

**MINNESOTA STATE COLLEGES AND  
UNIVERSITIES\*  
TRANSFER AGREEMENT  
BETWEEN**

**ANOKA-RAMSEY  
COMMUNITY COLLEGE  
AND  
SAINT MARY'S UNIVERSITY OF MINNESOTA**

\*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between **ANOKA-RAMSEY COMMUNITY COLLEGE (ARCC)** (hereinafter sending institution), and **SAINT MARY'S UNIVERSITY OF MINNESOTA (SMUMN)** (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established an **Associate of Science in Business Transfer Pathway** (hereinafter sending program), and the receiving institution has established a **Bachelor of Science in Business Administration** (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

**Admission and Graduation Requirements**

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply, including grade requirements for courses and an overall GPA requirement.

**Transfer of Credits**

- A. The receiving institution will accept **60 credits** from the sending program. A total of **60 credits** remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Transfer Table. For system institutions, once the courses are encoded, they will transfer as described in the "Transferology" audit.

**Implementation and Review**

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Transfer Agreement is effective on 06/01/23 and shall remain in effect until 06/01/28 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Transfer Agreement will be reviewed by both parties beginning 01/01/2028 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

**PROGRAM TRANSFER TABLE**

Check if the sending program  or receiving program  is new.

	College (sending)	University (receiving)
Institution	Anoka-Ramsey Community College	Saint Mary's University of Minnesota
Program name	Business Transfer Pathway	Business Administration
Award Type (e.g., AS)	AS	BS
Credit Length	60	120
CIP code (6-digit)	52.0201	52.0201
Describe program admission requirements (if any)		An official transcript issued to Saint Mary's University with a minimum of 30 semester credits including a basic English Composition course.

### Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

### SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) <sup>1</sup>	Credits	course prefix, number and name	Goal(s) <sup>1</sup>	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						
30 credits required, with at least one course from six of the MnTC general education goal areas. One course can meet more than one goal area, although credits counted only once.						
ENGL1120-Cross Current College Writing OR ENGL1121-College Writing and Critical Reading	1, 2	4	Written Communications		4	Sub
CMST1110-Introduction to Communication, OR CMST2215-Public Speaking, OR CMST2220-Interpersonal Communication	1, 2 1, 2 1, 7	3	Oral Communications Oral Communications Oral Communications, Global Human Perspectives		3	Sub
MATH1114-Introduction to Statistics MATH1200-College Algebra	4	4 3	Mathematics		4 3	Sub
ECON2205-Macroeconomics, AND ECON2206-Microeconomics	5, 2	3 3	History, Social, and Behavioral Science		3 3	Sub
One course in anthropology, psychology, sociology, history, or political science	5	3-4	(depends on course)		3-4	Sub
MnTC Goal 3 science course with lab	3	0-3	Science		0-3	Sub
MnTC Goal 6-Humanities and Fine Arts course	6	0-3	Humanities and Fine Arts		0-3	Sub
MnTC Goal 7-Human Diversity course	7	0-3	Global Human Perspectives		0-3	Sub
MnTC Goal 8-Global Perspectives course	8	0-3	Global Human Perspectives		0-3	Sub

<sup>1</sup> MnTC goal areas transfer to the receiving MnSCU college/university according to the goal areas designated by the sending college/university

MnTC Goal 9-Ethics/Civic Responsibility course	9	0-3	Ethics & Civic Responsibility		0-3	Sub
MnTC Goal 10-People and the Environment course	10	0-3	(depends on course)		0-3	Sub
<b>MnTC/General Education Total</b>		<b>30</b>				

**Special Notes, if any:**

**SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other**

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Chose two of the following three courses;" Example B: A

Major, Emphasis, Restricted, Unrestricted Electives or Other Courses			
BUS1101-Introduction to Business	3	General education elective	3
BUS1104-Written Business Communications	3	COM309-Professional Writing	3 Sub
BUS1112-Computer Concepts and Applications	3	General education elective	3
BUS2125-Financial Accounting	4	BU300-Accounting Principles	4 Sub
BUS2126-Managerial Accounting	4	General education elective	4
BUS2142-Principles of Marketing	4	BU302-Principles of Marketing	3 Sub
BUS2215-Legal Environment of Business	3	BU400-Business Law	3 Sub
BUS2244-Principles of Management	4	General education elective	3
Business elective: Select any BUS course	2	General education elective	2
<b>Major, Emphasis, Unrestricted Electives Total</b>	<b>30</b>	<b>Total College Credits Applied (sum of sections A and B)</b>	<b>60</b>

**SECTION C - Remaining University (receiving) Requirements**

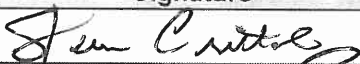


Course prefix, number and name	Credits
<b>Required Business and Management Courses</b>	
AC410 – Corporate Finance	3
BU403 – Applied Business Statistics	3
IT440 – Business Intelligence Fundamentals	3
MG305 – Managerial Ethics	3
MG311 – Economics for Managers	3
MG410 - Applied Leadership and Management OR MG412 - Critical Thinking for Organizational Leaders	3
<b>Required Communication Courses</b>	
COM310 – Professional Communications	3
<b>Required Capstone</b>	
AC495 – Bachelor of Science Capstone	3
<b>Core Program Elective Courses</b>	
See catalog for elective course options	6
University unrestricted elective credits not counted elsewhere (if none enter 0)	30
<b>Total Remaining University Credits</b>	<b>60</b>

**Special Notes, if any:** Course substitutions subject to a possible 5-year time limit.

**SECTION D - Summary of Total Program Credits**

College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	30		
Major, Emphasis, Unrestricted Electives or Other	30		
<b>Total College Credits</b>	<b>60</b>	<b>Total College Credits Applied</b>	<b>60</b>
		<b>**Remaining credit to be taken at the university (receiving institution)</b>	<b>60</b>
		<b>Total Program Credits</b>	<b>120</b>

**Special Notes, if any:** Per Saint Mary's University of Minnesota (SMUMN) policy, SMUMN will transfer college-level courses completed at Minnesota State community and technical colleges with grades of "C-" or better. A minimum of 30 semester credits transferrable to Saint Mary's University of Minnesota (to include an English composition course) are required for admission to an SMUMN bachelor's completion program. A minimum of 30 of the 120 program semester credits need to be completed at SMUMN (minimum residency requirement; see SMUMN policy).

College	Name	Signature	Date
Chief Academic Officer	Steve Crittenden		5/30/23
Academic Dean	Scott Stankey		5/30/23
Faculty			
University	Name	Signature	Date
Chief Academic Officer			
Provost and Dean of Faculties	Max Bonilla		5/30/23
DARS Encoder			
Date when equivalencies were verified/encoded in DARS by the receiving MnSCU institution.			