

Permission to Use Student Work

Pursuant to Minnesota State Board Policy 3.26 Intellectual Property, students own their student works. Signed, written permission is required to use a student's work for reasons unrelated to the evaluation of a student's academic performance.

Use this form to clarify and record the student's permission being granted.

Student Name: _____ College/University: _____

Title of Work: _____ Course Title / CRN # _____

1. Grant of Permission. The individual(s), departments, colleges, universities, organizations, etc. listed below are hereby authorized to use my work as identified below. (Please list the individuals, departments, etc.)

2. Creative Commons License (Identify [CC License](#) student grants for use of the student work.)

- CC _____
- If granting a CC license, skip section 3 and proceed to section 4.

3. Scope of Permission to Use Student Work. [Check applicable section(s)]

Perpetual Consent or **Period of Consent** _____ or **Other** _____

Make/distribute copies (e.g. course packets, classroom materials, inclusion of student work in journal article, conference paper or presentation etc.)

- hard copies --- Describe purpose:
- digital copies --- Describe purpose:

Display copies

- display on open web/internet
- display online with restricted access
- classroom display
- other display Explain: _____

Perform work (e.g. literary, musical, plays, dramatic works, etc.)

Prepare and distribute derivative works of student work (e.g. modify/enhance student paper or project, software or computer app., artwork, dance choreography, musical composition, etc.)

Other (Describe. e.g. for faculty, course or program evaluation, curriculum planning, program accreditation, etc.)

4. Attribution to Student

- Identify student by name as creator of the work Use student work anonymously

5. Other Considerations (if applicable, identify additional considerations regarding use of the student work on the back of this form.)

6. Certification of Authorship. I am the owner of the copyright to the student work identified above. The work is not subject to any grant or restriction that would prevent its use consistent with the permission I am granting. Except as indicated in the student work, all aspects are original and my contributions and have not been copied or adapted from other sources.

Student	Recipient(s)	
_____ Signature	Signature _____	Date _____
_____ Email	Signature _____	Date _____
_____ Address/Contact Information	Signature _____	Date _____

(Provide copy of the completed form to the student. Maintain a copy of form and student work on file.)

Form located at <http://www.minnstate.edu/system/asa/academicaffairs/policy/copyright/forms.html>