

MINNESOTA STATE COLLEGES AND
UNIVERSITIES*
ARTICULATION AGREEMENT
BETWEEN

SAINT PAUL COLLEGE
AND
SAINT MARY'S UNIVERSITY OF MINNESOTA

*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between SAINT PAUL COLLEGE (hereinafter sending institution), and SAINT MARY'S UNIVERSITY OF MINNESOTA (SMUMN) (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established an **A.S. in HEALTHCARE ADMINISTRATION** (hereinafter sending program), and the receiving institution has established a **B.S. in HEALTHCARE AND HUMAN SERVICES MANAGEMENT** hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

Admission and Graduation Requirements

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply.

Transfer of Credits

- A. The receiving institution will accept 60 credits from the sending program. A total of 60 credits remain to complete the receiving program (36 of these remaining credits need to be completed at Saint Mary's University).
- B. Courses will transfer as described in the attached Program Articulation Table. For system institutions, once the courses are encoded, they will transfer as described in Transferology.
- C. No credit will transfer for courses in which a grade of C- or lower was earned.
- D. No credit will transfer for courses which are pre-freshman level or remedial.
- E. Credit will not be awarded twice for the same learning, including any prior learning or life experience credit awarded.
- F. A maximum of 2.0 semester credits will be awarded for physical education activity courses.

Implementation and Review

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Articulation Agreement is effective on 06/01/2021 and shall remain in effect until the end date of 05/31/2026 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Articulation Agreement will be reviewed by both parties beginning 12/01/2025 (within six months of the end date).

- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

PROGRAM ARTICULATION TABLE							
	College (sending)			University (receiving)			
Institution	Saint Paul College			Saint Mary's University of Minnesota			
Program name	HEALTHCARE ADMINISTRATION			HEALTHCARE AND HUMAN SERVICES MANAGEMENT			
Award Type (e.g., AS)	A.S.			B.S.			
Credit Length	60			120			
CIP code (6-digit)	51.0909			51.0701			
Describe program admission requirements (if any)				An official transcript issued to Saint Mary's University with a minimum of 30 semester credits including a basic English Composition course.			
Instructions							
<ul style="list-style-type: none"> • List all required courses in both academic programs. • MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution. • Do not indicate a goal area for general education courses that are not part of the MnTC. • For restricted or unrestricted electives, list number of credits. • Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion. • Show equivalent university-college courses on the same row to ensure accurate DARS encoding. • Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank. 							
SECTION A - Minnesota Transfer Curriculum-General Education							
College (sending)				University (receiving)			
course prefix, number and name	Goal(s) ₁	Credits		course prefix, number and name	Goal(s) ¹	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education							
Goal 1: Communication: ENGL 1711 and COMM XXXX	1	4 cr. 3 cr.		English Composition Oral Communication		4 cr. 3 cr.	Sub
Goal 3: Natural Sciences: BIOL 1740 General Biology 1 BIOL 2721 Anatomy & Physiology 1 BIOL 2722 Anatomy & Physiology 2 Goal 4: Math MATH 1740	3	5 cr. 4 cr. 4 cr. 4 cr.		Science Math		17 cr.	Wav

¹ MnTC goal areas transfer to the receiving college/university according to the goal areas designated by the sending college/university

Goal 5: History, Social Science and Behavioral Science	5	3 cr.	Elective	3 cr.	Sub.
Goal 6: Any 3 cr.	6	3 cr.	Fine Arts/Humanities	3 cr.	Sub.
MnTC/General Education Total		30			

Special Notes, if any: Some SMU general education competencies are fulfilled by SMU core program or elective courses.
 *Recommend completing 6 credits of coursework in Goal 6 (Fine Arts/Humanities) for seamless transfer.

SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Chose two of the following three courses;" Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).



Major, Emphasis, Restricted, Unrestricted Electives or Other Courses				
BTEC 1421 Business Information Applications I.	3	All courses transfer in as electives	30	Sub
BUSN 1410 Introduction to Business	3			
BUSN 2450 Management Fundamentals	3			
HMRS 1400 Human Resource Management	3			
MEDS 1420 Health Information Foundations	3			
MEDS 1480 Medical Terminology	3			
MEDS 1560 Computerized Health Information	3			
MEDS 1562 Billing and Reimbursement	2			
MEDS 1570 Human Disease	3			
MEDS 2430 Pharmacology for the Medical Office	2			
MEDS 2434 Legal and Ethical Aspects of Health Information	2			
Major, Emphasis, Unrestricted Electives Total	30			Total College Credits Applied (sum of sections A and B)

SECTION C - Remaining University (receiving) Requirements

	course prefix, number and name	Credits
	HHSM302: Writing in the Health Professions	3
	HHSM303: Communicating in the Health Professions	3
	BPH415: Health Policy and Ethics	3
	HHSM325: Cultural Competency for Health Professionals	3
	HHSM410: Current Issues in Health: Research and Practice	3
	HHSM405: Healthcare Information Management	3
	HHSM430: Quality and Performance Management	3
	HHSM400: Workplace Training Strategies	3
	MG410: Applied Leadership and Management	3
	HHSM420: The U.S. Health Care System	3
	HR340: Strategic Human Resource Management	3

	HHS490: Health and Human Services Capstone	3
		(36)
Special Notes, if any: SMU will transfer in up to 84 credits (unrestricted from any subject, grades of C or better).		

SECTION D - Summary of Total Program Credits			
College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	30		
Major, Emphasis, Unrestricted Electives or Other	30		
Total College Credits	60	Total College Credits Applied	60
		Remaining credit to be taken at the university (receiving institution)	36
		Total Program Credits	120
Special Notes: * Saint Mary's University (SMU) requires that students complete a minimum of 36 semester credits at SMU (program requirement), and 120 credits total, to earn the Bachelor of Science in Healthcare and Human Services Management degree. The remaining 84 credits can be completed at St. Paul College. Credit for prior learning, military training, and standardized exams such as CLEP and DSST can also count toward fulfilling the 86 non-SMU credit requirement. Courses completed at colleges and universities other than Saint Paul College are also considered for credit transfer into SMU.			

College	Name	Signature	Date
Chief Academic Officer			
Vice President of Academic Affairs	Kristen Raney, Ed.D.		3-2-21
Title			
University	Name	Signature	Date
Chief Academic Officer			
Provost and Dean of Faculties	Brian Schmisek, Ph.D.		
Title			3/8/21
DARS Encoder			
Date when equivalencies were encoded in DARS by the receiving MnSCU institution.			

