

MINNESOTA STATE COLLEGES AND
UNIVERSITIES*
ARTICULATION AGREEMENT
BETWEEN

ALEXANDRIA TECHNICAL AND COMMUNITY
COLLEGE
AND
MINNESOTA STATE UNIVERSITY MOORHEAD

*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into **between ALEXANDRIA TECHNICAL AND COMMUNITY COLLEGE (hereinafter sending institution), and MINNESOTA STATE UNIVERSITY MOORHEAD (hereinafter receiving institution).** This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established a **MEDICAL ADMINISTRATIVE SPECIALIST AAS (hereinafter sending program), and the receiving institution has established a HEALTH SERVICES ADMINISTRATION BS (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:**

Admission and Graduation Requirements

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply.

Transfer of Credits

- A. The receiving institution will accept 47 credits from the sending program. A total of 77 credits remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Articulation Table. For system institutions, once the courses are encoded, they will transfer as described in the Transferology Audit.

Implementation and Review

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Articulation Agreement is effective on 10/01/2019 and shall remain in effect until the end date of 10/01/2024 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Articulation Agreement will be reviewed by both parties beginning 04/01/2024 within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

September, 2019

PROGRAM ARTICULATION TABLE

	College (sending)	University (receiving)
Institution	ALEXANDRIA TECHNICAL AND COMMUNITY COLLEGE	MINNESOTA STATE UNIVERSITY MOORHEAD
Program name	Medical Administrative Specialist	Health Services Administration
Award Type (e.g., AS)	AAS	BS
Credit Length	60	120
CIP code (6-digit)	51.0716	51.0701
Describe program admission requirements (if any)		

Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) ¹	Credits	course prefix, number and name	Goal(s) ¹	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						
COMM 1435 Interpersonal Communication	1	3	COMM 201 Interpersonal Communication	1	3	Equiv
ENGL 1460 Technical Writing	1	3	MnTC Goal Area 1	1	3	
BIOL 1416 Essentials of Anatomy & Physiology	3	3	MnTC Goal Area 3	3	3	
MnTC/ General Ed Courses	2, 4-10	6	MnTC Goal Areas 2, 4 - 10	2, 4-10	6	
<i>*Recommend: ECON 1430 Microeconomics</i>	<i>(5)</i>	<i>(3)</i>	<i>ECON 202 Microeconomics</i>	<i>(5)</i>	<i>(3)</i>	<i>Equiv</i>
MnTC/General Education Total		15				

Special Notes: * These are recommended to give background knowledge for the Health Services Administration BS and help you complete the general education requirements (MnTC/ LASC).

SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). **Restricted electives (in Major)** fulfill a specific requirement within a major. Example A: "Chose two of the following three courses;" Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).

Major, Emphasis, Restricted, Unrestricted Electives or Other Courses	
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¹ MnTC goal areas transfer to the receiving MnSCU college/university according to the goal areas designated by the sending college/university


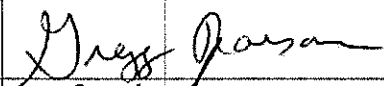

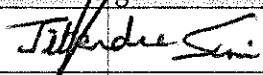
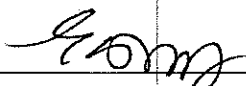
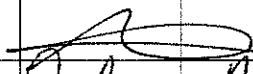

MEDS 2601 Intro to Health Information	3	Electives	32	
MEDS 1615 Document Fund of Editing & Scribing	3			
MEDS 1627 Intro to ICD Coding	3			
MEDS 1629 Applied Medical Terminology	3			
MEDS 1634 Intro to CPT/ HCPCS	3			
MEDS 1620 Medical Terminology	3			
MEDS 2609 Health Care Systems & Practices	2			
MEDS 1610 Pharmacology & Lab	2			
MEDS 1624 Medical Reception	3			
MEDS 2604 Medical Office Management	3			
MEDS 2605 Medicolegal & Reimbursement Issues	4			
ADMN 1513 Keyboarding/ Work Processing Skills (3), ITEC 1430 Intro to Computer (3), MEDS 1605 Electronic Health Records (3) MEDS 1608 Basic Pathology (3) COMM 1439 Job Seeking/ Keeping Skills (1)	13	Not Applicable	0	
Major, Emphasis, Unrestricted Electives Total	45	Total College Credits Applied (sum of sections A and B)	47	
Special Notes:				

SECTION C - Remaining University (receiving) Requirements	
course prefix, number and name	Credits
MnTC/ LASC Goal Requirements *	21
HSAD 218 Introduction to Health Care and Global Health (Goal 8)	3
HSAD 326 Epidemiology & Introductory Biostatistics	3
HSAD 350 Evidence-based Program Planning & Research Methods	3
HSAD 416 Health Services Leadership & Management	4
HSAD 417 Quality Management in Health Care	3
HSAD 420 Healthcare Policy and Economics (WI)	3
HSAD 414 Healthcare Strategic Planning & Marketing	3
HSAD 418 Health Care Law and Ethics	3
HSAD 403 Health Informatics	3
HSAD 419 Financial Management & Reimbursement Methods	3
HSAD 400 Aging in United States: Introduction to Gerontology & Senior Support Care	3
HSAD 468 Internship Seminar	1
HSAD 469 Internship**	3
OM 380 Methods Improvement	3
HSAD 422 Regulatory Methods in Health Care	3
MGMT 440 Human Resource Management	3
MGMT 451 Organizational Behavior OR	3
PMGT 385 Process Leadership	
PMGT 300 Project Management & Scheduling	3
PHIL 318 Professional Ethics (Goals 6, 9) (WI)	3
Total Remaining University Credits²	77
Special Notes, if any: * MnTC goal areas must be met and at least 42 MnTC/ LASC credits earned. ** Number of credits is dependent on the placement. ACCT 230 Principles of Accounting I (3), and MKTG 270 Principles of Marketing (3) are waived with the completion of the AAS from ATCC. Students can complete HSAD 218 for Goal area 8.	

SECTION D - Summary of Total Program Credits			
College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	15		
Major, Emphasis, Unrestricted Electives or Other	45		
Total College Credits	60	Total College Credits Applied	47

	Remaining credit to be taken at the university (receiving institution)	77
	Total Program Credits	124
Special Notes, if any:		

² At least 40 of the required credits for the baccalaureate degree shall be at the upper-division level. If a lower division course is shown as equivalent to an upper division course, check with the university to determine if it will count toward the 40 required credits of upper division.

College	Name	Signature	Date
Academic Dean	Merilee Retzloff		9-27-19
Chief Academic Officer	Gregg Raisanen		9-28-19
President	Michael Seymour		10-1-19
University	Name	Signature	Date
Department Chairperson	Jitendra Singh		10/15/19
Academic Dean	Lisa Nawrot		10/16/19
Chief Academic Officer	Arrick Jackson		10/18/19
DARS Encoder	Jolene Richardson		10/31/19
Date when equivalencies were verified/encoded in DARS by the receiving MnSCU institution:			