

# Minnesota State Colleges and Universities



## Winona State University

### Request for Proposals for Designer Selection

#### Stadium Renovation

Date: 06/29/2018

#### ADDENDUM #1

1. The mandatory informational project informational meeting was held on Thursday, June 28, 2018. The list of site attendees is included as an attachment to the addenda. Participants via web include:

Rebecca Molldrem - CTA Architects Engineers  
Don Horkey - DLR Group  
Mark Cipos - WSN  
Tom Betti - 292 Design Group  
Al Oberlander- RDG Planning & Design  
Jiggs Lee - Elert & Associates/True North Consulting Group

Questions submitted during the meeting and the responses are as follows:

2. Is there a page count limit to the proposal?  
**Response:** No.
3. Page 10 and 12. Please clarify if roofing consultant is to be included in the design team and if full time observation is required.  
**Response:** A roofing consultant is not required for Phases 1 or 2. A roofing consultant may be required in future phases pending the outcome of the design.
4. Page 11. Does WSU have a preferred BIM program?  
**Response:** WSU will negotiate preferred BIM program with the selected designer.
5. Does WSU have current, electron CAD files of the existing Stadium?  
**Response:** No. WSU will negotiate with the selected designer to prepare existing drawings.
6. Page 4. Is the fieldhouse still in the conceptual stage?  
**Response:** The field house is still conceptual. The predesign must develop a contingency plan and evaluate options if the field house is not constructed.
7. Does WSU have any preferred vendors for the video boards?

**Response:** Yes, the two preferred vendors are Daktronics and Go Vision.

8. Page 4. Please clarify the desired level of design for Phase 2b.

**Response:** Schematic Design and Design Development.

9. Page 19. Please clarify the desired proposed fee structure.

**Response:** Propose fixed fees for Phases 1, 2a, and 2b. Propose a fee as a percentage of construction for Phase 3.

10. Page 6. Who will be evaluating the proposals?

**Response:** Evaluators may include Tim Matthees, Director of Planning and Construction, Eric Schoh, Athletic Director and possibly 3 others from the Athletic Dept., James Goblirsch, Assistant Vice President for Facilities Management, and Karen Huiett, Program Manager.

11. If there are multiple bid packages in Phase 3, will the design team have the opportunity to renegotiate the fee?

**Response:** Yes.

12. What is the funding mechanism?

**Response:** All private donations.

13. Page 18. Is a hard copy of the proposal required?

**Response:** Yes, a hard copy of the proposal **must** be received by the due date and time. The arrival date and time of the hard copy will determine if a firm's proposal is responsive.

14. Is B3 compliance required?

**Response:** B3 compliance is not required because the funding is all from private sources rather than state bond money. However, the campus has a strong commitment to sustainability and the design team's response should demonstrate experience with advancing sustainable initiatives.

15. Page 3. Is the audio a distributed or single point system?

**Response:** This will be determined from the design team and aid of the videoboard supplier.

16. Page 6. Are the Stadium Renovation predesign submittals and schedule the same as the 2020 CB submittals and schedule?

**Response:** Although the stadium does not include academics, the predesign must include the same amount of rigor and submittals as other predesigns for capital bonded projects. The schedule is similar to the 2020 Capital budget predesign timeline. This project has more latitude with the predesign schedule because of the different funding source.

17. Page 6. Please clarify the required design submittals for Phase 1 and Phase 2b?

**Response:** Phase 1 requires only a mid-point design review with the campus; standard schematic design reports and technical reviews are not required. Phase 2b design submittals will ultimately depend on the scope

of the work. For the purposes of this proposal, Phase 2b requires only a mid-point design review with the campus.

Additional clarifications to the RFP:

18. Page 8. **ADD** the following to the Contract Terms:

“For the predesign scope of work, the successful Respondent will be required to meet all the terms and conditions and execute the current Facilities Professional or Technical Services Contract. A copy is available at the Minnesota State Colleges and Universities Facilities website:

[http://www.minnstate.edu/system/finance/facilities/design-construction/pm\\_emanual/index.html](http://www.minnstate.edu/system/finance/facilities/design-construction/pm_emanual/index.html)

See section 4. Designers & Consultants Selection & Contracts, FPT.60 Facilities P/T Services Contract (Non-Master).”

19. Page 10. **ADD** the following to the required design team; Civil Engineer and Parking Consultant (to address parking during the predesign).

Attachments:

- Informational meeting sign-in sheet

**END OF ADDENDUM #1**

**Matthees, Timothy J**

MAXWELL Predesign Sign In Sheet-

	<u>Company</u>	<u>Phone</u>	<u>Email</u>
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