



Advancing Career and Technical Education in State and Local Career Pathways Systems

**Minnesota State Colleges & Universities
Conference Room 3306
St. Paul, Minnesota**

March 18-19, 2013

Agenda

March 18

9:00 – 9:15 am

Welcome and Introductions

Project Coordinator: Denise Roseland (MN State Colleges and Universities)
Project Leads—JoAnn Simser (MN State Colleges & Universities), Dan Smith (MN Department of Education), and Judy Mortrude (MN Department of Employment and Economic Development)—will introduce participants and provide an overview of meeting goals and activities.

9:15 – 9:30 am

Project Overview

Kristen Kulongoski, state team coach, and Steve Klein from MPR Associates, will frame the vision of the *Advancing CTE in Career Pathways* initiative and share project resources that will help organize team work.

9:30 – 10:15 am

Clarifying Terminology

The project team will seek to build consensus on the characteristics of a comprehensive career pathway system that integrates career and technical education in Minnesota. Points of discussion will include:

- How is a career pathway system defined in Minnesota?
- Which other state agencies and partners should be represented on our state team?
- What 'hot issues' might affect our work?

10:15 – 11:00 pm

Benefits of Pathways Adoption

Team members will consider the benefits that career pathways adoption will offer the state and local service providers, and classify these benefits in relation to the six elements contained in the career pathways framework.



JOBS FOR THE FUTURE

11:00 – 11:45 am	Status of Related Minnesota Initiatives Agency leads will describe and share the status of ongoing state initiatives that might inform or promote career pathways integration efforts.
11:45 – 12:00 pm	State Project Goals Team members will review the goals, strengths, and challenges described in the state's application and consider whether additional goals are warranted.
12:00 – 12:45 pm	Lunch
12:45 – 2:30 pm	Building Consensus Using the state <i>Readiness Assessment Tool</i> and project application as a guide, team members will assign priority to the key elements of a career pathway, identify the activities and issues for each element that the state will need to address, and determine the status of state and local program development and implementation for each element and activity.
2:30 – 2:45 pm	Break
2:45 – 4:15 pm	Planning the Strategic Plan Team members will consider the steps needed to achieve their agreed-upon vision and project goals at the state and local levels, using an Action Planning Tool to structure their thinking. Members will identify specific activities and desired outcomes, lay out a timeline for achieving results, and assign project responsibilities to individuals and/or subcommittees.
4:15 – 4:30 pm	Next Steps Team members will review the project timeline and select possible dates for a virtual follow-up meeting.
4:30 pm	Adjourn



March 19

- 9:00 – 9:30 am** **Meeting Debrief**
Project leads, other state agency representatives, and the state team coaches will review the prior day discussions and their implications for project work.
- 9:30 – 11:00 am** **Committee Work**
Members will consider agency-related issues that are necessary to maintain project momentum. These may range from process steps (e.g., subcommittee formation, follow-up meetings) to policy development activities (e.g., development of formal MOUs with state and local partners, resource planning, etc.).
- 11:00 – 11:15 am** **Break**
- 11:15 – 11:45 am** **Roles and Responsibilities**
Members also will review the timeline of project deliverables and assign responsibility for developing upcoming products.
- 11:45 – 12:00 am** **Next Steps**
Discuss logistical issues and identify any remaining issues affecting state and/or coach involvement.