

**MINNESOTA STATE COLLEGES AND
UNIVERSITIES*
TRANSFER AGREEMENT
BETWEEN**

**Itasca Community College
AND
Bemidji State University**

*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between Itasca Community College, 1851 East Highway 169, Grand Rapids, MN (hereinafter sending institution), and Bemidji State University 1500 Birchmont Drive NE, Bemidji, MN 56601-2699 (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established a **Class Act/Pre-Education A.S.**(hereinafter sending program), and the receiving institution has established a **Elementary Education B.S. (Teacher Licensure)** (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

Admission and Graduation Requirements

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply, including grade requirements for courses and an overall GPA requirement.

Transfer of Credits

- A. The receiving institution will accept 60 credits from the sending program. A total of 60 credits remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Transfer Table. For system institutions, once the courses are encoded, they will transfer as described in the "Transferology" audit.

Implementation and Review

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Transfer Agreement is effective on 4/27/2020 and shall remain in effect until 4/26/2025 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Transfer Agreement will be reviewed by both parties beginning 10/26/2024 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

PROGRAM TRANSFER TABLE

Check if the sending program ___ or receiving program ___ is new.

	College (sending)	University (receiving)
Institution	Itasca Community College	Bemidji State University
Program name	Class Act/Pre-Education	Elementary Education (Teacher Licensure)
Award Type (e.g., AS)	A.S.	B.S.
Credit Length	60	120
CIP code (6-digit)	13.0101	13.1202
Program admission requirements		Completion of MnTC, See Notes in Section B.

Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) ¹	Credits	course prefix, number and name	Goal(s) ¹	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						
ENGL 1101 Composition I	1	4	ENGL 1151 Composition	1	4	Equiv
ENGL 1113 Composition II or ENGL 1105 Technical Research Writing	1	3	ENGL 2152 Argument and Exposition	1	3	Equiv
SPCH 1105 Fund of Public Speaking or SPCH 1101 Intro to Speech Communications or SPCH 1111 Interpersonal Communications	1	3	COMM 1100 Public Speaking MnTC Equivalent Course COMM 1090 Interpersonal Communications	1	3	Equiv
PSYC 1101 General Psychology	5, 7	3	PSYC 1100 General Psychology	5, 7	3	Equiv
MATH 1101 Contemp. Math or higher	4	3	MATH 1100 Mathematical Reasoning or Higher	4	3	Equiv
MnTC Equivalent (Goal 3) Course, one w-Lab	3	7	MnTC Equivalent Course (Goal 3)	3	7	Equiv
MnTC Equivalent Course (Goal Area 5)	5	6	MnTC Equivalent Course (Goal 5)	5	6	Equiv
MnTC Equivalent Course (Goal Area 6)	6	9	MnTC Equivalent Course (Goal 6)	6	9	Equiv
MnTC Equivalent Course (Goal Area 1-10)	1-10	3	MnTC Equivalent Course (Goal 1-10)	1-10	3	Equiv
MnTC/General Education Total		41				

¹ MnTC goal areas transfer to the receiving MnSCU college/university according to the goal areas designated by the sending college/university

SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Chose two of the following three courses;" Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).

Major, Emphasis, Restricted, Unrestricted Electives or Other Courses				
General Electives	1	General Elective Credit	1	
EDUC 1101 Introduction to Teaching	2	General Elective Credit	2	
EDUC 1102 Class Act Seminar II	2	General Elective Credit	2	
EDUC 1103 Class Act Seminar III	2	General Elective Credit	2	
EDUC 2100 Foundations of Education	3	ED 3100 Introduction to the Foundations of Public School Education	3	
EDUC 2210 Human Relations	3	ED 3140 Human Relations In Education	3	
PE 1131 Camping	1	General Elective Credit	1	
*MATH 1100 Math for Elementary Teachers (Goal 4) or content area elective	3	MATH 1011 Math for Elem. School Teachers	3	
HLTH 1208 Health and Drugs in Society (2 Cr) or content area elective (2 Cr)	2	HLTH 3400 Health and Drugs in Society Or General Elective Credit (2 Cr)	2	
Major, Emphasis, Unrestricted Electives Total	19	Total College Credits Applied (sum of sections A and B)	60	

Notes: Course with a * are MnTC equivalent courses in specific goal areas. Students planning to transfer under this agreement must submit a copy of their signed **Field Experience Certificate** as well as their **Philosophy of Teaching** paper from EDUC 2100 Foundations of Education. This paper will be reviewed by BSU faculty prior to equivalency being granted for ED 3100 Introduction to the Foundations of Public School Education. Students not completing HLTH 1208 Health and Drugs in Society at the college, will need to complete HLTH 3400 Health and Drugs in Society at the university.

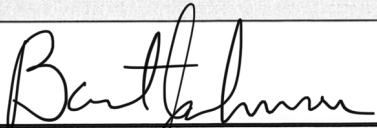
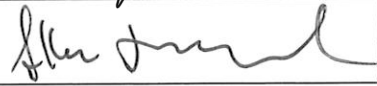
SECTION C - Remaining University (receiving) Requirements

course prefix, number and name	Credits
Credits to meet 120 Credit Graduation Requirement	3-16
I. ELEMENTARY ED. FOUNDATION COURSES	
ED 3110 Educational Psychology	3
ED 3350 Pedagogy: Planning for Instruction	3
ED 3780 Adaptation and Management: Designing the Learning Environment	3
ED 4799 The Professional Teacher	1
ED 4820 Student Teaching - Elementary	1-12
II. Elementary Education Major Courses	
ED 3201 Language Arts I	3
ED 3202 Language Arts II	3
ED 3203 Language Arts III	3
ED 3221 Elementary Math Methods	3
ED 3222 Elementary Science Methods	3
ED 3240 Social Studies in the Elementary School	3
ED 3301 Creative Expressions	3
ED 3302 Creative Process Foundations: Patterns	3
HLTH 4100 Teaching Elementary School Health	2
PHED 4200 Methods of Teaching Elementary Physical Education to Classroom Teachers	1
MATH 1011 Mathematics for Elementary School Teachers I	3
MATH 1013 Mathematics for Elementary School Teachers II	3

	Total Remaining University Credits²	60
<p>Special Notes, if any: It is agreed that Itasca Community College will send current course outlines and syllabi annually for EDUC 2100 Foundations of Education and EDUC 2210 Human Relations to the Education Department Chair (or designee) at Bemidji State University. Both parties will review these course outlines and syllabi annually to determine all MN Department of Education standards and outcomes taught in ED 3100 Introduction to the Foundations of Public School Education and ED 3140 Human Relations In Education are being met at the college. Itasca Community College will also notify the Education Department Chair (or designee) at Bemidji State University if any course changes are made to EDUC 2100 Foundations of Education and EDUC 2210 Human Relations. This policy is not to limit academic freedom at Itasca Community College. Rather, it is to ensure all Minnesota Department of Education standards are being met.</p>		

SECTION D - Summary of Total Program Credits			
College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	41		
Major, Emphasis, Unrestricted Electives or Other	19		
Total College Credits	60	Total College Credits Applied	60
		Remaining credit to be taken at the university (receiving institution)	60
		Total Program Credits	120
Special Notes, if any:			

² At least 40 of the required credits for the baccalaureate degree shall be at the upper-division level. If a lower division course is shown as equivalent to an upper division course, check with the university to determine if it will count toward the 40 required credits of upper division.

College Chief Academic Officer	Name	Signature	Date
Provost / Chief Academic Officer Title	Dr. Bart Johnson		5/7/20
University Chief Academic Officer	Name	Signature	Date
Interim Provost Title	Dr. Allen Bedford		5/7/20
DARS Encoder	Beverley Hodgson		
Date when equivalencies were verified/encoded in DARS by the receiving Minnesota State institution.			