**MRTC Location Accounts**

As you know the Location Accounts you had no longer exist. The AHA deleted those accounts when they made the switch to ATLAS. They gave no warning, suggestions, or guidance. MRTC did demand that the AHA give us documentation of all the accounts and E-Cards that were in those accounts. The AHA put Your E-Cards back into the MRTC instructor inventory.

What do we do now that Location account are gone?

There is no easy answer. We are trying to create MRTC Training Sites for those who had prior Location accounts. We had 200 Location accounts, so this process is not quick. Training Sites will still be under MRTC and Ric Chiodo (me the TCC) will also be the TSC (Training Site Coordinator) on all accounts. I will create permissions for those that I invite to be the TSA’s (Training Site Administrators). You will have to go into ATLAS and accept the invitations. **Not everyone will be able to become a MRTC Training Site.**

Now what happens that we are a Training Site account with MRTC leading that Training Center?

Once the TSAs, are aligned, they will also need to be instructors and accept that invitation on ATLAS. The TSA’s will need to produce a list of instructors for Ric Chiodo at MRTC via email. In that Email I will needs names, emails, and phone numbers of those instructors. They will then be sent an invitation to ATLAS, from myself. Once I know they are current instructors, they are aligned with MRTC as their primary TC, and they are in good standing. This is a process that takes time and the TSA’s will only be able to issue E-cards to providers once instructors have accepted their invites from MRTC on ATLAS. TSA’s can be instructors or just administrators, but if they are instructors, they will need to have that designation under the TS as instructor also.

Your E-Cards

If MRTC invites you to be an MRTC Training Site administrator, then we can put your E-Cards into that TS account once it is all set up. **If you need your E-Cards now, we can transfer all those E-Cards into one Instructors personal account, so you have access to those E-Cards now.** This also takes time.

Training Sites

Once you belong to a Training Site, you will not be the Training Site Coordinator so that does not give you the status of running the Training Site like a Training Center. **MRTC is the Training Site and will have all control. MRTC can eliminate any Training Site for any reason.**

We are sorry for any inconvenience this has caused anyone, but we are at the mercy of the AHA. We will continue to work hard to get everyone back on track, but this will take patience and understanding by all. **Everyone will need to be diligent in checking their ATLAS accounts since the ATLAS email system is not up and running.**