

**MINNESOTA STATE COLLEGES AND  
UNIVERSITIES\*  
TRANSFER AGREEMENT  
BETWEEN**

**ANOKA-RAMSEY  
COMMUNITY COLLEGE  
AND  
SAINT MARY'S UNIVERSITY OF MINNESOTA**

\*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between **ANOKA-RAMSEY COMMUNITY COLLEGE (ARCC)** (hereinafter sending institution), and **SAINT MARY'S UNIVERSITY OF MINNESOTA (SMUMN)** (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established an **Associate of Science in Pharmacy Technician** (hereinafter sending program), and the receiving institution has established a **Bachelor of Science in Healthcare Management** (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

**Admission and Graduation Requirements**

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply, including grade requirements for courses and an overall GPA requirement.

**Transfer of Credits**

- A. The receiving institution will accept **60 credits** from the sending program. A total of **60 credits** remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Transfer Table. For system institutions, once the courses are encoded, they will transfer as described in the "Transferology" audit.

**Implementation and Review**

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Transfer Agreement is effective on 06/01/23 and shall remain in effect until 06/01/28 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Transfer Agreement will be reviewed by both parties beginning 01/01/28 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

**PROGRAM TRANSFER TABLE**

Check if the sending program \_\_\_ or receiving program \_\_\_ is new.

	College (sending)	University (receiving)
Institution	Anoka-Ramsey Community College	Saint Mary's University of Minnesota
Program name	Pharmacy Technician	Healthcare Management
Award Type (e.g., AS)	AS	BS
Credit Length	60	120
CIP code (6-digit)	51.0805	51.0701
Describe program admission requirements (if any)		An official transcript issued to Saint Mary's University with a minimum of 30 semester credits including a basic English Composition course.

### Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

### SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) <sup>1</sup>	Credits	course prefix, number and name	Goal(s) <sup>1</sup>	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						
30 credits required from MnTC transfer curriculum, to include the following courses.						
ENGL2241-Introduction to Creative Writing OR ENGL2261-Creative Nonfiction Writing	1, 6	3	Written Communications		3	Sub
CMST2220-Interpersonal Communication	1,7	3	Oral Communications, Global Human Perspectives		3	Sub
CHEM1061-Principles of Chemistry	3	4	Science		4	Sub
BIOL2113 Human Anatomy & Physiology I	3	4	Science		4	Sub
BIOL2114 Human Anatomy & Physiology II	3	4				
BIOL2202-Genetics OR BIOL2208-Cell Biology	3	4				
MATH1114-Intro to Statistics	4	3	Mathematics		3	Sub
PSYC1110-General Psychology	5	4	History, Social, and Behavioral Science		4	Sub
MnTC Goal 6-Humanities and Fine Arts course	6	0-1	Humanities and Fine Arts		0-1	Sub
MnTC Goal 9-Ethical/Civic Responsibility	9	0-1	Ethics and Civic Responsibility		0-1	Sub
MnTC Goal 10-People and the Environment	10	0-1	(Depends on the course)		0-1	Sub
<b>MnTC/General Education Total</b>		<b>30</b>				

### SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted

<sup>1</sup> MnTC goal areas transfer to the receiving MnSCU college/university according to the goal areas designated by the sending college/university

electives (in Major) fulfill a specific requirement within a major. Example A: "Chose two of the following three courses;" Example B: A				
Major, Emphasis, Restricted, Unrestricted Electives or Other Courses				
BIOL1106-Principles of Biology I	4	General education elective	4	
BIOL2201-Microbiology	4	General education elective	4	
ENGL1120-Crosscurrent College Writing and Critical Reading OR ENGL1121-College Writing and Critical Reading	4	General education elective	4	
PHAR1100-Introduction to Pharmaceuticals Lecture/Lab	2	General education elective	2	
PHAR2100-Pharmacy Communications Lecture/Lab	2	General education elective	2	
PHAR2110-Pharmacy Medications Lab	2	General education elective	2	
PHAR2120-Drug Use and Reactions Lecture/Lab	2	General education elective	2	
PHAR2130-Pharmacy Administration and Medical Billing Lab	2	General education elective	2	
PHAR2297-Pharmacy Technician Internship	5	General education elective	5	
PHIL1200-Medical Ethics	3	General education elective	3	
Unrestricted elective credits (if none enter 0)	0	College's unrestricted elective credits accepted in transfer (if none enter 0)	0	
<b>Major, Emphasis, Unrestricted Electives Total</b>	<b>30</b>	<b>Total College Credits Applied (sum of sections A and B)</b>	<b>60</b>	

SECTION C - Remaining University (receiving) Requirements		
	Course prefix, number and name	Credits
	<b>Required Information Technology Courses</b>	
	BPH415-Health Policy and Ethics	3
	HHSM325-Cultural Competency for Health Professionals	3
	HHSM405-Healthcare Information Systems	3
	HHSM410-Current Issues in Health; Research and Practice	3
	HHSM430-Quality and Performance Improvement for Service Providers	3
	HHSM400-Workplace Training Strategies in Healthcare	3
	HHSM420-The U.S. Healthcare System	3
	HR340-Strategic Human Resource Management	3
	MG410-Applied Leadership and Management	3
	<b>Required Communication Courses</b>	
	HHSM304-Writing and Communication in the Health Professions	3
	<b>Required Capstone Course</b>	
	HHSM490-Healthcare Capstone	3
	University unrestricted elective credits not counted elsewhere (if none enter 0)	27
	<b>Total Remaining University Credits</b>	<b>60</b>

Special Notes, if any:

SECTION D - Summary of Total Program Credits			
College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	30		
Major, Emphasis, Unrestricted Electives or Other	30		
<b>Total College Credits</b>	<b>60</b>	<b>Total College Credits Applied</b>	<b>60</b>
		<b>**Remaining credit to be taken at the university (receiving institution)</b>	<b>60</b>
		<b>Total Program Credits</b>	<b>120</b>

**Special Notes, if any:** Per Saint Mary's University of Minnesota (SMUMN) policy, SMUMN will transfer college-level courses completed at Minnesota State community and technical colleges with grades of "C-" or better. A minimum of 30 semester credits transferrable to Saint Mary's University of Minnesota (to include an English composition course) are required for admission to an SMUMN bachelor's completion program. A minimum of 30 of the 120 program semester credits need to be completed at SMUMN (minimum residency requirement; see SMUMN policy).

College	Name	Signature	Date
Chief Academic Officer	Steve Crittenden	<i>See next page</i>	

February 2, 2017

Dean of Nursing and Allied Health	Sandra Kohler	<i>Sandra Kohler</i>	5/30/23
Faculty		<i>Sandra Kohler</i>	5/30/23
<b>University</b>	<b>Name</b>	<b>Signature</b>	<b>Date</b>
Chief Academic Officer			
Provost and Dean of Faculties	Max Bonilla	<i>MBonilla</i>	5/30/23
DARS Encoder			
Date when equivalencies were verified/encoded in DARS by the receiving MnSCU institution.			