

**MINNESOTA STATE COLLEGES AND
UNIVERSITIES*
TRANSFER AGREEMENT
BETWEEN**

**Normandale Community College
AND
Metropolitan State University**

*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between **Normandale Community College, 9700 France Avenue South, Bloomington, MN 55431** (hereinafter sending institution), and **Metropolitan State University, 700 East 7th Street, St. Paul, MN 55106** (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established a **Dental Hygiene, A.S.** (hereinafter sending program), and the receiving institution has established a **Dental Hygiene B.S.D.H.** (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

Admission and Graduation Requirements

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply, including grade requirements for courses and an overall GPA requirement.

Transfer of Credits

- A. The receiving institution will accept 88 credits from the sending program. A total of 40-41 credits remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Transfer Table. For system institutions, once the courses are encoded, they will transfer as described in the "*Transferology*" audit.

Implementation and Review

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Transfer Agreement is effective on 01/01/2021 and shall remain in effect until 01/01/2026 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Transfer Agreement will be reviewed by both parties beginning 06/01/2025 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

PROGRAM TRANSFER TABLE

Check if the sending program ___ or receiving program ___ is new.

	College (sending)	University (receiving)
Institution	Normandale Community College	Metropolitan State University
Program name	Dental Hygiene	Dental Hygiene
Award Type (e.g., AS)	AS	BS
Credit Length	88	120
CIP code (6-digit)		
Describe program admission requirements (if any)	<ul style="list-style-type: none"> • Overall GPA of 2.75 or higher • A grade of C or higher in each of the following: <ul style="list-style-type: none"> ○ ENGC 1101 or equivalent ○ CHEM 1050 or equivalent ○ BIOL 1141 with a lab or equivalent ○ BIOL 1142 with a lab or equivalent (or show registration for this course and complete during spring semester) ○ BIOL 2204 (complete prior to submitting the application or complete during the first year of the program) 	<ul style="list-style-type: none"> • Official transcript from an accredited dental hygiene program (or letter from program director or dean if within five months of graduation) or dual admission and enrollment. • Official transcripts of all other coursework from accredited colleges and universities • Cumulative GPA of 2.5 (calculated from all college coursework) • Diagnostic assessment if needed

Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

DENH 2281 Preventative Concepts in Community Dental Care	2	Transfers into the program as upper-division credit	2	Sub
HLTH 1107—Principles of Nutrition	3	Program Elective	3	
Unrestricted elective credits (if none enter 0)	0	College's unrestricted elective credits accepted in transfer (if none enter 0)		
Major, Emphasis, Unrestricted Electives Total	53	Total College Credits Applied (sum of sections A and B)	88	

SECTION C - Remaining University (receiving) Requirements

course prefix, number and name	Credits
Complete any remaining MnTC Goal Areas and Liberal Studies requirements (GELS)	6 (min.)
PHIL 321 Medical Ethics (Goal Areas 6 & 9 and LS)	4
STAT 201 Statistics (Goal Area 4)	4
WRIT 331 Writing in Your Major (Goal Area 1 Writing Pt.2 and LS)	4
DENH 300 Designing & Managing Teams in Health Care	3
DENH 310 Current & Relevant Topics for the Dental Hygienist	3
DENH 320 Management of Oral Health Care delivery (RIGR)	3
DENH 330 Dental Hygiene Care for Culturally Diverse & Special Needs Populations	3
DENH 410 Evidence-Based Dental Hygiene Practice	3
DENH 430 Dental Hygiene Capstone	4
1 From: DENH 340 Educational Concepts in Dental Hygiene (3) or DENH 420 Restorative Functions (4)	3-4
University unrestricted elective credits not counted elsewhere (if none enter 0)	0
Total Remaining University Credits²	40-41

Special Notes, if any:

¹At least 40 of the required credits for the baccalaureate degree shall be at the upper-division level. If a lower division course is shown as equivalent to an upper division course, the course will not count toward the 40 required credits of upper division except those lower division Dental Hygiene courses identified at transferring as upper division credit.

In addition, some courses in your program of study may require additional prerequisites.

²GELS Requirement: To meet the university's General Education and Liberal Studies (GELS) requirement, students must:




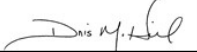

- Complete courses filling all Goal Area requirements.
- Complete 48 unduplicated GELS credits
 - Minnesota Transfer Curriculum (MnTC) for 40 credits, and
 - Eight (8) upper-division semester credits (300-level or higher) to fulfill the university's Liberal Studies requirement.
- Students who have completed the Minnesota Transfer Curriculum (MnTC) and Liberal Studies requirements may still need additional credits to bring the total to 48 unduplicated credits.
- The actual number of credits needed to complete the MnTC depends upon:
 - The number of required General Education/MnTC credits in your program at the community/technical college (listed in Section A)
 - A college's distribution requirements within the MnTC—all MinnState institutions require 40 credits in 10 Goal Areas, but colleges have different requirements as to how the credits are distributed within the goal areas—e.g., Metro State requires two writing courses and 1 Communication course for Goal 1 (9 credits), the sending institution may require only 1 writing course and 1 Communication course in Goal 1 (6 credits).
 - When MnTC electives are listed (i.e., no specific course is named), the number of goal areas a course meets will determine the number of courses you may need to take to fulfill MnTC requirements—i.e., it's better to choose courses meeting more than one goal area.
 - Students may need to take upper-division courses in Goal Areas in order to fulfill the 40-credit upper-division requirement for graduation.
 - Some courses may require prerequisites.
- Consult an academic advisor (at either the sending or receiving institution) to plan the completion of the MnTC requirement.

³Liberal Studies: All students must complete eight (8) upper-division semester credits (300-level or higher) from the approved GELS Course List. Liberal Studies courses may overlap with one or two goal areas.

⁴RIGR Requirement: Metropolitan State University's Racial Issues Graduation Requirement (RIGR) becomes effective for all new undergraduate students admitted Fall 2016 or later. The requirement is at least one learning experience (minimum of 3 credits) with significant focus on race and racism. Approved "racial issues" courses or other learning experiences are designated in the online class schedule and can overlap with any other requirement for graduation, including General Education/Minnesota Transfer Curriculum (MnTC) requirements, Liberal Studies requirements, major requirements and electives. Upon review, an approved prior learning, independent study, theory seminar or transfer course from other accredited institutions may also be used to meet this graduation requirement.

SECTION D - Summary of Total Program Credits

College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	35		
Major, Emphasis, Unrestricted Electives or Other	53		
Total College Credits	88	Total College Credits Applied	88
		Remaining credit to be taken at the university (receiving institution)	40-41
		Total Program Credits	128-129
Special Notes, if any:			

College	Name	Signature	Date
Chief Academic Officer	Kristina Keller		8/31/2021
Program Dean/Faculty (if required by College)	Colleen M. Brickle		8/30/2021
University	Name	Signature	Date
Chief Academic Officer	Amy Gort	 Digitally signed by Amy Gort Date: 2021.09.14 12:23:50 -05'00'	
Dean	Doris Hill		9/9/2021
Department Chair/Faculty	Andrea Jordan	Andrea Jordan, electronic signature	9/1/21
DARS Encoder	Amber Eisen Sanchez		9/9/2021
Date when equivalencies were verified/encoded in DARS by the receiving Minnesota State institution.			