

MINNESOTA STATE COLLEGES AND  
UNIVERSITIES\*  
ARTICULATION AGREEMENT  
BETWEEN

Alexandria Technical & Community College  
AND  
University of Minnesota Crookston

\*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between Alexandria Technical & Community College (hereinafter sending institution), and University of Minnesota Crookston, 2900 University Ave, Crookston, MN 56716 (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established a **Business Transfer Pathway, AS** (hereinafter sending program), and the receiving institution has established a **Management, BS** (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

**Admission and Graduation Requirements**

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply, including grade requirements for courses and an overall GPA requirement.

**Transfer of Credits**

- A. The receiving institution will accept 60 credits from the sending program. A total of 60 credits remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Articulation Table. For system institutions, once the courses are encoded, they will transfer as described in the "*Transferology*" audit.

**Implementation and Review**

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Articulation Agreement is effective on 04/10/2023 and shall remain in effect indefinitely or if there are curricula changes at either institution, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Articulation Agreement will be reviewed by both parties beginning 10/01/2028 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

April 10, 2023

## PROGRAM ARTICULATION TABLE

Check if the sending program \_\_\_ or receiving program \_\_\_ is new.

|  | College (sending)                        | University (receiving)            |
|--|--|-----------------------------------|
| Institution                                      | Alexandria Technical & Community College | University of Minnesota Crookston |
| Program name                                     | Business Transfer Pathway                | Management                        |
| Award Type (e.g., AS)                            | AS                                       | BS                                |
| Credit Length                                    | 60                                       | 120                               |
| CIP code (6-digit)                               | 520101                                   | 004069                            |
| Describe program admission requirements (if any) | N/A                                      |                                   |

### Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate uAchieve encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

### SECTION A - Minnesota Transfer Curriculum-General Education

| College (sending)                               |                      |           | University (receiving)                |                      |                 |               |
|---|----------------------|-----------|---------------------------------------|----------------------|-----------------|---------------|
| course prefix, number and name                  | Goal(s) <sup>1</sup> | Credits   | course prefix, number and name        | Goal(s) <sup>1</sup> | Credits Applied | Equiv Sub Wav |
| Minnesota Transfer Curriculum-General Education |                      |           |                                       |                      |                 |               |
| ENGL 1410 Composition I                         | 1,2                  | 3         | COMP 1011 Composition I               | 1                    | 3               | Equiv         |
| ENGL 1420 Composition II                        | 1,2                  | 3         | COMP 1013 Composition II              | 1                    | 3               | Equiv         |
| ECON 1420 Intro to Macroeconomics               | 5,8                  | 3         | ECON 2102 Macroeconomics              | 5                    | 3               | Equiv         |
| ECON 1430 Intro to Microeconomics               | 5                    | 3         | ECON 2101 Microeconomics              | 5,8                  | 3               | Equiv         |
| MATH 1447 Intro to Statistics                   | 4                    | 4         | MATH 1150 Intro to Statistics         | 4                    | 4               | Sub           |
| COMM 1415 Public Speaking                       | 1                    | 3         | COMM 1101 Public Speaking             | 1                    | 3               | Equiv         |
| MATH 1421 College Algebra                       | 4                    | 4         | MATH 1031 College Algebra             | 4                    | 4               | Equiv         |
| *ITEC 1440 Beg. Personal Computer 1             |                      | 2         | *Two credits toward Technology Req.   |                      | 2               | Equiv         |
| Natural Sciences (3 + 1)                        | 3                    | 4         | LE (Goal 3a Biological Science)       | 3                    | 4               | Equiv         |
| The Humanities                                  | 6                    | 3         | LE Goal 6 Humanities                  | 6                    | 3               | Equiv         |
| PHIL 1445 Ethics                                | 6,9                  | 3         | LE Goal 9 Ethics/Civic Responsibility | 6,9                  | 3               | Equiv         |
|   |                      |           |                                       |                      |                 |               |
|   |                      |           |                                       |                      |                 |               |
| <b>MnTC/General Education Total</b>             |                      | <b>35</b> |                                       |                      |                 |               |

<sup>1</sup> MnTC goal areas transfer to the receiving MnTCU college/university according to the goal areas designated by the sending college/university

**Special Notes, if any:**

**SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other**

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Chose two of the following three courses;" Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).

| Major, Emphasis, Restricted, Unrestricted Electives or Other Courses |           |  |           |       |
|--|-----------|--|-----------|-------|
| BUS2220 Business Law   | 3         | GBUS 3107 Legal Environment of Business  | 3         | Sub   |
| ACCT 2000 Principles of Accounting I                                 | 4         | ACCT 2101 Principles of Accounting I   | 4         | Equiv |
| BUS 2220 Principles of Management                                    | 3         | MGMT 3200 Principles of Management   | 3         | Equiv |
| ACCT 2010 Principles of Accounting II                                | 4         | ACCT 2101 Principles of Accounting II  | 4         | Equiv |
| MKTG 2525 Principles of Marketing                                    | 3         | MKTG 3300 Principles of Marketing  | 3         | Sub   |
| Elective TE MKTG 1505 Retail Mgmt and Merchandising                  | 3         | MKTG 4100 Retail Management  | 3         | Equiv |
| Elective TE MKTG 2518 Supervision / HR Mgmt                          | 3         | MGMT 3210 Supervision and Leadership   | 3         | Equiv |
| Elective TE ACCT 2607 Spreadsheets (2)                               | 2         | CA 1020 Spreadsheet Applications   | 2         | Sub   |
|  |           |  |           |       |
| Restricted elective credits - list courses (if none enter 0)         |           |  |           |       |
| Unrestricted elective credits (if none enter 0)                      |           | College's unrestricted elective credits accepted in transfer (if none enter 0) |           |       |
| <b>Major, Emphasis, Unrestricted Electives Total</b>                 | <b>25</b> | <b>Total College Credits Applied (sum of sections A and B)</b>                 | <b>25</b> |       |

**SECTION C - Remaining University (receiving) Requirements**

|  | course prefix, number and name   | Credits   |
|--|--|-----------|
|  | PSY 1001 General Psychology  | 3         |
|  | LE Goal 3b Physical Science – or Biology, if not taken above                     | 4         |
|  | LE Goal 7 Human Diversity  | 3         |
|  | LE Goal 10 People/Environment – may overlap with Goal 3                          | 3         |
|  | COMM 3008 Business Writing   | 3         |
|  | ITM 3020 Intro to MIS  | 3         |
|  | FIN 3100 Managerial Finance  | 3         |
|  | GBUS 1005 Intro to Online Learning (if student is online)                        | 1         |
|  | GBUS 3100 Career and Professional Development                                    | 1         |
|  | GBUS 3500 Business Ethics  | 3         |
|  | IBUS 3500 International Bus Mgmt   | 3         |
|  | MGMT 3215 Organizational Behavior  | 3         |
|  | MGMT 3220 Human Resources Mgmt   | 3         |
|  | MGMT 3250 Operations Management  | 3         |
|  | MGMT 3600 Change, Creativity, and Innovation Mgmt.                               | 3         |
|  | MGMT 3900 Internship   | 3         |
|  | MGMT 4200 Project Management   | 3         |
|  | MGMT 4800 Strategic Mgmt   | 3         |
|  | *Elective  |           |
|  | Elective   | 3         |
|  | Elective   | 3         |
|  | Elective – Upper Division  | 3         |
|  | University unrestricted elective credits not counted elsewhere (if none enter 0) |           |
|  | <b>Total Remaining University Credits<sup>2</sup></b>                            | <b>60</b> |



**Special Notes, if any:**

**SECTION D - Summary of Total Program Credits**

| College (sending) Credits |    | University (receiving) Requirements |
|---------------------------|----|-------------------------------------|
| MnTC/General Education    | 35 |                                     |

|  |    |  |     |
|--|----|--|-----|
| Major, Emphasis, Unrestricted Electives or Other | 25 |  |     |
| Total College Credits                            | 60 | Total College Credits Applied  | 60  |
|  |    | Remaining credit to be taken at the university (receiving institution) | 60  |
|  |    | Total Program Credits  | 120 |
| Special Notes, if any:                           |    |  |     |

<sup>2</sup> At least 40 of the required credits for the baccalaureate degree shall be at the upper-division level. If a lower division course is shown as equivalent to an upper division course, check with the university to determine if it will count toward the 40 required credits of upper division.

| College  | Name            | Signature  | Date    |
|--|-----------------|--|---------|
| Chief Academic Officer   | Scott D. Berger |  | 4/17/23 |
| VP of ASA<br>Title   |                 |  |         |
| University   | Name            | Signature  | Date    |
| Chief Academic Officer   | Anthony Kern    |  | 4 19 23 |
| VC Academic Affairs<br>Title   |                 |  |         |
| uAchieve Encoder   |                 |  |         |
| Date when equivalencies were verified/encoded in uAchieve by the receiving MN State institution. |                 |  |         |