

**MINNESOTA STATE COLLEGES AND
UNIVERSITIES*
TRANSFER AGREEMENT
BETWEEN**

**Minnesota State Community and Technical College
AND
Metropolitan State University**

*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between Minnesota State Community and Technical College, 1900 28th Ave. South, Moorhead, MN 56560 (hereinafter sending institution), and Metropolitan State University, 700 East Seventh Street, St. Paul, MN 55106 (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established a Dental Hygiene AAS (hereinafter sending program), and the receiving institution has established a Dental Hygiene BSDH (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

Admission and Graduation Requirements

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply, including grade requirements for courses and an overall GPA requirement.

Transfer of Credits

- A. The receiving institution will accept 88 credits from the sending program. A total of 49 credits remain to complete the receiving program. 50
- B. Courses will transfer as described in the attached Program Transfer Table. For system institutions, once the courses are encoded, they will transfer as described in the "Transferology" audit.

Implementation and Review

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Transfer Agreement is effective on 07/01/2019 and shall remain in effect until 06/30/2024 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Transfer Agreement will be reviewed by both parties beginning 01/01/2024 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

February 2, 2017

PROGRAM TRANSFER TABLE

Check if the sending program ___ or receiving program ___ is new.

| | College (sending) | University (receiving) |
|--|--|--|
| Institution | Minnesota State Community and Technical College | Metropolitan State University |
| Program name | Dental Hygiene | Dental Hygiene |
| Award Type (e.g., AS) | AAS | BSDH |
| Credit Length | 88 | 120 |
| CIP code (6-digit) | 51.0602 | 51.0602 |
| Describe program admission requirements (if any) | <p>A grade of C or higher in all of the following:</p> <p>CHEM1100 BIOL2260 DENT1102 BIOL2267 ENGL1101 OR 1102, 1205,1012,1215 PSYC1200 SOC1111 DENT1103 BIOL2262 BIOL2202</p> | <ul style="list-style-type: none"> • Official transcripts from an accredited dental hygiene program (or letter from program director or dean if within five months of graduation.) • Official transcripts of all other coursework from accredited colleges and universities • Cumulative GPA of 2.5 (calculated from all college course work) • Diagnostic assessment • Appropriate documentation of an active dental hygiene license (or letter from your program director if within five months of graduation). |

Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university/college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

SECTION A - Minnesota Transfer Curriculum-General Education

| | |
|-------------------|------------------------|
| College (sending) | University (receiving) |
|-------------------|------------------------|

| course prefix, number and name | Goal(s) ¹ | Credits | course prefix, number and name | Goal(s) ¹ | Credits Applied | Equip Sub Wav |
|--|----------------------|-----------|-----------------------------------|----------------------|-----------------|---------------|
| Minnesota Transfer Curriculum-General Education | | | | | | |
| BIOL2202 Principles of Nutrition | 2, 3 | 3 | Biology Elective | 2, 3 | 3 | |
| BIOL2260 Human Anatomy and Physiology I | 3 | 3 | Biology Elective | 3 | 3 | |
| BIOL2262 Human Anatomy and Physiology II | 3 | 3 | Biology Elective | 3 | 3 | |
| BIOL2267 Medical Microbiology | 3 | 3 | Biology Elective | 3 | 3 | |
| CHEM1100 Fund Concepts Chemistry | 2, 3 | 3 | Chemistry Elective | 2, 3 | 3 | |
| ENGL1101 College Writing | 1 | 3 | WRIT 131-Writing I | 1 | 3 | Equip |
| PSYC1200 General Psychology | 5, 9 | 3 | PSYC 100 General Psychology (4) | 5, 9 | 3 | Equip |
| SOC1100 Intro to Sociology | 2, 5, 7 | 3 | SOC 101 Introduction to Sociology | 2, 5, 7 | 3 | Equip |
| MnTC/General Education Total | | 24 | | | | |

Special Notes, if any:

To complete an AAS degree, courses must be taken from at least 3 of the 10 MnTC Goal Areas.

SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Choose two of the following three courses." Example B: "A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).

| Major, Emphasis, Restricted, Unrestricted Electives or Other Courses | | | | | | |
|---|--|-----------|--|--|-----------|-----|
| DENT1100 Biomaterials | | 3 | Program Elective | | 3 | |
| DENT1102 Dental Anatomy | | 2 | Program Elective | | 2 | |
| DENT1103 Introduction for Dental Health Care Providers | | 2 | Program Elective | | 2 | |
| DENT1104 Dental Health Care providers II | | 1 | Program Elective | | 1 | |
| DENT1106 Dental Radiology Lecture | | 3 | Program Elective | | 3 | |
| DENT1122 Dental Ethics and Jurisprudence | | 1 | Program Elective | | 1 | |
| DNHY1104 Dental Anatomy Lab | | 1 | Program Elective | | 1 | |
| DNHY1106 Head and Neck Anatomy | | 2 | Program Elective | | 2 | |
| DNHY1108 Oral Histology and Embryology | | 2 | Program Elective | | 2 | |
| DNHY1109 Radiology Lab | | 2 | Program Elective | | 2 | |
| DNHY1110 Principles I | | 2 | Program Elective | | 2 | |
| DNHY1112 Dental Hygiene Practice I | | 3 | Program Elective | | 3 | |
| DNHY1118 Oral Pathology | | 2 | Transfer as upper division (UD) | | 2 | Sub |
| DNHY1119 Dental Hygiene Principles II | | 4 | Program Elective | | 4 | |
| DNHY1123 Dental Hygiene Practice II | | 5 | Program Elective | | 5 | |
| DNHY1124 Pain Control Lab | | 2 | Transfer as upper division (UD) | | 2 | Sub |
| DNHY1130 Dent Hygiene Principles III | | 1 | Program Elective | | 1 | |
| DNHY1132 Dent Hygiene Practice III | | 1 | Program Elective | | 1 | |
| DNHY1136 Dental Pharmacology | | 2 | Transfer as upper division (UD) | | 2 | Sub |
| DNHY2210 Dent Hygiene Principles IV | | 2 | Transfer as upper division (UD) | | 2 | Sub |
| DNHY2213 Dent Hygiene Practice IV | | 6 | Program Elective | | 6 | |
| DNHY2219 Periodontology | | 2 | Transfer as upper division (UD) | | 2 | |
| DNHY2220 Dent Hygiene Principles V | | 1 | Program Elective | | 1 | |
| DNHY2223 Dent Hygiene Practice V | | 6 | Program Elective | | 6 | |
| DNHY2226 Community Dental Hygiene | | 4 | Transfer as upper division (UD) | | 4 | Sub |
| DNHY2240 Clinical Affiliation I | | 1 | Program Elective | | 1 | |
| DNHY2246 Clinical Affiliation II | | 1 | Program Elective | | 1 | |
| Restricted elective credits - list courses (if none enter 0) | | 0 | | | | |
| Unrestricted elective credits (if none enter 0) | | 0 | College's unrestricted elective credits accepted in transfer (if none enter 0) | | | |
| Major, Emphasis, Unrestricted Electives Total | | 64 | Total College Credits Applied (sum of sections A and B) | | 88 | |

SECTION C - Remaining University (receiving) Requirements

| course prefix, number and name | Credits |
|--------------------------------|---------|
| Complete MnTC (10 goal areas) | 16 |

¹ MnTC goal areas transfer to the receiving MnSCU college/university according to the goal areas designated by the sending college/university

| | | |
|--|--|-----------|
| | PHIL321 Medical Ethics (LS) | 4 |
| | WRIT331 Writing in your Major (LS) | 4 |
| | DENH300 Designing & Managing Teams in Health Care | 3 |
| | DENH310 Current and Relevant Topics for the Dental Hygienist | 3 |
| | STAT201 Statistics I | 4 |
| | DENH320 Management of Oral Health Care Delivery | 3 |
| | DENH330 Dental Hygiene Care for Culturally Diverse & Special Needs Populations | 3 |
| | DENH410 Evidence-Based Dental Hygiene Practice | 3 |
| | DENH420 Restorative Functions Theory and Lab (3) | 3 |
| | OR | |
| | DENH340 Educational Concepts in Dental Hygiene (3) | 3 |
| | AND | |
| | DENH430P Dental Hygiene Capstone (4-5) | 4 |
| | University unrestricted elective credits not counted elsewhere (if none enter 0) | 0 |
| | Total Remaining University Credits² | 50 |

Special Notes, if any:

DENH440 Restorative Functions Clinic is a 1 credit elective course which is necessary for those BSDH students pursuing certification in Restorative Functions by MN Board of Dentistry. Enrolled students are responsible for contracting with a MN licensed dentist to fulfill the clinical requirements for this course.

SECTION D - Summary of Total Program Credits


| College (sending) Credits | | University (receiving) Requirements | |
|--|-----------|---|------------------------|
| MnTC/General Education | 24 | | |
| Major, Emphasis, Unrestricted Electives or Other | 64 | | |
| Total College Credits | 88 | Total College Credits Applied | 88 |
| | | Remaining credit to be taken at the university (receiving institution) | 45.50 <i>km</i> |
| | | Total Program Credits | 137 |

Special Notes, if any: *Correction made to remaining credits. Kelly Murtaugh*

² At least 40 of the required credits for the baccalaureate degree shall be at the upper-division level. If a lower division course is shown as equivalent to an upper division course, check with the university to determine if it will count toward the 40 required credits of upper division.

| College | Name | Signature | Date |
|---|-------------------|--------------------------|-----------|
| Chief Academic Officer | Mary Johnson | <i>M Johnson</i> | 4.21.19 |
| Program Dean | Jennifer Jacobson | <i>Jennifer Jacobson</i> | 4/9/19 |
| University | Name | Signature | Date |
| President | Virginia Arthur | <i>Virginia Arthur</i> | 8/22/19 |
| Chief Academic Officer | Amy Gatz | <i>Amy Gatz</i> | 8/19/19 |
| Dean, College of Health, Community and Professional Studies | Kelly Murtaugh | <i>Kelly Murtaugh</i> | 8/15/2019 |
| Department Chair | Andrea Jordan | <i>Andrea Jordan</i> | 8-2-19 |

Nursing & Health Sciences

| | | | |
|---|---------------------|--|---------|
| DARS Encoder | Amber Eisen Sanchez |  | 8/27/19 |
| Date when equivalencies were verified/encoded in DARS by the receiving Minnesota State institution. | | | |