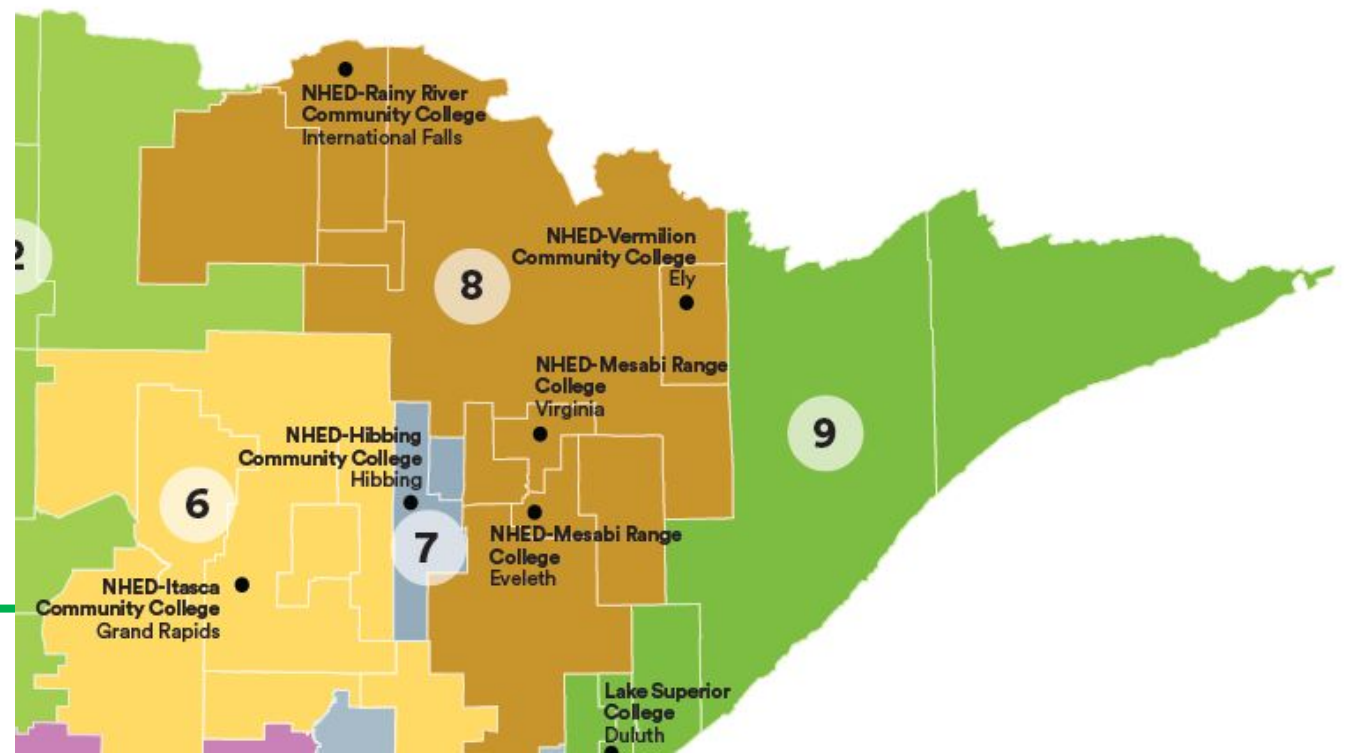
Itasca

8 high schools
1 campus

Map reflects Northeastern MN prior to 2019

PERKINS CONSORTIA

The map depicts the 26 consortia in Minnesota. Each consortium is composed of school districts and Minnesota State community and technical colleges.



Welcome

True North Stars



Mission: Connecting business and education with learners to prepare them for a productive future through educational and career opportunities.

True North Stars history:

- State measured metrics
- 3 year process
- Simultaneous Minnesota North College Merger
- last year was inaugural year of Perkins board



**Minnesota
North College**

Largest Geographic Consortium in the state

- 22 high schools
- 5 colleges
- 10 programs of study (2 emerging programs)
- 70 CTE teachers
- 2,084 CTE students in 2020
- ENDLESS OPPORTUNITIES

True North
Stars

Who do we
serve?

22 High Schools

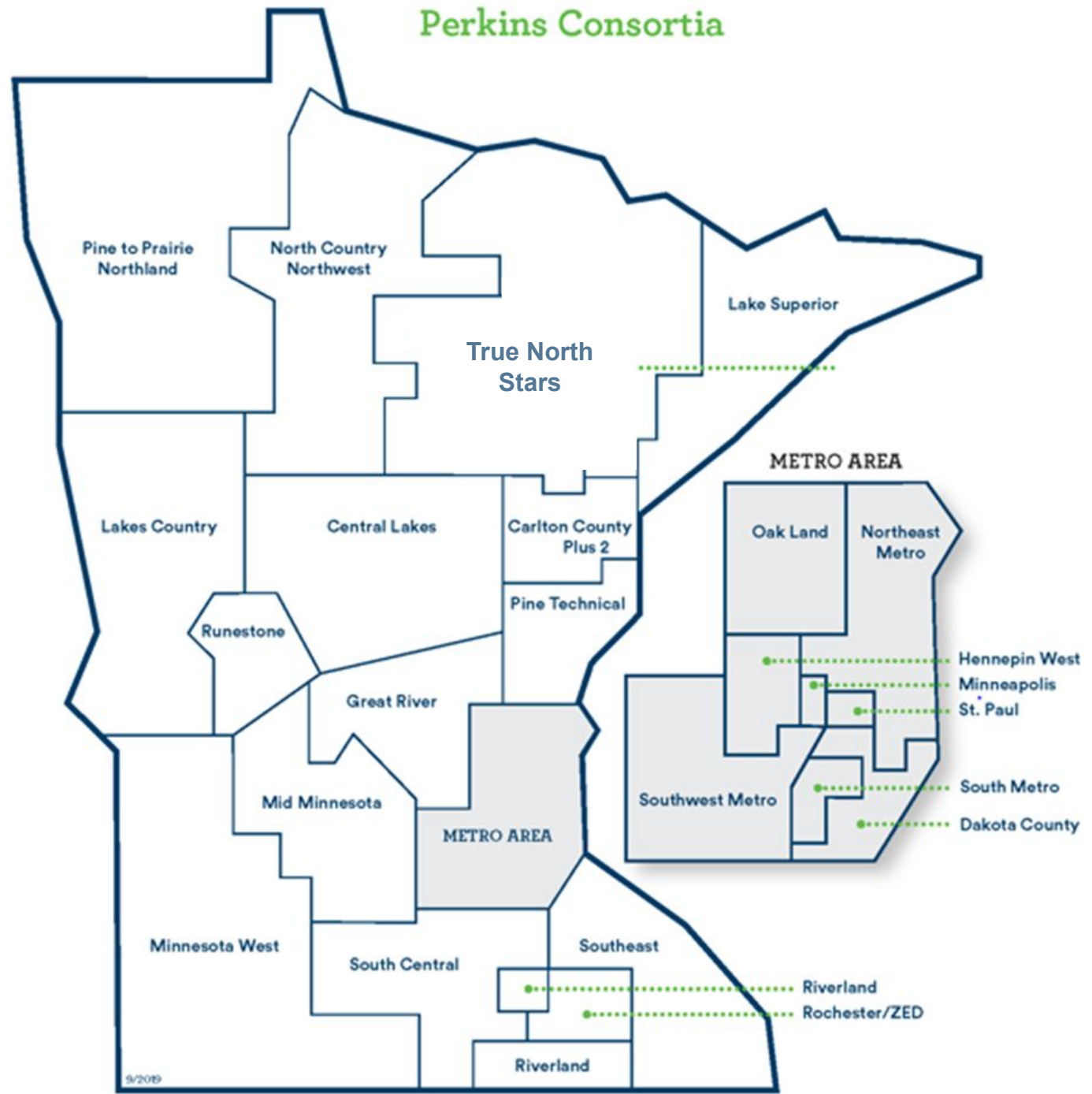
Chisholm
Deer River
Ely
Floodwood
Grand Rapids-Bigfork
Greenway
Hibbing
Hill City
International Falls
Littlefork-Big Falls
Mesabi East
Mountain Iron-Buhl
Nashwauk-Keewatin
Nett Lake
Northland Remer
Rock Ridge- Eveleth/Gilbert
Rock Ridge- Virginia
St. Louis County- Northeast Range
St. Louis County- Cherry
St. Louis County- Northwoods
St. Louis County- Southridge

5 Colleges/6 campuses

- Hibbing Community College
- Itasca Community College
- Mesabi Range College-Eveleth
- Mesabi Range College- Virginia
- Rainy River Community College
- Vermilion Community College

True North Stars

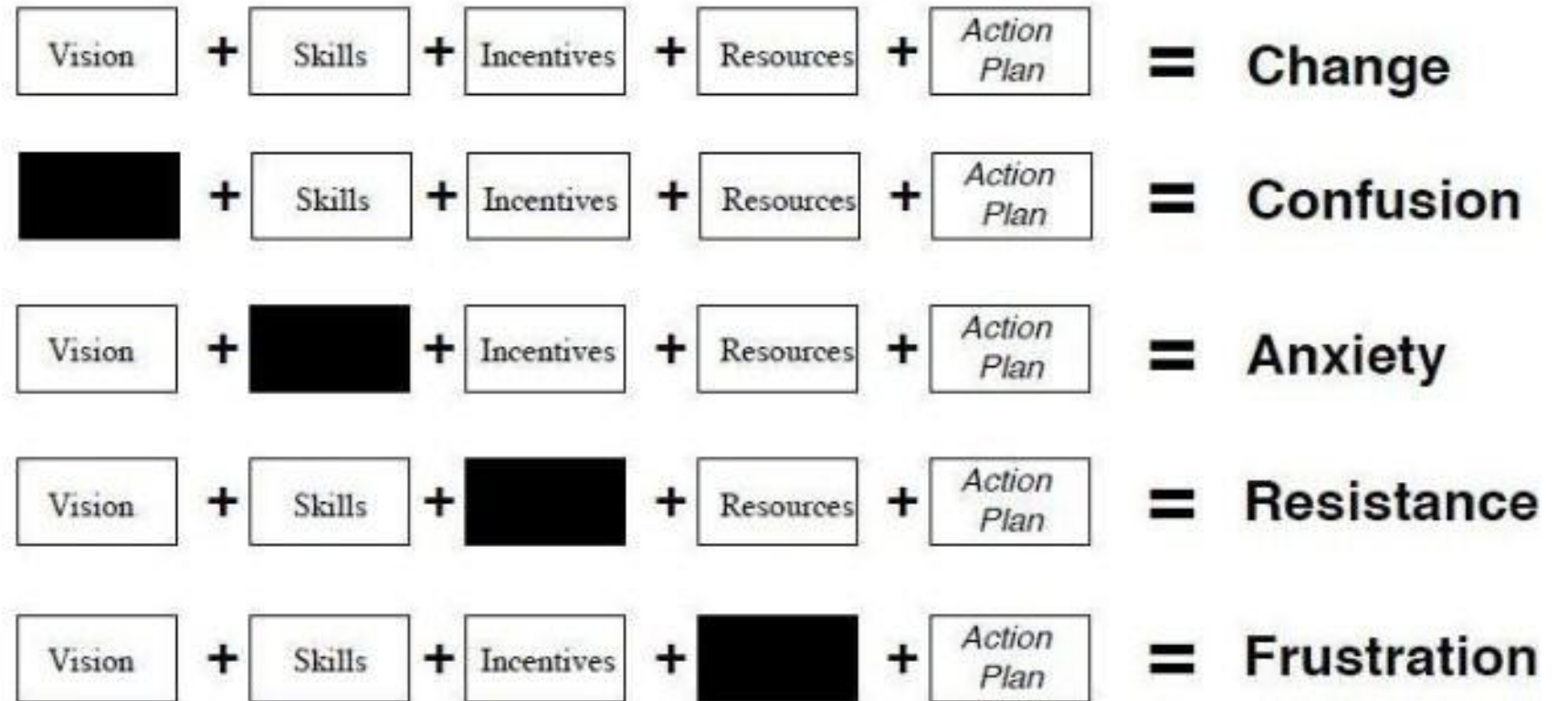
Largest Geographic Consortium



Merger Process

- Coordinators Collaborating
- Engaging Stakeholders
- Board Development

Framework for Change



True North Stars Board

Business/Industry Members	Post Secondary	Secondary Admin	Secondary Educators	Regional Career Partners	At Large Community Member
Manufacturing Pathway: L and M Radiator Kelly Hertling 3-year term	Dean of Career and Technical Programs Jessalyn Sabin <u>VICE CHAIR</u> 3-year term	International Falls Principal Tim Everson 3-year term	Manufacturing Ryan Lindsay Northeast Range School <u>FINANCE COMMITTEE</u> 2-year term	NEMOJT/JET Executive Director Marie Domiano <u>DEED DATA/CLNA COMMITTEE</u> 3-year term	Community Member, Part-Time Nursing Instructor Mesabi, and retired Healthcare Secondary Teacher Margaret Ratai <u>TREASURER</u> <u>FINANCE COMMITTEE</u> 2-year term
Health Care Pathway: Essentia Terri Nystrom <u>BOARD CHAIR</u> <u>FINANCE COMMITTEE</u> 3-year term	Wilderness & Park Management / Emergency Medical Services Program Alyssa Richards Vermilion Campus 1-year term	Mt. Iron/Buhl Principal Adam Nelson 2-year term	Culinary Jade Andrie Rock Ridge School 3-year term	AEOA Adult Education Terri Ferris 1-year term	Itasca Economic Development Corporation. Business Consultant Nichole Arbour 1-year term
Business/Accounting Pathway: Vacant. Looking to fill 2-year term	Diesel Program Forrest Brownlee Hibbing Campus 1-year term	Itasca Area School Collaborative(IA SC) Director IA SC Jackie Skelly 1-year term	Business/Hospitality/Communication Technology Missy Bildeaux Grand Rapids High School 1-year term	Laurentian Chamber of Commerce President Teresa Applewick 2-year term	
Automotive Pathway: Detroit Reman Richard Puhek <u>FINANCE COMMITTEE</u> 2-year term		Chisholm Superintendent Mark Morrison 2-year term		ALI/Empower Angella Heikkila <u>FINANCE COMMITTEE</u> 2-year term	
Engineering/Mining Pathway: United States Steel Karie Sailstad <u>DEED DATA/CLNA COMMITTEE</u> 3-year term		Hill City Superintendent Adam Johnson 3-year term			
Construction Pathway: Boldt Industry Joshua Kostiuk <u>FINANCE COMMITTEE</u> 1-year term					
Natural Resources Pathway: DNR Clarissa Spicer 1-year term					
Hospitality/Tourism Pathway: Vacant. Looking to fill 2-year term					

Working Groups

1. DEED Data Group

- a. Support Comprehensive Local Needs Assessment (CLNA), every 2 years
- b. Review DEED data of current and upcoming career needs
- c. Review survey data from local Perkins Partners
- d. Meet in December/January 2x
- e. Determine Programs of Study/top 10 careers

1. Finance Team

- b. Assists coordinators in local budget decisions
- c. Reviews educator requests for reallocation and regular grant funds
- d. Recommends final budgets to board for vote
- e. Meets January 2x, and March 2x

True North Stars Board Standard Operating Procedures



Standardize Operating Procedures True North Stars Board

BOARD STRUCTURE

- **Business and Industry:** various career fields.....7-8 representatives
- **Post-secondary admin and faculty:**3 representatives
- **Secondary Educational Administrators:**5 representatives
- **Secondary CTE Licensed Educators:**3 representatives
- **Regional Career Partners NEMOJT, DEED, ALI, Chamber Career Pathways, etc.....** 4 representatives
- **At Large Community Members:** parent, student, retired educator, etc.....1-2 representatives
- **TOTAL:** 23-25

Leadership positions: chair, vice-chair, treasurer, secretary(coordinator)

BOARD COMMITMENT

- Commitment to Career and Technical Education (CTE)
- Assist in the development of the organization's annual budget and ensuring that proper financial controls are in place

True North Stars Board Timeline

FY24 Goals

1. State Monitoring visit
2. Combined Local Needs Assessment (CLNA) Complete every 2 years
3. Work-based learning cohort
4. Standardized Board Procedures
5. New programming and career exploration



Budgeting Process

10 Step Annual Budget Checklist



A budget is a planning tool that reflects an organization's programs, mission, and strategic plan. Typically the budgeting process should begin at least three months before the end of the fiscal year to ensure that the budget is approved by the board of directors before the start of the new year.

1. Determine timeline

- Set target date for board approval
- Allow time for each step and for review and discussion
- Approve before beginning of fiscal year

2. Agree on goals

- Prioritize program delivery goals
- Set organizational financial goals
- Clarify annual goals from strategic plan

3. Understand current financial status

- Review current year income and expense compared to budget
- Forecast to the end of the year
- Analyze and understand any variances

4. Agree on budget approach

- Assign roles and responsibilities
- Agree on authority to make decisions
- Agree on how much uncertainty can be included (how many unknowns)

5. Develop draft expense budget

- Determine costs (expenses) to reach program goals
- Determine costs to reach organizational and strategic goals

6. Develop draft income budget

- Project income based on current fundraising and revenue activities
- Project new income based on new activities

7. Review draft budget

- Verify that the draft meets program and organizational goals
- Review and discuss all assumptions
- Make adjustments, based on goals and capacity, to match income and expenses
- Review final draft for all goals and objectives

8. Approve budget

- Present to any committees as needed
- Present to the board for approval

9. Document budget decisions

- Create a consolidated budget spreadsheet and file
- Write down all assumptions

10. Implement budget

- Assign management responsibilities
- Incorporate into accounting system
- Monitor and respond to changes as needed

FY24 Funding Requests



True North Stars Perkins FY24 Secondary Request

The Carl D. Perkins Grant is a federal flow through grant to support Career and Technical Education (CTE) programs.

Teachers must have a current CTE license, or have a current Out of Field Permission (OFP), and have a CTE Approved Program on file with the Minnesota Department of Education.

Counselors may apply if it supports the CTE plan for the district. (Career exploration)

Four areas are identified for FY24 requests 1) Professional Development 2) Equipment 3) Career Exploration 4) Development of New Program of Study

Requests are due March 3rd

Finance Team Request Review Matrix



Perkins True North Stars FY24 Finance Committee Request Review Matrix

The Perkins Board finance committee will use this document to review all requests. **Educators don't need to complete.** Please use as a guide to ensure these items are addressed in the submission of the request. Finance committee will use to review all requests.

Instructor: _____ School: _____

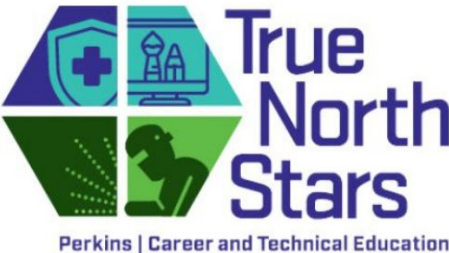
Program Area(s): _____

Request information				General Requirements	Scope	Quality	Size	Approval Recommendations		
# request	Type of request: Equipment, Professional Development, Career Exploration(ex: Student Org, College visits, Field trips	Item Request	amount	This requests supports students and the advancement of CTE	This requests aligns with industry standards and leads to high wage, high skill, and in demand careers	This requests shows strong evidence to support bold, innovation, continuous improvement and business and industry connections.	Number of students benefiting from request	Total Score for each request	Recommend Yes? No?	Budget recommendation amount (full, partial or none)
Example:	professional development	attend workforce summit in St. Paul	\$450	2	3	3	na	8	yes	full
Example:	professional development	Lean Six Sigma Conference, Brazil	\$2,588	1	2	1	na	4	no	none
1										
2										
3										
4										
5										

Key		
3	Strongly evident	clearly meets all criteria, multiple supporting examples given for each criterion, strong rationale provided
2	Evident	meets most criteria, a supporting example given for most criteria, compelling rationale provided
1	Weakly Evident	meets some criteria, a supporting example given for a criterion, rationale somewhat related to request
0	Not evident	does not meet criteria above

Fiscal Timeline and Due Dates

FY 24 TRUE NORTH STARS PERKINS TIMELINE

	FALL 2023	DEC. 2023/ JAN. 2024	MARCH & APRIL 2024	MAY/JUNE 2024
FISCAL DUE DATES	<ul style="list-style-type: none"> Aug- Faculty notified approved budget Sept-Oct. Work on equipment purchases must be purchased using a Purchase Order. <i>** P- Card only used with coordinator's approval</i> All expense reports must be submitted to the business office within 1 week of career exploration or PD 	<ul style="list-style-type: none"> 12/31/2023--all equipment purchased (must be received 6/30/24) 12/31/23--Invoice Due for any <u>year-to-date</u> Career Exploration, Travel, events, Professional Development, Mini Grants, etc. <i>**If we do not receive your bill for anything that has occurred prior to 12/31/23 the program will not be eligible for reallocation consideration</i> 	<ul style="list-style-type: none"> 3/31/24--Order any reallocation equipment and invoice ASAP 4/15/24--Invoices Due for reallocation equipment. Also, send invoices for any other FY24 grant purchases and any Career Exploration, Travel, Professional Development, or Mini-Grants, that have occurred 1/1/24- 4/15/24 <i>**Programs will be responsible for any expenditures not billed by 4/15. All funds that haven't been billed will be redistributed at this time. The only exceptions are Perkins Coordinator <u>pre-approved</u> May or June expenditures</i> 	<ul style="list-style-type: none"> 6/1/2024- Due to federal grant processing timeline no p-cards used after this date Due Date- ASAP for <u>pre-approved</u> May/June expenditures occur. Invoice immediately following <i>**Only bills that have been pre approved for May and June will be considered for reimbursement</i> 6/30/24 --Final invoice due for any professional development that occurred end of June. 6/30/24--All equipment received OR it will need to be paid by individual program budgets
PERKINS IMPORTANT DATES	<ul style="list-style-type: none"> Launch CTE Mini-Grant 10/1 Annual Performance Report coordinators submit to State 10/10 Perkins 101 Overview Zoom (new faculty & admin) 11/15 or 11/16 Perkins Grant Update Zoom meeting Coordinators will meet with all programs to learn needs and provide Perkins updates 	<ul style="list-style-type: none"> Dec/Jan. Comprehensive local needs assessment (CLNA). Determines the 10 Programs of Study where funds can be allocated Winter. 5-year State monitoring/audit coordinators manage Jan. reallocation request available for mid-year funds (optional Zoom meetings TBD) TBD- <u>FY25 budgeting</u> request depends on state notification (optional Zoom meetings TBD) 	<ul style="list-style-type: none"> 5/1 Coordinators submit to state FY25 grant narrative and budget 	

Combined Calendar

2023-2024 Northeastern Minnesota Career and Technical Education Events



Calendar maintained by True North Stars Federal Perkins Grant

Dates are subject to change as the year evolves.

Check back frequently as this calendar will be updated and events added throughout the year.
If you have updated information or events to add to this calendar please contact jane.shade@minnesotanorth.edu

To access the calendar online for most updated information: <https://bit.ly/NEMN-CTE-calendar>



	Date	Event Name and hyperlink for more information	Location	Career Area	grade
September 2023	9/15/2023	Future Forest Steward Event	Itasca Fairgrounds	Natural Resources/Transportation	9-12
October 2023	10/6/2023	STEM Career Day (day time for school, evening open house for public)	Hibbing Memorial Building	STEM	6
	10/17/2023	Law Enforcement Career Day-- Rock Ridge Only	Rock Ridge	Law Enforcement	9-12
	10/19/2023	Minnesota North College Preview Day 10:00am-1:00pm--need to RSVP	Minnesota North College-Vermilion	ALL Programs	9-12
	10/24/2023	Minnesota North College Preview Day 10:00am-1:00pm--need to RSVP	Minnesota North College-Rainy	ALL Programs	9-12
	10/26/23-10/27/23	Manufacturing Tours across at NE MN, partnering with AMFA	Across the region	Manufacturing	9-12
	10/26/23-10/27/23	Regional Robotics Competition	Northeast Range School	STEM	9-12
	10/27/2023	Program Fair Bois Forte Tribal Government Center	Nett Lake Government Center	ALL Programs	9-12

Empow(HER)

&

Women in
the
Workforce



First Annual Regional Manufacturing Month Tours



THANK YOU

WE APPRECIATE HELIENE FOR PARTNERING TO HOST THE FIRST EVER REGIONAL MANUFACTURING TOURS TO CELEBRATE MINNESOTA MANUFACTURING MONTH. THERE WERE OVER 135 STUDENTS FROM 8 HIGH SCHOOLS TOURING 11 LOCAL MANUFACTURING COMANPIES IN NORTHEASTERN MINNESOTA. THANK YOU FOR BEING PART OF THIS MOMENTOUS DAY!



First Iron Range Discover Healthcare



Discover Healthcare

Hands-On
Experience Event
for High School
Students

You're Invited to Participate!



Thursday,
November 2nd
9am-3pm

Arrival Time Slots for Students:
9am, 10am, and 1pm



Hibbing Armory
2310 Brooklyn Dr.
Hibbing, MN 55746



Discover Healthcare

The 2023 Discover
Healthcare Career
Exploration Event is an
opportunity to learn
about the types of
healthcare careers and
education students can
find in the Northern
Minnesota!

Contact Shannon Malovrh at shannon.malovrh@rrps.org for more information

Career and Technical Education

Future Possibilities: Strengthen Relationship and additional funding

