

MINNESOTA STATE COLLEGES AND UNIVERSITIES* TRANSFER AGREEMENT BETWEEN	Pine Technical and Community College AND Bemidji State University
<small>*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.</small>	

This Agreement is entered into between Pine Technical and Community College, 900 4th Street SE, Pine City, MN 55063 (hereinafter sending institution), and Bemidji State University 1500 Birchmont Drive NE, Bemidji, MN 56601-2699 (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established a

Automated Systems Technology Industrial Equipment Technician AAS	Precision Machining Technology AAS
Applied Engineering AAS	Gunsmithing and Firearms Technology AAS

(hereinafter sending program), and the receiving institution has established a Applied Management BAS (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

Admission and Graduation Requirements

- A. The receiving institution’s admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution’s admission requirements for the agreement to apply, including grade requirements for courses and an overall GPA requirement.

Transfer of Credits

- A. The receiving institution will accept 60-70 credits from the sending program. A total of 60 credits remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Transfer Table. For system institutions, once the courses are encoded, they will transfer as described in the “Transferology” audit.

Implementation and Review

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Transfer Agreement is effective on 9/11/2019 and shall remain in effect until 9/10/2024 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Transfer Agreement will be reviewed by both parties beginning 3/10/2024 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

PROGRAM TRANSFER TABLE

Check if the sending program ____ or receiving program ____ is new.

	College (sending)	University (receiving)
Institution	Pine Technical and Community College	Bemidji State University
Program name	Automated Systems Technology Industrial Equipment Technician 60 Cr. 15.0406 Precision Machining Technology 60 Cr. 48.0510 Applied Engineering Technology 60 Cr. 15.0613 Gunsmithing & Firearms Technology 70 Cr. 47.0402	Applied Management
Award Type (e.g., AS)	All AAS	BAS
Credit Length	See Above	120
CIP code (6-digit)	See Above	15.1501
Describe program admission requirements (if any)		

Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) ¹	Credits	course prefix, number and name	Goal(s) ¹	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						
Automated systems Technology Industrial Equipment Technician 15 Cr. Precision Machining Technology 16 Cr. Applied Engineering Technology 16 Cr. Gunsmithing and Firearms Technology 16 Cr.	1-10	15-16	MnTC Equivalent Courses (Bemidji State University Accepts all MnTC equivalent courses at full credit into the same goal area assigned by the sending college.)	1-10	15-16	Equiv
MnTC/General Education Total		15-16				

Special Notes, if any: Bemidji State University Accepts all Minnesota Transfer Curriculum (MnTC) courses at full credit into the same goal area assigned by the sending college. Remaining Minnesota Transfer Curriculum (MnTC) credits required to complete all Goal Areas may be completed at the college or the university.

¹ MnTC goal areas transfer to the receiving MnSCU college/university according to the goal areas designated by the sending college/university

SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: “Chose two of the following three courses;” Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).

Major, Emphasis, Restricted, Unrestricted Electives or Other Courses				
Automated Systems Technology Industrial Equipment Technician 45 Cr. Precision Machining Technology 44 Cr. Applied Engineering Technology 44 Cr. Gunsmithing and Firearms Technology 54 Cr.	44-54	Technical Block Transfer General Elective Credits Automated Systems Technology Industrial Equipment Technician 15 Cr. Precision Machining Technology 14 Cr. Applied Engineering Technology 14 Cr. Gunsmithing and Firearms Technology 24 Cr.	30 14-24	Sub
Unrestricted elective credits (if none enter 0)		College's unrestricted elective credits accepted in transfer (if none enter 0)		
Major, Emphasis, Unrestricted Electives Total		44-54	Total College Credits Applied (sum of sections A and B)	60-70

SECTION C - Remaining University (receiving) Requirements




	course prefix, number and name	Credits
	I REQUIRED FOUNDATION CORE (17 credits)	
	ACCT 1100 Financial Literacy (Goal 5 & 9)	3
	ACCT 1101 Principles of Accounting I	3
	MATH 1100 Mathematical Reasoning (Goal 4)	3
	ECON 2000 Markets and Resource Allocation (Goal 5 & 9)	3
	ECON 2100 Macroeconomics and the Business Cycle (Goal 5)	3
	TADT 2100 Impact of Technology, Art, & Design (Goal 5 & 9)	2
	II REQUIRED MAJOR CORE (30 credits)	
	TADT 3100 Principles of Professional Development	3
	TADT 3111 Project Management Methodology	3
	TADT 3112 Leadership in a Team Environment	3
	TADT 3267 Economic and Cost Analysis	3
	TADT 3700 Operations Planning and Control	3
	TADT 4385 Sustainability and Emerging Technologies	3
	TADT 4873 Emphasis Related Capstone	3
	TADT 4875 Facilities Management	3
	TADT 4878 Quality Assurance	3
	TADT 4880 Total Quality Management	3
	III. ADVISOR APPROVED CAREER RELATED ELECTIVE COURSES	
	SELECT 13 CAREER RELATED OR LIBERAL EDUCATION/MNTC CREDITS WITH ASSISTANCE FROM A FACULTY ADVISOR TO COMPLETE GRADUATION REQUIREMENTS. (10 OF THESE MAY NEED TO BE UPPER DIVISION CREDITS)	13
	University unrestricted elective credits not counted elsewhere (if none enter 0)	
	Total Remaining University Credits²	60

Special Notes, if any: To complete the BAS in Applied Engineering, some of the liberal education courses required in section III above may need to cover multiple goal areas. 10 credits from section III may also need to be upper division credits. See a faculty member for advising.

SECTION D - Summary of Total Program Credits

College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	15-16		
Major, Emphasis, Unrestricted Electives or Other	44-54		
Total College Credits	60-70	Total College Credits Applied	60-70
		Remaining credit to be taken at the university (receiving institution)	60
		Total Program Credits	120-130
Special Notes, if any:			

² At least 40 of the required credits for the baccalaureate degree shall be at the upper-division level. If a lower division course is shown as equivalent to an upper division course, check with the university to determine if it will count toward the 40 required credits of upper division.

College Chief Academic Officer	Name	Signature	Date
Vice President of Academic and Student Affairs	Dr. Denine Rood		10/2/19
Title			
University Chief Academic Officer	Name	Signature	Date
Provost and Vice Pres Academic and Student Affairs	Dr. Anthony Peffer		9/24/19
Title			
DARS Encoder	Beverly Hodgson		9/20/19
Date when equivalencies were verified/encoded in DARS by the receiving Minnesota State institution.			