



**Executive Committee
Meeting Minutes
June 1, 2022**

A meeting of the Executive Committee of the Board of Trustees was held on June 1, 2022.

Committee members present: Jay Cowles, Chair; Rudy Rodriguez, Vice Chair; Roger Moe, Treasurer; Dawn Erlandson, April Nishimura, Cheryl Tefer, Michael Vekich

Committee members absent: None

Other board members present: Kathy Sheran

Staff present: Devinder Malhotra, Chancellor; Kari Campbell, Executive Director

The meeting materials are available [here](#).

Chair Cowles called the meeting to order at 8:01 a.m.

Chancellor's Updates

Chair Cowles, Vice Chair Rodriguez, trustees – I would like today to update you on three topics. The first is a legislative update and there is not much to say here. Although we were hopeful throughout the last weekend, at the end of the day, the legislative leaders and Governor were not able to negotiate a final package. Based on activity since the end of the regular session, a special session does not look promising. I appreciate the advocacy by this board, our presidents and system office leadership, campus leaders, bargaining unit and student association leaders and the Governor and members. As we think forward to the development of our biennial budget request, we need to determine how continue to build on our narrative of the importance of Minnesota State and the critical role we play in advancing the economic and workforce vitality of the state. The team is beginning to think about how we can engage all members of our community in designing a process to collect ideas and suggestions to be taken under consideration. I look forward to getting this board's ideas over the summer as we craft our engagement strategy.

The second topic I want to update you on relates to post-pandemic efforts. We continue to monitor state and county level data. Our campuses continue to coordinate with their local public health and will communicate to us if a more stringent protocol is

needed because of local conditions. All throughout the pandemic, we have thought about the lessons to be gained. We realized the power of the system and its ability to scale approaches faster and implement them in a consistent manner across the state. The pandemic accelerated changes in how students want to learn and need to learn, as well as how workers want to work. I look forward to future discussions with the board about how we are applying these lessons learned to both system level and campus level work.

The third and final topic I want to discuss involves our Leadership Action Teams (LATs). This year, we piloted LATs with our presidents. The purpose was to deepen the shared responsibility for all Leadership Council members to engage and to lead. The LATs created opportunities for deeper engagement in discussion around four of our most pressing topics. These include advancing developmental education, transfer/organizational change, post-pandemic strategies, and workforce and economic development. Teams have begun reporting out and I look forward to additional conversation with Leadership Council at our meeting next week to identify next steps that can be taken at either the campus or system level to advance work in these critical areas

That concludes my remarks.

Chair's Update

Thank you, Chancellor, for your remarks.

First off, I want to provide an update on upcoming board vacancies. As you'll recall from the April Executive Committee meeting, we discussed upcoming vacancies – six in total – and reviewed a document detailing characteristics for effective trustees and our current or expected experience gaps. Since that time, all upcoming vacancies have been posted to the Secretary of State's website, under the 'Boards and Commissions' section. As I stated at the April meeting, trustees are welcome to connect with people who they think would be a good candidate for board service to suggest applying. Kari is working with the Secretary of State and Board & Commissions offices to clarify how to ensure we have representation from each congressional district given some residence changes in the past few years. For trustees who may be seeking re-appointment this year, please feel free to reach out to Kari with any questions on that process.

Agenda Item 3: Minutes of May 4, 2022

Chair Cowles asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Vekich made the motion and Trustee Moe provided a second. A roll call vote was conducted and the minutes were approved unanimously.

Agenda Item 4: Proposed Committee Charter Revisions (Second Reading)

a. Finance and Facilities Committee

Chair Cowles invited Trustee Moe and Vice Chancellor Yolitz to provide an update on changes since the first reading. The meeting materials for this item begin on page 8. Feedback was received from committee members with several proposed additions.

Trustee Moe made the motion and Trustee Vekich seconded. A roll call vote was conducted. The vote was as follows:

Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Rodriguez	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The committee voted to approve the recommended motion.

b. Outreach and Engagement Committee

Chair Cowles invited Trustee Erlandson and Chief Marketing and Communications Manager Hawton to provide an update on changes since the first reading. The meeting materials for this item begin on page 12. Feedback was received from committee members with several proposed additions.

There was brief discussion on the position of where to put the “Foundation”, as well as using the term “residents” instead of “citizens”. Minor changes will be incorporated. Vice Chair Rodriguez made the motion and Trustee Vekich seconded. A roll call vote was conducted. The vote was as follows:

Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Rodriguez	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The committee voted to approve the recommended motion.

c. Workforce and Organizational Effectiveness Committee

Chair Cowles invited Vice Chancellor Davis to provide an update on changes since the first reading. The meeting materials for this item begin on page 15. Feedback was received from committee members and one minor change to the title date.

Trustee Moe made the motion and Trustee Vekich seconded. A roll call vote was conducted. The vote was as follows:

Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Rodriguez	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The committee voted to approve the recommended motion.

Agenda Item 5: Proposed Amendment to Board Policy 1A.2 Board of Trustees (First Reading)

Trustee Moe reviewed the proposed committee charter asking to combine the Facilities and Facilities committees into one. Committee members provided feedback. The meeting materials for this item begin on page 18.

Though this was a first reading informational item, there has been much discussion and support of the combination. Thus, Trustee Moe motioned to suspend the rules and vote on it as a second reading so that it may be voted upon and moved for final approval at the June Board meeting. Trustee Vekich seconded the motion. A roll call vote was conducted. The vote was as follows:

Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Rodriguez	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The committee voted to approve the recommended motion.

After voting to suspend the rules, the committee then went on to approve the language. Trustee Moe made the motion and Trustee Vekich seconded. A roll call vote was conducted. The vote was as follows:

Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Rodriguez	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The committee voted to approve the recommended motion.

Agenda Item 6: Revised FY2023 and Proposed FY2024 meeting calendar (Second Reading)

Chair Cowles stated that there were no changes to this document since its first reading in May. The meeting materials for this item begin on page 31.

Vice Chair Rodriguez made the motion and Trustee Erlandson seconded. A roll call vote was conducted. The vote was as follows:

Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Rodriguez	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The committee voted to approve the recommended motion.

Adjournment

Chair Cowles adjourned the meeting at 9:07 a.m.