MINNESOTA STATE
Career and Technical Education

Runestone Consortium

Prepared by Runestone
for Minnesota State FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
(Perkins V)

Submitted by Carrie Hanson

Submitted on 05/21/2021 4:26 PM Central Standard Time

Opportunity Details

Opportunity Information

Title

FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

Description

APPLICATION OPENS MARCH 15, 2021.

The Perkins V Grant for Career and Technical Education provides funds for approved Career and Technical Education (CTE) programs. In Minnesota, funds are distributed on the basis of state-approved career and technical education programs and appropriate teacher licensure. Programs are administered under Minnesota Rules Chapter 3505 and the federal Strengthening Career and Technical Education for the 21st Century Act (Perkins V).

The Minnesota Department of Education (MDE) approves Career and Technical Education Programs (CTE) that meet teacher licensing and other criteria. These programs are eligible to access federal Perkins V funds. Districts that accept these federal dollars must report enrollment and student proficiency for CTE courses and programs to the department.

Category Explanation

Second-Year application.

Opportunity Manager

Jeralyn Jargo

Public Link

https://www.gotomygrants.com/Public/Opportunities/Details/e4279467-db28-4225-924a-19d211999fe0

Is Published

Yes

Submission Information

Submission Window

Opens 03/15/2021 8:00 AM

Eligibility Information

Eligibility Type

Public

Additional Eligibility Information

Pursuant to Section 134 of the Perkins V Act, to receive funds under Perkins V, a consortium must develop and submit an annual, unified, local secondary/postsecondary Perkins application and budget. The application must address secondary and postsecondary Career and Technical Education programming. The approved local application—with statement of assurance signatures—serves as the consortium's formal application for receiving Perkins funding.

Additional Information

Additional Information URL

https://minnstate.edu/system/cte/perkins-local-application/index.html

Additional Information URL Description

All forms and instructions related to the Perkins Local Application can be found on our website.

Project Information

Application Information

Application Name
Runestone Consortium

Award Requested
$243,977.32

Total Award Budget
$243,977.32

Primary Contact Information

Name
Carrie Hanson

Email Address
carrieh@alextech.edu

Address
1601 Jefferson Street
Alexandria, MN 56308

Phone Number
320-762-4943

Project Description

Consortium Membership List

Consortium Membership List

If there are changes to your consortium membership, list them here; if not, type "No Change."

No change in membership.

Changes in Superintendents:

· **District 0206**--Rick Sansted

· **District 2149--**Rick Ellingworth (interim)

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 1: Comprehensive Local Needs Assessment (CLNA)

CLNA

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

This expenditure was included under Narrative 11: Reserve Funds for FY21 grant plan year.

With the next round of CLNA, it is listed here for FY22 grant year.

- **Strategy 1: Regional Consortium Coordinator's Meetings to work on implementation of the CLNA.** *The expense for this strategy is for travel costs to meet face-to-face as we work on the next round of the Comprehensive Local Needs Assessment as a regional group.*

    - **Postsecondary: $2,500**

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 2: Programs of Study (POS)

POS

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

In year one of the grant, our consortium did work on establishing a POS in the AFNR cluster, and are working towards state approved. This POS is brokered with Central Lakes College. Currently the approved courses are being offered at Parkers Prairie Schools Dist. 0547-0. As we enter the second year of the grant, the other districts will look at their alignment within this POS so they can be included in this POS once state approved.

<u>New Program of Study added in FY21:</u>

Cluster: Agriculture, Food, and Natural Resources

Pathway: Agribusiness Systems

Programs: 5122 Horticulture (AAS degree) and 151 Sustainable Greenhouse Production (Diploma)

Postsecondary: Central Lakes College

Secondary: Parkers Prairie District 0547-01

Program: 019901

Courses: Floriculture (38) and Horticulture (69)

In year one of the grant, one of the Business instructors at Alexandria Area Schools District 0206-01 began offering one of three new courses that she has been working on with the faculty at the college. All three new courses to be offered at the high school are aligned with the college's Cybersecurity, Virtualization and Networking program. The goal is for these courses to be approved by MDE in Fall 2021. Students who take these courses at District 0206 are provided an opportunity to receive articulation within this program at the college.

<u>New Programs of Study beginning FY22</u>:

Field: Arts, Communication & Information Systems

Cluster: Information Technology

Pathway: Network Systems

Programs: 7395 Cybersecurity, Virtualization and Networking (AAS degree)

Postsecondary: Alexandria Technical and Community College

Secondary: Alexandria Area Schools District 0206-01

Program: 140710

Courses: implemented Networking (Cisco 1) FY21. Adding courses in FY22: Hardware and Python.

All courses to be approved by MDE by Fall 2021 and correct course codes assigned based on MDE recommendation. The teacher assigned at the secondary level is working closely with the Dean of Educational Services and faculty of the Computer Networking Division at the college to bring in new courses at the high school that can be articulated with same courses at the college.

· **Strategy 1**: Working sessions for secondary and postsecondary CTE professionals to collaborate on revisions and/or development of new POS to become state approved.
   o **Secondary: $2000** *(travel and/or sub teacher pay)*
· **Strategy 2**: Support professional development opportunities (ex. Regional Fall Networking Meetings) for secondary CTE instructors *that will include--but not limited to--how to improve quality programs and advisory committees.* approved

- o **Secondary: $3500** *(travel and/or sub teacher pay)*
- · *Strategy 3:*
  - o **Secondary: $18,000--Support of equipment purchases on the secondary side** *will be focused on equipment needs addressed at the Secondary CTE/Perkins Advisory Committee meeting held in April 2021. Drill Press and/or Vertical Mill Lathe for shop expansion in Manufacturing program at Minnewaska; Two Mig/Tig Multipurpose Welders for Manufacturing program at Sauk Centre; Two Welders for Manufacturing Program and/or Baby Think it Over for Child Development Program at Brandon/Evansville; Interactive Board for Business program at Osakis*
  - o *Postsecondary: $30,048.23--$12,000 for equipment to be used in new course within the Mechatronics program for education partnership with USNCC (United State Naval Community College). The other $18,048.23 will be focused on equipment needs within the Manufacturing, Transportation, and the Information Technology programs.*
- · **Strategy 4**: Support technical skill assessments, certifications, and industry recognized credentials within state recognized programs of study.
  - o **Secondary: $500** (same as FY21)

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 3: Workforce Innovation Opportunity Act (WIOA) and other workforce agencies

WIOA

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

*We are changing up some of our collaborative career explorative opportunities to secondary students **to be more hands on 1 day up to 4 day camps.***

- **Strategy 1 (Element 2)**: Support of career exploration and career development activities for students to have better understanding of CTE programs and their alignment with business and industry.

  - *Secondary: $4,000—to include but not limited to support for Grade 9 Expo, National Fluid Power Challenge, Hands on Camps, and Transportation & Manufacturing Tour Days.*
  - *Postsecondary: $10,000—for faculty stipends to provide instruction and set up for Hands on Camps (both 1 day and 4 day camps) for students grades 9-11 to experience CTE programs and have a better idea of careers and job demands within our region.*
  - *Postsecondary: $4,500—for support (expenses/supplies) for Hands on Camps (both 1 day and 4 day camps) for students grades 9-11 to experience CTE programs and have a better idea of careers and job demands within our region.*

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 4: Integrated Academic and Technical Skills (IATS)

IATS

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Identification of integrated math and technical skills will be highlighted in both Hands-on Camps, and in Train-the-Trainer for High School faculty professional development.

Example: Students participating in Hands-on Manufacturing Camp will be going through the process of drawing, machining, welding and circuit assembly of a blue tooth speaker. Machine Tool will cover converting fractions and decimals to read and follow a blueprint. Geometry will be used for reading blue prints and programming on machines. Students will also be using addition, subtraction, division and multiplication throughout the process. Mechatronics part of camp will highlight the use of force, pressure and area calculations.

Funding for these opportunities is covered under Narratives 2 and 3.

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 5: Special Populations (SP)

SP

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Goals and priorities of the college are a part of the Strategic Enrollment Management Plan:

<u>Strategic Plan</u>—As a member of the Minnesota State Colleges and Universities, everything we do is focused on three critical priorities:

1. *The success of our students*

2. *Our commitment to Diversity, Equity, and Inclusion*

3. *The programmatic and financial sustainability of our campus.*

<u>Priorities</u>—the purpose and priorities of our strategic enrollment management plan is to ensure they align with the goals of the Strategic Plan

Additional strategic materials to be aligned with Strategic Enrollment Management:

1. *Alexandria Technical and Community College (ATCC) Framework 2020-2024*

2. *MinnState Affinity Group Framework*

3. *MinnState Equity 2030 Strategic Dimensions*

4. *Guided Pathways/Student Life Cycle*

5. *ATCC Academic Master and Diversity and Inclusion Plan*

6. *ATCC Spring 2020 Marketing Plan*

The college is committed to and supports aggressive affirmative action steps and programs intended to remedy the historical underrepresentation of persons of color, women, persons with disabilities and veterans in the workforce. (Alexandria Technical & Community College policy 1.3.1)

Supports in place for student success and completion of special pops:

· *Director of Student Success*

· *Veteran's Center*

· *Intercultural Center*

· *Transfer and Advising Center*

· *Student Support Services*

· *Lunch and Learn sessions*

· *Inclusion Network*

· *Workforce Development Scholarships*

· *Customized Training Center for incumbent workers*

NEW college funded positions with a goal to recruit more students of color:

· *Recruiter for South Metro*

· *Recruiter for North Metro*

· ***Director of Equity, Diversity, & Inclusion***

NEW education partnership:

· ***United States Naval Community College for active military—adult learners and non-trad***

· **Strategy 1**: Formal analysis of persistency and completion rates for CTE students who are classified as special populations

  - *Secondary: Secondary coordinator will work with administration to on ways to increase female student who are participants to become concentrators within CTE programming*, **and incorporate that in some of the hands on camp opportunities and possible professional development.**
  - *Postsecondary: Ongoing data analysis is college funded*

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

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Narrative 6: Work-based Learning (WBL)

WBL

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

- **Strategy 1:** *Secondary consortium coordinator will work with administrators and CTE instructors on reviewing current work-based learning opportunities and possible implementation of a work-based learning program within each district. Districts cannot serve their students with WBL opportunities within CTE programs when those teachers do not hold a 16000 WBL endorsement on their license. The goal would be to have at least one CTE teacher acquire the 16000 WBL endorsement through Alternative Teacher Program at Lakes Country Service Cooperative.*

    o *Secondary: $1000*

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 7: Early College (EC)

EC

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Secondary students are provided opportunity to gain postsecondary credit through concurrent enrollment within CTE, but it is very limited. One concurrent course is the college's ITEC 1430 Intro to Computers course. This course easily aligns with the computer course(s) that some secondary schools teach within their business programs. The college has had concurrent enrollment agreements with college accounting, but that is not as easy to maintain due to the credential requirements. Another concurrent course is the NSGA Nursing Assistant/Home Health Aide. This course is a collaboration between the college and the two high schools involved. It is taught at the high school campus with college nursing faculty.

For those secondary CTE courses that do not qualify for concurrent, the college has worked with high schools to set up articulation for college credit agreements. We are continuing to work as a consortium to update our entire articulation process so that everything goes through the www.ctecreditmn.org website.

Current agreements in place with Minnesota High Schools (not limited to our consortium):

- *Accounting for Business*
- *Architectural Drafting*
- *Advertising and Sales Promotion*
- *Child Growth and Development*
- *Cisco I*
- *Criminal Justice/Patrol Procedures*
- *Emergency Medical Responder*
- *Law Enforcement and Human Behavior*
- *Professional Selling*
- *Retail Management & Merchandising*
- *Computer Assisted Drafting*
- *Computer I InDesign*
- *Computer II Illustrator*
- *Computer III Photoshop*
- *Digital Photography*
- *Engineering Drawing I*
- *Foundations I Design*
- *Framing and Construction*
- *Hydraulic Components Lab*
- *Mechatronics*
- *MN Customer Service*
- *Production Techniques and Apps*
- *Shop I Construction*

·   *Tool Safety and First Aid*

Project Lead the Way courses are also recognized for full credit if students have gone through the process of obtaining transcripted credit. If not, they can still receive partial credit.

Additional CTE courses for Cyber Security/Virtualization/Networking will be implemented at the start of FY21.

Secondary CTE students who have an interest in a career pathway that their school district is not able to provide, or has limited courses within that program, can look at the CTE courses options through Online College in the High School. The steering committee works closely with the participating districts to provide courses these districts wish to offer to their students. Under the Online College in the High School model, students stay at their home district campus and time, space and technology are provided to them to take the courses.

PSEO is another way for students to access CTE coursework. Students have enrolled in one or two technical courses, while a few others have enrolled in a technical program full-time. This is where our Director of K-12 Initiatives comes in. She works closely with PSEO students to make sure that they are being successful in their coursework and those students who are full-time are also taking the courses that meet requirements for high school graduation.

A new initiative being implemented Fall 2021 is the SPIN (Skills Partnership Initiative Now). This initiative is centered around creating a pipeline for skilled employees in high demand manufacturing fields through collaboration with local high schools & industry partners. SPIN provides an opportunity for high performing hands-on seniors to enroll in technical programs where ATCC has capacity, in program where our class sizes are underloaded <u>*with no tuition charged to the school district for required technical course work.*</u> *See powerpoint presentation in uploaded attachments.*

Postsecondary Perkins V coordinator has worked with Alexandria Technical and Community College administration and CFO to reduced amount of paid positions with Perkins funding to just over 50% of grant allocation overall. This was implemented in grant year one and will be completed in grant year two.

·   **Strategy 1:** Provide support, outreach, and advising to students in making informed plans and decisions about courses or programs, as well as career options.
      § *Postsecondary: $38,800 for partially funding of Director of K-12 Initiatives who will work with all appropriate stakeholders and oversee the processes of PSEO, concurrent and OCHS.*
·   **Strategy 2:** Support expansion of articulated college credits and increase use of the www.ctecreditmn.com.
      § *Postsecondary: This expense is being pre-paid from remaining Perkins FY21 funds*

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

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Narrative 8: Support to Professionals (STP)

STP

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

- **Strategy 1**: Provide and support professional development with regards to CTE teacher licensure. ***This is covered in strategy 3.***

- **Strategy 2:** Support quality professional development for secondary and postsecondary CTE professionals
  - **Secondary: $2,000**
  - ***Postsecondary: $7,000 Stipends for post-secondary faculty to provide professional development trainings for secondary CTE teachers.***
  - ***Postsecondary: $4,000 for supplies needed for professional development where post-secondary faculty are training secondary CTE teachers.***

- **Strategy 3:** Support professional development and policy advocacy around teacher licensure and faculty qualifications.
  - **Secondary: $2,047.19**

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 9: Performance Gaps (PG)

PG

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

No progress was made in this area in FY21 due to all that was going on in the districts related to Covid 19. In looking where our consortium has needs for improvement, we have addressed this in both Narrative 5 and Narrative 6 for FY22.

Postsecondary is addressed as part of Narrative 5 and is college funded.

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 9: Performance Gaps (PG)

PG

Narrative 10: Consortium Governance

Consortium Definition

In the Minnesota 4-year State Plan, a consortium is defined as having:

- Minimum of 1 school district and 1 postsecondary Minnesota State College
- Minimum of 6 programs of study
  - Of these 6 programs of study, a minimum of 4 career fields must be represented
  - All components of 3 of the 4 POS by career field must be provided within the consortium (In other words, only 1 of the 4 POS can be brokered)
- Greater than 1000 CTE participants at the secondary level (based on 2018 definitions and data) OR greater than 1800 FYE at the postsecondary level (based on 2018 definitions and data)

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Our consortium number one priority for FY22 is to improve on the quality of our current Programs of Study (making for a stronger pathway from secondary to postsecondary), as well as our Career Program Advisory Committees (on the secondary side), and to increase WBL in the secondary. Another priority would be our SPIN program (early college credit —college funded) and our education partnership with USNCC (United State Naval Community College). Our consortium will also be looking at how we can develop an approved CTE program within the Healthcare Pathway (partnering with what is already being delivered at Alexandria Area High School).

Priorities were result of CLNA findings in first year of grant, as well as feedback on direction and needs from both the secondary and postsecondary CTE/Perkins Advisory Committee for our consortium.

These priorities are supported by a collaborative branding of funds—college, districts, and Perkins V.

Goals to achieve over this coming grant year:

· *Increase of student participation in CTE program by 2%.*

· *Increase of female concentrations in secondary CTE*

· *Increase of 1 teacher receiving their WBL endorsement*

· *All secondary CTE teachers will become a member of one of ATCC advisory committees—based on their CTE program area.*

· *Program of Study to become State Approved for both Networks Systems and in the Agribusiness Systems*

- **Strategy 1**: Secondary Consortium Coordination and Support (BASIC)
  - **Secondary: $27,504**
- **Strategy 2**: Postsecondary Consortium Coordination and Support (BASIC)
  - **Postsecondary: $40,226**
- **Strategy 3**: Secondary Indirect Administrative costs for general operations.
  - **Secondary: $3,000**

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 11: Reserve Funds (RF)

RF

Section 112(c)—The State may award Reserve funds to consortia for career and technical education activities described in Section 135--

(1) in—

    (A) rural areas;

    (B) areas with high percentages of CTE concentrators or CTE participants;

    (C) areas with high numbers of CTE concentrators or CTE participants; and

    (D) areas with disparities or gaps in performance as described in section 113(b)(3)(C)(ii)(II); and

 (2) in order to—

    (A) foster innovation through the identification and promotion of promising and proven career and technical education programs, practices, and strategies, which may include programs, practices, and strategies that prepare individuals for nontraditional fields; or

    (B) promote the development, implementation, and adoption of programs of study or career pathways aligned with State-identified high-skill, high-wage, or in-demand occupations or industries.

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

- **Strategy 1**: Regional Perkins 101 professional development for secondary and postsecondary leadership.

  - **Postsecondary: $1,500**

- **Strategy 2:** Regional Consortium Coordinator meetings.

  - *Moved to CLNA Narrative*

- **Strategy 3:**

  o **Secondary: $3,000**-- *support for new or enhanced program of study, design within Computer/Cyber/Networking and/or development of Healthcare pathway (travel*

      and sub teacher pay)

      Postsecondary: $5,000—*stipend for Mechatronics faculty to create new curriculum for Programmable Logic Controls course for education partnership with USNCC (United States Naval Community College).*

- **Strategy 4**:

  o *Secondary: $9,736.95--Equipment support for new or enhanced program of study, design within Computer/Cyber/Networking and/or expansion of Manufacturing programs and/or development of Healthcare pathway.*

  o **Postsecondary: $6,236.95** *Support of equipment for equipment to be used in new course within the Mechatronics program for education partnership with USNCC (United State Naval Community College).*

- **Strategy 5**: Secondary Consortium Coordination and Support (RESERVE)

  - **Secondary: $8,939**

· **Strategy 6**: Postsecondary Consortium Coordination and Support (RESERVE)

  - **Postsecondary: $8,939**

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Workforce Center Collaboration

Enter Workforce Center contributions for year two of the application.

Enter information into this table as it applies to your consortium. This table does not self-tabulate. Add totals from Postsecondary Total (line 3) and Secondary (line 6) and enter that figure in Total (line 7). If there is no total or dollar amount in a line, enter Zero (0) in the corresponding spot.

Workforce Center Collaboration

	Total(s)
(POSTSECONDARY) Total Perkins funds used in collaboration with WorkForce Centers	
(POSTSECONDARY) Estimated expenditure/in-kind contributions used in collaboration with Workforce Centers	500
Postsecondary Subtotal	500
(SECONDARY) Total Perkins funds used in collaboration with WorkForce Centers	
(SECONDARY) Estimated expenditures/in-kind contributions used in collaboration with WorkForce Centers	500
Secondary Subtotal	500
TOTAL	1000

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Perkins-Funded Positions

Enter changes to Perkins Funded Positions for year-two of the application. Upload position descriptions for added personnel. Explain changes in personnel funding under the appropriate narrative item.

Perkins Funded Positions

Name	Position	Secondary/Postsecondary	File Folder # (Secondary)	Percentage of Time	Amount
Carrie Hanson	Career and Technical Education Specialist	Secondary Coordinator		40%	$36,443.00
Carrie Hanson	Career and Technical Education Specialist	Postsecondary Coordinator		60%	$49,166.00
Mary Lenz	Director of K-12 Initiatives	Postsecondary		35%	$38,800.00

Attach all Position descriptions as .PDF documents prior to submitting this application

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Position Description
Career and Technical Ed Specialist Position Description 2020-02-27

Position Description
MaryLenzApril2019

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

MINNESOTA STATE
Career and Technical Education

Additional Documentation

Additional documentation may be uploaded here.

Statements of Assurances (Attached as one large PDF file):
    Statement-of-Assurances-Runestone_FY22_NewSupers

Secondary Supplemental Budget:
    Runestone_Secondary-Supplemental-Budget-FY21-22 Second-Year

Consortium Consolidated Equipment Inventory
    Runestone FY15_FY21_PerkinsEquipmentInventory

Additional Material
    SPIN Presentation 2020

Additional Material

Additional Material:

Additional Material:

Additional Material:

Additional Material:

Additional Material

Additional Material:

Additional Material:

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Budget

Proposed Budget Summary

Expense Budget

	Grant Funded	Total Budgeted
A) Narrative 1: Comprehensive Local Needs Assessment (CLNA)		
Postsecondary Non-Personnel	$2,500.00	$2,500.00
Subtotal	**$2,500.00**	**$2,500.00**
B) Narrative 2: Programs of Study		
Postsecondary Equipment	$30,048.23	$30,048.23
Secondary Equipment	$18,000.00	$18,000.00
Secondary Non-Personnel	$2,000.00	$2,000.00
Secondary Non-Personnel	$3,500.00	$3,500.00
Secondary Non-Personnel	$500.00	$500.00
Subtotal	**$54,048.23**	**$54,048.23**
C) Narrative 3: Workforce Innovation Opportunity Act (WIOA) and other workforce agencies		
Postsecondary Non-personnel	$4,500.00	$4,500.00
Postsecondary Personnel Stipends	$10,000.00	$10,000.00
Secondary Non-personnel	$4,000.00	$4,000.00
Subtotal	**$18,500.00**	**$18,500.00**
F) Narrative 6: Work-based Learning		
Secondary Non-Personnel	$1,000.00	$1,000.00
Subtotal	**$1,000.00**	**$1,000.00**
G) Narrative 7: Early College		
Postsecondary Personnel (Salary and Benefits)	$38,800.00	$38,800.00
Subtotal	**$38,800.00**	**$38,800.00**
H) Narrative 8: Support to Professionals		
Post-secondary Non-Personnel	$4,000.00	$4,000.00
Postsecondary Personnel Stipends	$7,000.00	$7,000.00
Secondary Non-Personnel	$2,047.19	$2,047.19
Secondary Non-Personnel	$2,000.00	$2,000.00
Subtotal	**$15,047.19**	**$15,047.19**
J) Narrative 10: Consortium Governance		
Postsecondary Personnel (Salary and Benefits)	$40,226.00	$40,226.00

	Grant Funded	Total Budgeted
Secondary Admin (5% max)	$3,000.00	$3,000.00
Secondary Personnel (Salary and Benefits)	$27,504.00	$27,504.00
Subtotal	**$70,730.00**	**$70,730.00**

K) Narrative 11: Reserve Funds

	Grant Funded	Total Budgeted
Postsecondary Equipment	$6,236.95	$6,236.95
Postsecondary Non-Personnel	$1,500.00	$1,500.00
Postsecondary Personnel (Salary and Benefits)	$8,939.00	$8,939.00
Postsecondary Personnel Stipend	$5,000.00	$5,000.00
Secondary Equipment	$9,736.95	$9,736.95
Secondary Non-personnel	$3,000.00	$3,000.00
Secondary Personnel (Salary and Benefits)	$8,939.00	$8,939.00
Subtotal	**$43,351.90**	**$43,351.90**
Total Proposed Cost	**$243,977.32**	**$243,977.32**

Revenue Budget

	Grant Funded	Total Budgeted
Grant Funding		
Award Requested	$243,977.32	$243,977.32
Subtotal	**$243,977.32**	**$243,977.32**
Total Proposed Revenue	**$243,977.32**	**$243,977.32**

Proposed Budget Detail

See attached spreadsheet.

Proposed Budget Narrative

A) Narrative 1: Comprehensive Local Needs Assessment (CLNA)

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Postsecondary Non-Personnel

Regional Coordinators' Meetings FY22 for work on CLNA and Perkins.

B) Narrative 2: Programs of Study

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Non-Personnel

Working sessions for secondary and postsecondary CTE professionals to collaborate on revisions and/or development of new state recognized programs of study--travel and/or sub teacher pay)

Secondary Non-Personnel

Support professional development opportunities (to include Regional Fall Networking Meetings) for secondary CTE instructors to include but not limited to quality program of study and advisory committees--travel and sub teacher pay.

Secondary Non-Personnel

Support of technical skill assessments, certifications, and industry recognized credentials within state recognized programs of study.

Secondary Equipment

Support of equipment purchases on the secondary side will be focused on equipment needs addressed at the Secondary CTE/Perkins Advisory Committee meeting held in April 2021: Drill Press and/or Vertical Mill Lathe for shop expansion in Manufacturing program at Minnewaska; Two Mig/Tig Multipurpose Welders for Manufacturing program at Sauk Centre; Two Welders for Manufacturing Program and/or Baby Think it Over for Child Development Program at Brandon/Evansville; Interactive Board for Business program at Osakis.

Postsecondary Equipment

$12,000 for equipment to be used in new course within the Mechatronics program for education partnership with USNCC (United State Naval Community College). The other $18,048.23 will be focused on equipment needs within the Manufacturing, Transportation, and the Information Technology programs.

C) Narrative 3: Workforce Innovation Opportunity Act (WIOA) and other workforce agencies

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Postsecondary Non-personnel

For support (expenses/supplies) for Hands on Camps (both 1 day and 4 day camps) for students grades 9-11 to experience CTE programs and have a better idea of careers and job demands within our region.

Secondary Non-personnel

Support of career exploration and career development activities for students to have better understanding of CTE programs and their alignment with business and industry, along with understanding of high skill, high wage, and in-demand career opportunities in our region. To include, but not limited to, Grade 9 Expo, National Fluid Power Challenge, Hands On Camps, and Transportation and Manufacturing Tour Days.

Postsecondary Personnel Stipends

Stipends for postsecondary faculty instruction and set up for Hands on 1-day camps and 4-day camps (such as June Manufacturing Camp) for students grades 9-11 to experience CTE programs and have a better idea of careers and the job demands within our region.

F) Narrative 6: Work-based Learning

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Non-Personnel

Support in adding/expanding work-based learning opportunities with the goal of increasing WBL endorsed CTE instructor by one.

G) Narrative 7: Early College

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Postsecondary Personnel (Salary and Benefits)

35% funding of Director of K-12 Initiatives position who will work with all appropriate stakeholders and oversee the processes of PSEO, concurrent and OCHS

H) Narrative 8: Support to Professionals

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Non-Personnel

Support of quality professional development with regards to CTE teacher licensure and/or policy advocacy around teacher licensure,

Secondary Non-Personnel

Support and provide quality professional development for CTE teachers--such as trainings by Postsecondary faculty.

Post-secondary Non-Personnel

For supplies needed for professional development where post-secondary faculty are training secondary CTE teachers.

Postsecondary Personnel Stipends

Stipends for post-secondary faculty to provide professional development trainings for secondary CTE teachers.

J) Narrative 10: Consortium Governance

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Postsecondary Personnel (Salary and Benefits)

Postsecondary Consortium Coordination and Support (BASIC)

Secondary Personnel (Salary and Benefits)

Secondary Consortium Coordination and Support (BASIC)

Secondary Admin (5% max)

Secondary Indirect Administrative costs for general operations.

K) Narrative 11: Reserve Funds

Reserve Funds: Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Postsecondary Personnel (Salary and Benefits)

Postsecondary Consortium Coordination and Support (RESERVE)

Secondary Personnel (Salary and Benefits)

Secondary Consortium Coordination and Support (RESERVE)

Secondary Non-personnel

Support for new or enhanced program of study, design within Computer/Cyber/Networking and/or development of Healthcare pathway (travel and sub teacher pay)

Secondary Equipment

Equipment support for new or enhanced program of study, design within Computer/Cyber/Networking and/or expansion of Manufacturing programs and/or development of Healthcare pathway

Postsecondary Personnel Stipend

Stipend for Mechatronics faculty to create new curriculum for Programmable Logic Controls course for education partnership with USNCC (United States Naval Community College).

Postsecondary Non-Personnel

Regional Perkins 101 professional development for secondary and postsecondary leadership.

Postsecondary Equipment

Support of equipment for equipment to be used in new course within the Mechatronics program for education partnership with USNCC (United State Naval Community College).