MINNESOTA STATE COLLEGES AND UNIVERSITIES* ARTICULATION AGREEMENT BETWEEN	ROCHESTER COMMUNITY AND TECHNICAL COLLEGE AND SAINT MARY'S UNIVERSITY OF MINNESOTA

*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between ROCHESTER COMMUNITY AND TECHNICAL COLLEGE (RCTC) (hereinafter sending institution), and SAINT MARY'S UNIVERSITY OF MINNESOTA (SMUMN) (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established an **A.A.S. in HEALTH INFORMATION TECHNOLOGY** (hereinafter sending program), and the receiving institution has established a **B.S. in HEALTHCARE MANAGEMENT** hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

Admission and Graduation Requirements

A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
B. Students must fulfill the graduation requirements at both institutions.
C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply.

Transfer of Credits

A. The receiving institution will accept 64 credits from the sending program. A total of 56 credits remain to complete the receiving program (36 of these remaining credits need to be completed at Saint Mary's University).
B. Courses will transfer as described in the attached Program Articulation Table. For system institutions, once the courses are encoded, they will transfer as described in Transferology.
C. No credit will transfer for courses in which a grade of C- or lower was earned.
D. No credit will transfer for courses which are pre-freshman level or remedial.
E. Credit will not be awarded twice for the same learning, including any prior learning or life experience credit awarded.
F. A maximum of 2.0 semester credits will be awarded for physical education activity courses.

Implementation and Review

A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
B. This Articulation Agreement is effective on 02/1/2022 and shall remain in effect until the end date of 01/31/2027 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
D. This Articulation Agreement will be reviewed by both parties beginning 09/01/2026 (within six months of the end date).

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E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

PROGRAM ARTICULATION TABLE

	College (sending)	University (receiving)
Institution	Rochester Community and Technical College	Saint Mary's University of Minnesota
Program name	Health Information Technology	Healthcare Management
Award Type (e.g., AS)	A.A.S.	B.S.
Credit Length	64	120
CIP code (6-digit)	51.0000	51.0701
Describe program admission requirements (if any)		An official transcript issued to Saint Mary's University with a minimum of 30 semester credits including a basic English Composition course.

Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.
(To add rows, place cursor outside of the end of a row and press enter.)

SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal (s) [1]	Credits	course prefix, number and name	Goal(s)[1]	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						
COMM 1114: Fundamentals of Public Speaking **OR** COMM 1130: Interpersonal Communication	1	3	Written Communication Oral Communication		10	Sub
ENGL 1109: Intro to Technical Communication	1	3				
ENGL 1117: Reading & Writing Critically I	1	4				
BIOL 1107: Fundamentals of Anatomy and Physiology	3	4	Science		4	Sub
PSYC 1611: Psychology of Adjustment **OR** PSYC 2618: General Psychology **OR** Goal 6	5	3-4	History, Social and Behavioral Sciences		3-4	Sub
PHIL 1135: Bioethics (Recommended) **OR** Goal 5	6	3	Humanities and Fine Arts		3	Sub

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[1] MnTC goal areas transfer to the receiving college/university according to the goal areas designated by the sending college/university

MnTC/General Education Total	17	

Special Notes, if any: Some SMU general education competencies are fulfilled by SMU core program or elective courses.

*Recommend completing 6 credits of coursework in Goal 6 for seamless transfer.

SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Choose two of the three courses;" Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).

Major, Emphasis, Restricted, Unrestricted Electives or Other Courses				
Program Core Requirements (47 credits):				
HCOP 1620: Medical Terminology for Health Professions	3			
AOP 2350: Microsoft Business Applications	3			
AOP 2870: Employment Strategies	1			
HIMC 1800: Legal Aspects of Health Information	3			
HIMC 1820: CPT Coding	3			
HIMC 1840: Introduction to Health Records	3			
HIMC 1850: Computerized Health Information	3			
HIMC 1910: Reimbursement	2			
HIMC 2010: ICD-10 - CM Coding	4	All courses transfer in as electives	47	Sub
HIMC 2020: ICD-10 - PCS Coding	3			
HIMC 2030: Advanced Coding	3			
HIMC 2600: Human Diseases for Health Professionals	3			
HIMC 2610: Pharmacology	2			
HIMC 2710: Healthcare Data Analysis	3			
HIMC 2720: Quality Management of Health Information	2			
HIMC 2820: Supervision of Health Information	3			
HIMC 2830: HIT Review	1			
HIMC 2870: HIT Capstone Experience	2			
Major, Emphasis, Unrestricted Electives Total	**47**	**Total College Credits Applied (sum of sections A and B)**	**64**	

SECTION C - Remaining University (receiving) Requirements

	course prefix, number and name	Credits
	BPH 415: Health Policy and Ethics	3
	HHSM 302: Writing in the Health Professions	3
	HHSM 303: Communicating in the Health Professions	3
	HHSM 325: Cross cultural competency for service providers	3
	HHSM 405: Healthcare Information Management	3
	HHSM 410: Current Issues in Health: Research and Practice	3
	HHSM 430: Quality and Performance Improvement for Service Providers	3
	HHSM 490: Health and Human Services Capstone	3
	MG 401: Applied Leadership and Management	3
	HHSM 400: Workplace Training Strategies	3
	HHSM 420: The U.S. Health Care System	3
	HR 340: Strategic Human Resource Management (or graduate elective)	3
		36

Special Notes, if any: **SMU will transfer in up to 84 credits (unrestricted from any subject, grades of C or better).

SECTION D - Summary of Total Program Credits				
College (sending) Credits		**University (receiving) Requirements**		
MnTC/General Education	17			
Major, Emphasis, Unrestricted Electives or Other	47			
Total College Credits	64	**Total College Credits Applied**		64
		Remaining credit to be taken at the university (receiving institution)		56
		Total Program Credits		120
Special Notes: *Saint Mary's University (SMUMN) requires that students complete a minimum of 36 semester credits at SMUMN (SMU's minimum residency requirement), and 120 credits total, to earn the Bachelor of Science in Healthcare and Human Services Management degree. The remaining 84 credits can be completed at RCTC.				

College	Name	Signature	Date
Chief Academic Officer			
Vice President of Academic Affairs Title	Michelle Pyfferoen	*[signature]*	02/21/2022
University	Name	Signature	Date
Chief Academic Officer			
Provost, and Dean of Faculties Title	Brian Schmisek, Ph.D.	*[signature]*	02/24/2022
DARS Encoder			
Date when equivalencies were encoded in DARS by the receiving MnSCU institution.			

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