



## Meeting Minutes June 21-22, 2022

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**Academic and Student Affairs Committee  
Meeting Minutes  
June 21, 2022**

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A meeting of the Academic and Student Affairs Committee of the Board of Trustees was held on June 21, 2022.

Committee members present: Cheryl Tefer, Chair; Alex Cirillo, Vice Chair; Asani Ajogun, Dawn Erlandson, Javier Morillo and Kathleen Sheran

Committee members absent: None

Other board members present: Victor Ayemobuwa, Jay Cowles, Roger Moe, and George Soule

Staff present: Devinder Malhotra, Chancellor; Ron Anderson, Sr. Vice Chancellor for Academic and Student Affairs

The meeting materials for this meeting are available [here](#) starting on page 12. An audio recording of the meeting is available [here](#).

Committee Chair Tefer called the meeting to order at 9:30 a.m.

**Agenda Item 1: Approval of the Meeting Minutes for May 17, 2022**

Committee Chair Tefer asked if there were any changes or amendments to the minutes, then asked for a motion to approve. Trustee Cirillo made the motion and Trustee Sheran provided a second.

A roll call vote was conducted, and the minutes were approved unanimously.

**Agenda Item 2: Mission Statement Change: Northland Community & Technical College**

Committee Chair Tefer invited Sr. Vice Chancellor Ron Anderson along with Sandy Kiddoo, President, Northland Community & Technical College to present, Northland Community & Technical College Mission Statement Change as detailed in the meeting materials.

The meeting materials for this item begin on page 17.

Committee Chair Tefer asked committee members to consider the following recommended committee motion:

*The Academic and Student Affairs Committee recommends that the Board of Trustees approve the proposed mission statement of Northland Community & Technical College.*

Trustee Erlandson made the motion and Trustee Cirillo seconded. A roll call vote was conducted. The vote was as follows:

Trustee Ajogun	Yes
Trustee Cirillo	Yes
Trustee Erlandson	Yes
Trustee Morillo	Yes
Trustee Oballa	Yes
Trustee Sheran	Yes
Trustee Tefer	Yes

The committee voted to approve the recommended motion.

### **Agenda Item 3-7: Proposed Policy Amendments to Board Policy (Second Reading)**

Committee Chair Tefer invited Sr. Vice Chancellor Ron Anderson to present on proposed amendment to Board Policy 2.2 State Residency, Policy 3.21 Undergraduate Course Transfer and the Minnesota Transfer Curriculum, Policy 3.30 College Program Advisory, Policy 3.38 Career Information, and Policy 3.39 Transfer Rights and Responsibilities, as detailed in the meeting materials.

The meeting materials for this item begin on page 28.

Committee Chair Tefer asked committee members to consider the following recommended committee motion:

*The Academic and Student Affairs Committee recommends that the Board of Trustees approve the proposed amendment to Policy 2.2 State Residency, Policy 3.21 Undergraduate Course Transfer and the Minnesota Transfer Curriculum, Policy 3.30 College Program Advisory, Policy 3.38 Career Information, and Policy 3.39 Transfer Rights and Responsibilities.*

Trustee Sheran made the motion and Trustee Cirillo seconded. A roll call vote was conducted. The vote was as follows:

Trustee Ajogun	Yes
Trustee Cirillo	Yes
Trustee Erlandson	Yes

Trustee Morillo	Yes
Trustee Oballa	Yes
Trustee Sheran	Yes
Trustee Tefer	Yes

**Agenda Item 8: Credit for Prior Learning**

Committee Chair Tefer invited Sr. Vice Chancellor Ron Anderson along with Mary Rothchild, Senior System Director for Workforce and Economic Development, Mary Beth Lakin, Director, Credit for Prior Learning Assessment Network, Nerita Hughes, Dean of Business Technology, Career and Workforce Development, North Hennepin Community College, Jessica Mensink, Director of Concurrent Enrollment, Southwest Minnesota State University to present, Credit for Prior Learning as detailed in the meeting materials.

The meeting materials for this item begin on page 58.

This being an informational item, there was no vote taken.

**Adjournment**

The committee chair adjourned the meeting at 10:51 a.m.



**Outreach and Engagement Committee  
Meeting Minutes  
June 21, 2022**

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A meeting of the Outreach and Engagement Committee of the Board of Trustees was held on June 21, in the McCormick Room, 4<sup>th</sup> Floor.

Committee members present: Dawn Erlandson, Chair; Alex Cirillo, Vice Chair; Victor Ayemobuwa, and Cheryl Tefer.

Committee members absent: Javier Morillo.

Other board members present: Asani Ajogun, Jay Cowles, Jerry Janezich, Roger Moe, April Nishimura, Rudy Rodriguez, Kathy Sheran, George Soule, and Michael Vekich.

Staff present: Devinder Malhotra, Chancellor; Noelle Hawton, Chief Marketing and Communications Officer.

The meeting materials for this meeting are available [here](#), starting on page 109. An audio recording of the meeting is available [here](#).

Committee Chair Erlandson called the meeting to order at 11:03 a.m.

**Agenda Item 1: Approval of the Meeting Minutes for Mar. 15, 2022**

Committee Chair Erlandson asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Cirillo made the motion and Trustee Tefer provided a second.

A roll call vote was conducted and the minutes were approved unanimously.

**Agenda Item 2: Minnesota State Brand Development**

Committee Chair Erlandson invited Noelle Hawton, along with Barbara Hein, Director of Marketing, and Charmaine Wiggins of The Harris Poll, to present on brand development and research conducted on awareness regarding the system, as well as key message effectiveness, following the decision to rebrand the system to Minnesota State in 2017.

The meeting materials for this item begin on page 112.

This being an informational item, there was no vote taken.

**Adjournment**

The committee chair adjourned the meeting at 11:56 a.m.



**Audit Committee  
Meeting Minutes  
June 21, 2022**

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A meeting of the Audit Committee of the Board of Trustees was held on June 21, 2022.

Committee members present: Michael Vekich, Chair; George Soule, Vice Chair; Victor Ayemobuwa, Jerry Janezich, April Nishimura

Committee members absent: None.

Other board members present: Asani Ajogun, Alexander Cirillo, Jay Cowles, Dawn Erlandson, Roger Moe, Rudy Rodriguez, Kathy Sheran, Cheryl Tefer

Staff present: Devinder Malhotra, Chancellor; Melissa Primus

The meeting materials for this meeting are available [here](#), starting on page 144. An audio recording of the meeting is available [here](#).

Committee Chair Vekich called the meeting to order at 12:47 p.m.

**Agenda Item 1: Approval of the Meeting Minutes for May 18, 2022**

Committee Chair Vekich asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Ayemobuwa made the motion and Trustee Soule provided a second.

A roll call vote was conducted and the minutes were approved unanimously.

**Agenda Item 2: Approval of the Minutes of May 18, 2022 Joint Audit and Workforce and Organizational Effectiveness Committees**

Committee Chair Vekich asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Ayemobuwa made the motion and Trustee Soule provided a second. A roll call vote was conducted and the minutes were approved unanimously.

**Agenda Item 3: Review and Approve Fiscal Year 2023 Internal Auditing Plan**

Committee Chair Vekich welcomed Amy Jorgenson, the new Chief Audit Officer, to the table. He invited Ms. Melissa Primus along with Ms. Mallory Thomas to present the Review and

Approval of Fiscal Year 2023 Internal Auditing Plan, as detailed in the meeting materials. The meeting materials for this item begin on page 148.

Committee Chair Vekich asked committee members to consider the following recommended committee motion:

The Audit Committee recommends that the Board of Trustees adopt the following motion:

The Board of Trustees approves the Office of Internal Auditing's annual internal auditing plan for fiscal year 2023.

Trustee Soule made the motion and Trustee Ayemobuwa seconded. A roll call vote was conducted. The vote was as follows:

Trustee Ayemobuwa	Yes
Trustee Janezich	Yes
Trustee Nishimura	Yes
Trustee Soule	Yes
Trustee Vekich	Yes

The committee voted to approve the recommended motion.

**Agenda Item 3: Project Results: Financial Internal Control Assessments**

Committee Chair Vekich invited Ms. Mallory Thomas and Mr. Mathew Mikulay to present to present Project Results: Financial Internal Control Assessments, as detailed in the meeting materials.

The meeting materials for this item begin on page 160.

This being an informational item, there was no vote taken.

**Adjournment**

The committee chair adjourned the meeting at 2:17 p.m.





**Joint Meeting: Workforce and Organizational Effectiveness Committees and  
Diversity, Equity and Inclusion  
Meeting Minutes  
June 21, 2022**

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A joint meeting of the Diversity, Equity and Inclusion and Workforce and Organizational Effectiveness Committees of the Board of Trustees was held on June 21, 2022.

Diversity, Equity and Inclusion Committee members present: Rudy Rodriguez, Chair; George Soule, Vice Chair; Asani Ajogun, Alex Cirillo

Diversity, Equity and Inclusion Committee members absent: Javier Morillo, Oballa Oballa

Workforce and Organizational Effectiveness Committee members present: George Soule, Chair; Rudy Rodriguez, Vice Chair; Asani Ajogun, Dawn Erlandson, Robert Moe, Kathy Sheran, Cheryl Tefer

Workforce and Organizational Effectiveness Committee members absent: None

Other board members present: Victor Ayemobuwa, Jay Cowle, Jerry Janezich, April Nishimura, Michael Vekich

Staff present: Devinder Malhotra, Chancellor; Andriel Dees, Vice Chancellor for Equity and Inclusion, Eric Davis, Vice Chancellor for Human Resources, Priyank Shah, Associate Vice Chancellor for Equity and Inclusion

The meeting materials for this meeting are available [here](#), starting on page 168. An audio recording of the meeting is available [here](#).

Committee Chair Rodriguez called the meeting to order at 1:22 p.m.

**Agenda Item 1: Minnesota State Climate Assessment Framework**

Committee Chair Rodriguez invited Vice Chancellor Dees along with Vice Chancellor Davis and Associate Vice Chancellor Shah to present Minnesota State Climate Assessment Framework, as detailed in the meeting materials. The meeting materials for this item begin on page 169.

This being an information item, there was no vote taken.

**Agenda Item 2: Competency Based Hiring at Minneapolis College**

Committee Chair Rodriguez invited Vice Chancellor Davis along with Vice President of Human Resources and Workforce Equity Dianna Cusick and Human Resources Manager Bobbi Denson-Davis to present Competency Based Hiring at Minneapolis College, as detailed in the meeting materials. The meeting materials for this item begin on page 171.

This being an information item, there was no vote taken.

**Adjournment**

The committee chair adjourned the meeting at 2:17 p.m.



**Workforce and Organizational Effectiveness Committee  
Meeting Minutes  
June 21, 2022**

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A meeting of the Workforce and Organizational Effectiveness Committee of the Board of Trustees was held on June 21, 2022.

Committee members present: George Soule, Chair; Rudy Rodriguez, Vice Chair; Asani Ajogun, Dawne Erlandson, Roger Moe, Kathy Sheran, Cheryl Tefer

Committee members absent: None

Other board members present: Victor Ayemobuwa, Alex Cirillo, Jay Cowles, Jerry Janezich, April Nishimura, Michael Vekich

Staff present: Devinder Malhotra, Chancellor; Eric Davis, Vice Chancellor

The meeting materials for this meeting are available [here](#), starting on page 173. An audio recording of the meeting is available [here](#).

Committee Chair Soule called the meeting to order at 2:18 p.m.

**Agenda Item 1: Approval of the Meeting Minutes for May 18, 2022**

**Agenda Item 2: Minutes of May 18, 2022 Joint Audit and Workforce and Organizational Effectiveness Committees**

Committee Chair Soule asked if there are any changes or amendments to minutes then asked for a motion to approve both sets of minutes. Trustee Moe made the motion and Trustee Ajogun provided a second.

A roll call vote was conducted, and both minutes were approved unanimously.

**Agenda Item 3: Proposed Amendment to Board Policy 1A.4, System Administration, Appointment of Administrators (Second Reading)**

Committee Chair Soule invited Vice Chancellor Davis to present Proposed Amendment to Board Policy 1A.4, System Administration, Appointment of Administrators (Second Reading), as detailed in the meeting materials.

The meeting materials for this item begin on page 178.

Committee Chair Soule asked committee members to consider the following recommended committee motion:

*The Board of Trustees approve the proposed amendment to Policy 1A.4 System Administration, Appointment of Administrators.*

Trustee Rodriguez made the motion and Trustee Asani seconded. A roll call vote was conducted. The vote was as follows:

Trustee Ajogun	Yes
Trustee Erlandson	Yes
Trustee Moe	Yes
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes

The committee voted to approve the recommended motion.

**Agenda Item 4: Proposed Amendment to Board Policy 4.2 Appointment of Presidents (Second Reading)**

Committee Chair Soule invited Vice Chancellor Davis to present Proposed Amendment to Board Policy 4.2, Appointment of Presidents (Second Reading), as detailed in the meeting materials.

The meeting materials for this item begin on page 183.

Committee Chair Soule asked committee members to consider the following recommended committee motion:

*The Board of Trustees approve the proposed amendment to Policy 4.2 Appointment of Presidents.*

Trustee Moe made the motion and Trustee Erlandson seconded. A roll call vote was conducted. The vote was as follows:

Trustee Ajogun	Yes
Trustee Erlandson	Yes
Trustee Moe	Yes
Trustee Rodriguez	Yes

Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes

The committee voted to approve the recommended motion.

**Adjournment**

The committee chair adjourned the meeting at 2:29 p.m.



**Board of Trustees  
Meeting Minutes  
June 22, 2022**

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A meeting of the Board of Trustees was held on June 22, 2022.

Trustees present: Jay Cowles, Chair; Rudy Rodriguez, Vice Chair; Asani Ajogun, Victor Ayemobuwa, Alex Cirillo, Dawn Erlandson, Jerry Janezich, Roger Moe, April Nishimura, Kathy Sheran, George Soule, Cheryl Tefer, Michael Vekich

Trustees absent: Javier Morillo, Oballa Oballa

Staff present: Devinder Malhotra, Chancellor

The meeting materials for this meeting are available [here](#), starting on page 438. An audio recording of the meeting is available [here](#).

Chair Cowles called the meeting to order at 3:53 p.m.

**Chancellor's Report, Devinder Malhotra**

Chair Cowles, Vice Chair Rodriguez, and trustees:

First off, as this is the final board meeting of this fiscal year, I would like to take a moment to express my deep appreciation and gratitude to this board – my 15 bosses – for your willingness to serve in these volunteer roles. Each of you bring to Minnesota State a deep commitment to higher education and the deeply understands and appreciates the transformative power of higher education and the difference that our 33 colleges and universities make for the state of Minnesota.

Chair Cowles and Vice Chair Rodriguez – thank you specifically for your leadership of the board and the advice and support that you have provided to me and my team over the last year.

Chair Cowles – let me take a moment to thank you. Over the last three years, we have accomplished some great work together. I know that neither of us ever expected to navigate a global pandemic together but with your steady guidance our colleges and universities continued to serve students and are ready to apply the lessons learned in the post-pandemic landscape.

## Leadership Transitions

This time of the year brings about leadership transitions not only at the board level but across Minnesota State.

First, I know we've recognized their leadership in prior meetings. I think you call this the Minnesota good-bye – thank you to our statewide leaders. Brent Jeffers, Tracy Rahim, Matt Williams, Axel Kylander, and Emma Zellmer who have provided leadership to their membership during some challenging times. We may not always agree on every point, but we do align on the importance of the work we do as Minnesota State.

Thank you also to Jennifer Erwin and Jerry Jeffries who will be continuing in their respective roles at the state level with AFSCME and MAPE.

In addition, St. Cloud Technical & Community College President Annesa Cheek and Bemidji State University and Northwest Technical College President Faith Hensrud are completing their final weeks of their leadership serving their institutions and surrounding regions.

We wish President Cheek well as she moves onto a new challenge as president at Frederick Community College where she will continue to bring front and center her commitment to student-centered learning and the equitable success of all students.

President Hensrud has been a tremendous leader and has helped to advance the institutions commitment to serving indigenous students and that they become a preferred destination for serving indigenous students. She will be close by and will trade balancing meetings with grandparent duties for little Alice.

At the cabinet level – we are also experiencing our own transitions.

First, an official welcome to Amy Jorgenson, Chief Audit Officer, on her first official day! Nothing like starting work on a slow day.

Her predecessor, Eric Wion, will be helping with Amy's transition over the next few weeks and then I know will be looking forward to serving as the captain of his new home on the lake. Eric, thank you for your leadership and maturation of the Minnesota State Office of Internal Audit.

Ron Anderson has completed his last official board meeting as the senior vice chancellor – a major event that he gets to check-off the list I've been told. Ron, thank you for your leadership of academic and student affairs and for your years of service to the students, faculty, and staff of Minnesota State.

The good news is that Ron isn't done quite yet – and in fact, he will be closer to the board as he begins moving his office down to the 4th floor at the end of the week. Ron will continue through September serving as the special advisor to the chancellor. Over

the course of the next few months, Ron will assist with the onboarding and transition of our new senior vice chancellor – Satasha Green-Stephen; assist in standing up the Center for Data Access and Analytics; and continue to identify opportunities for the system to support our colleges and universities enrollment management efforts.

I look forward to our July meeting where the newest members of the system leadership will be joining us:

- John Hoffman, President of Bemidji State University and Northwest Technical college
- Joy Bodin, interim president of Hennepin Technical College
- Lori Kloos, interim president of St. Cloud Technical & Community College

#### Legislative Update

I truly wish my legislative update had a bit more length or any length for that matter. As we all know the legislative session adjourned without agreement on major tax and spend issues or the capital investment bill. We continue to be in conversations with policymakers particularly in regard to Minnesota State's infrastructure needs and as we all know we cannot wish HEAPR projects away. Please know we will continue to press our case for a robust bonding bill.

#### 50th Anniversary

In closing, tomorrow marks the 50th anniversary of the signing of the Education Amendment Act of 1972, by President Richard Nixon. These amendments made historical changes for education.

First, the passage of Title IX changed the landscape of education. Just thirty-seven words in that amendment eliminated sex-based discrimination to ensure all students – both male and female – had access and equality in education. This act dramatically increased the number of women participating in athletics at all levels.

Second, these amendments created the Basic Educational Opportunity Grant, later named the Pell Grant in honor of its sponsor Senator Claiborne Pell. Since 1972 the Pell Grant program has helped over 80 million American students access higher education.

Last year, over 50,000 Minnesota State students were awarded more than \$187 million in Pell Grants.

Pell Grants are critical investments for our students. Minnesota State has continued to support the doubling of the Pell Grant investments at the federal level, expansion to include short-term programs, and the expansion of the second chance Pell grant program to provide access to individuals who are incarcerated.

I understand that I will be tweeting tomorrow celebrating this special anniversary.



And with that, Chair Cowles, for the final time, that concludes my remarks.

### **Chair's Report**

Thank you, Chancellor Malhotra. As we gather for our final meeting of FY2022, I can't help but look back on the past year of meetings. While we spent the first half of the year in remote meeting mode, I am thankful that we were able to resume in-person meetings in March. I am also grateful to trustees and presenters for their flexibility and patience as we made a shift to a hybrid approach to board meetings.

As shared during past meetings, Trustee Vekich, Chair of the Audit Committee, and I have conducted a thorough review of our workplace policies and related procedures since early March. An internal review of Board Policy 1B.1 Equal Opportunity and Nondiscrimination in Employment and Education had already been launched by the Chancellor last fall, and Trustee Vekich and I added the perspectives of trustees to the process, working with the Office of General Counsel, the Office of Internal Auditing, and the Office of Equity and Inclusion. This work revealed some recommendations for improvement which have been incorporated in several policies, procedures and practices. Proposed amendments to Board Policy 1B.1 have been forwarded by the DEI Committee for board approval after a second reading today. The related System Procedure 1B.1.1 Report/Complaint of Discrimination/Harassment Investigation and Resolution is currently being reviewed and earlier today the DEI Committee received an update on the progress of this work. We continue to encourage all within the Minnesota State system to review the changes and offer feedback. In addition, the related Respectful Workplace procedure is currently being reviewed, both for updating and improvement, and the resulting work will be shared widely for input throughout Minnesota State.

We have also worked with the chancellor to codify the necessary communication protocols which will be used going forward for contract extensions for presidents and vice chancellors which is required in Board Policy 1A.4, System Administration, Appointment of Administrators. To better align policy, similar language has been proposed to Board Policy 4.2 Appointment of Presidents. Proposed amendments to both policies received a second reading at yesterday's Workforce and Organizational Effectiveness Committee and will come in front of the full board for approval shortly.

Finally, we initiated a national survey by Baker Tilly of similar higher ed institutions about their employment contracts and practices with regards to our presidents and vice chancellors. The survey results are due this summer. Our goal is to ensure we are attracting the best possible talent for these positions while utilizing terms and practices that are best practices for Minnesota State.

We are confident that the action steps the board has taken to move forward, along with work by the chancellor and staff, will serve to advance our policies to ensure they reflect the vision and values of Minnesota State.

I turn now to the topic of the legislative session. Over the past several months Minnesota State campuses have appreciated the opportunity to host capital investment committees, as well as members of the Walz administration, to see our infrastructure needs firsthand. The Chancellor and several of my colleagues on the board have attended these important visits. On behalf of Minnesota State, I would like to call on the legislature and the governor to engage in a special session in order to -- at a minimum -- pass a robust bonding bill that invests in mission-critical infrastructure at Minnesota State, which needs immediate attention.

And, as we look at the year ahead, I want to note a few things. We will hold a joint meeting with the Leadership Council in mid-July and will also gather for the annual board retreat on September 20-21. After two years of holding our retreat virtually due to the pandemic, I am looking forward to meeting in-person this year. I am also thankful that after two attempts to plan a retreat at Riverland Community College in Austin, President Atewologun has invited us back to hold our retreat in Austin...surely the third time will be the charm! We will resume regular board meetings in October.

And lastly, I want to take a moment to recognize and extend our gratitude to Trustee Asani Ajogun and Trustee Oballa Oballa, whose appointments as student trustees conclude this summer. On behalf of the Board of Trustees and Minnesota State, I thank both of them for their valuable contributions and service. I personally have appreciated their genuine care for the system and the Board's work, and the insightful questions and comments they have brought, reflecting the student experience. They have been a clear example of the fact that the diverse voices that make up Minnesota State are essential to effective governance and a strong and vibrant education system.

### **Resolution Honoring Ron Anderson**

Trustees Cirillo and Tefer honored outgoing Senior Vice Chancellor for Academic and Student Affairs Ron Anderson with brief remarks and with the introduction of a resolution honoring his service to Minnesota State.

Trustee Tefer made the motion to approve the resolution and Trustee Moe seconded. A roll call vote was conducted. The vote was as follows:

Trustee Ajogun	Yes
Trustee Ayemobuwa	Yes
Trustee Cirillo	Yes
Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Morillo	Absent
Trustee Nishimura	Yes
Trustee Oballa	Yes
Trustee Rodriguez	Yes

Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The board voted to approve the recommended motion.

### **Consent Agenda**

Chair Cowles asked if anyone wanted to remove an item from the Consent Agenda. Trustee Vekich made the motion to approve the consent agenda and Trustee Moe seconded. A roll call vote was conducted. The vote was as follows:

Trustee Ajogun	Yes
Trustee Ayemobuwa	Yes
Trustee Cirillo	Yes
Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Morillo	Absent
Trustee Nishimura	Yes
Trustee Oballa	Absent
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The board voted to approve the consent agenda as follows:

- 1. Minutes of the Board of Trustees Meeting, May 18, 2022**
- 2. Proposed Committee Charter Revisions (Second Reading)**
  - a. Finance and Facilities Committee**
  - b. Outreach and Engagement Committee**
  - c. Workforce and Organizational Effectiveness Committee**
- 3. Revised FY2023 and Proposed FY2024 meeting calendar (Second Reading)**
- 4. Proposed Amendment to Board Policy 1A.2 Board of Trustees\***
- 5. Mission Statement Change: Northland Community & Technical College**
- 6. Proposed Amendment to Board Policy 2.2 State Residency (Second Reading)**
- 7. Proposed Amendment to Board Policy 3.21 Undergraduate Course and Credit Transfer and the Minnesota Transfer Curriculum (Second Reading)**
- 8. Proposed Amendment to Board Policy 3.30 College Program Advisory Committees (Second Reading)**
- 9. Proposed Amendment to Board Policy 3.38 Career Information (Second Reading)**
- 10. Proposed Amendment to Board Policy 3.39 Transfer Rights and Responsibilities (Second Reading)**

- 11. Review and Approve Fiscal Year 2023 Internal Auditing Plan**
- 12. Proposed Amendment to Board Policy 1A.4, System Administration, Appointment of Administrators (Second Reading)**
- 13. Proposed Amendment to Board Policy 4.2 Appointment of Presidents (Second Reading)**
- 14. Proposed Amendment to Board Policy 1B.1 Equal Opportunity and Nondiscrimination in Employment and Education (Second Reading)**
- 15. Contracts Requiring Board Approval**
  - a. Air Handler Replacement-Automobile Shops, Lake Superior College
  - b. Fixed Wing Aviation Training, Lake Superior College
  - c. Campus Security Contract, Metropolitan State University
  - d. HVAC Upgrades, Granite Falls Campus, Minnesota West Community and Technical College
  - e. Economic Development Administration (EDA) Federal Grant Construction Contract, St. Cloud Technical and Community College
  - f. Cable TV for Residence Halls, Winona State University
  - g. Course Placement Master Contract, System Office
  - h. Zoom Video Conferencing and Phone Services, System Office
- 16. Students United Fee Proposal (Second Reading)**

### **Board Standing Committee Reports**

#### Finance Committee, Roger Moe, Chair

For the benefit of meeting attendees, Committee Chair Moe read aloud the entire motion to approve FY23 annual operating budget.

The Finance Committee recommends the Board of Trustees adopt the following motion:

#### **FY2023 Annual Operating Budget Update-Finance Committee**

*The Board of Trustees adopts the following motion:*

- *Adopt the annual total all funds operating budget for fiscal year 2023 as shown in Table 9.*
- *Approve the proposed tuition structure recommendations and differential tuition rationale for fiscal year 2023 as detailed in Attachments 1A through 1H.*
- *Approve continuation of the special contracted tuition rate for Alexandria Technical and Community College (ATCC) of \$150 per credit for its pilot program with the United States Naval Community College, allowing active service members to take up to 30 credits per academic year in existing courses at ATCC.*
- *Tuition rates are effective summer term or fall term 2022 at the discretion of the president. The chancellor or designee is authorized to approve any required technical adjustments, and is requested to incorporate any approvals at the time fiscal year 2024 tuition recommendations are presented to the Board of Trustees.*

- *Continue the policy of market-driven tuition for closed enrollment courses, customized training, and non-credit instruction, continuing education, and contract postsecondary enrollment option programs.*
- *Approve the Revenue Fund and related fiscal year 2023 fees for room and board, student union, wellness and recreation facilities, and parking ramps/surface lots as detailed in Attachments 2A through 2E, including any housing fees that the campuses may charge for occupancy outside the academic year.*
- *Authorize the chancellor or designee to enter into an agreement with the Learning Network of Minnesota to provide the funding appropriated to the organization in Minnesota Laws 2021, First Special Session, Chapter 2, in the amount of \$4,115,000.*

Recommendations of a committee do not require a second. A roll call vote was conducted. The vote was as follows:

Trustee Ajogun	Yes
Trustee Ayemobuwa	Yes
Trustee Cirillo	Yes
Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Morillo	Absent
Trustee Nishimura	Yes
Trustee Oballa	Absent
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The board voted to approve the recommended motion.

The board also received reports from June meetings of the following committees:

- Committee of the Whole, Jay Cowles, Chair
- Academic and Student Affairs Committee, Cheryl Tefer, Chair
- Audit Committee, Mike Vekich, Chair
- Diversity, Equity, and Inclusion Committee, Rudy Rodriguez, Chair
- Outreach and Engagement Committee, Dawn Erlandson, Chair
- Workforce and Organizational Effectiveness Committee, George Soule, Chair
- Joint Meeting: Diversity, Equity, and Inclusion and Workforce and Organizational Effectiveness Committees, Co-Chair Rudy Rodriguez
- Nominating Committee, Mike Vekich, Chair

### **Other Business, Election of Officers**

Nominating Committee Chair Mike Vekich recommended Roger Moe as the new Chair of the Board of Trustees. He then called for any other nominations, of which there were none. He then declared nominations closed. Recommendations of a committee do not require a second. A roll call vote was conducted. The vote was as follows:

Trustee Ajogun	Yes
Trustee Ayemobuwa	Yes
Trustee Cirillo	Yes
Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Janezich	Yes
Trustee Moe	Abstain
Trustee Morillo	Absent
Trustee Nishimura	Yes
Trustee Oballa	Absent
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The board voted to approve the recommended motion. Incoming Chair Roger Moe shared brief comments.

Nominating Committee Chair Mike Vekich recommended George Soule as the new Vice Chair of the Board of Trustees. He then called for any other nominations, of which there were none. He then declared nominations closed. Recommendations of a committee do not require a second. A roll call vote was conducted. The vote was as follows:

Trustee Ajogun	Yes
Trustee Ayemobuwa	Yes
Trustee Cirillo	Yes
Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Morillo	Absent
Trustee Nishimura	Yes
Trustee Oballa	Absent
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Abstain
Trustee Tefer	Yes
Trustee Vekich	Yes

The board voted to approve the recommended motion. Incoming Vice Chair George Soule shared brief comments.

### **Comments from Outgoing Chair Cowles**

Outgoing Chair Cowles shared some reflections on his tenure as board chair and acknowledged his appreciation of his peers.

### **Student Associations and Bargaining Units**

Student associations and bargaining units were invited to submit written remarks and were given the opportunity to address the board in person. Written remarks were provided by LeadMN, Students United AFSCME, IFO, Minnesota State University Association of Administrative and Service Faculty, and the Equity 2030 Coalition and have been posted to the board website.

In person remarks were provided by:

- LeadMN: Alex Kylander, President
- Students United: Emma Zellmer, Outgoing State Chair; Kylie Weber, Incoming State Chair
- Inter Faculty Organization: Brent Jeffers, President
- Minnesota State College Faculty: Matt Dempsey, President
- Minnesota State University Association of Administrative and Service Faculty: Alex Kromminga, President

### **Trustee Reports**

Trustee Erlandson noted that she recently attended a Foundation event at Minneapolis College President's Giving Circle. There were no additional remarks by any others Trustees this month.

The next board meetings are scheduled for October 18-19, 2022.

### **Adjournment**

Chair Cowles adjourned the meeting at 5:47p.m.



**Committee of the Whole**  
**Meeting Minutes**  
**June 22, 2011**

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A meeting of the Committee of the Whole of the Board of Trustees was held on June 22, 2011.

Trustees present: Jay Cowles, Chair; Rudy Rodriguez, Vice Chair; Asani Ajogun, Victor Ayemobuwa, Alex Cirillo, Dawn Erlandson, Jerry Janezich, Roger Moe, April Nishimura, Kathy Sheran, George Soule, Cheryl Tefer, Michael Vekich

Trustees absent: Javier Morillo, Oballa Oballa

Staff present: Devinder Malhotra, Chancellor; Satasha Green-Stephen, Senior Vice Chancellor for Academic and Student Affairs

The meeting materials for this meeting are available [here](#), starting on page 195. An audio recording of the meeting is available [here](#).

Chair Cowles called the meeting to order at 9:40 a.m.

**Chair Cowles' Remarks**

This morning's meeting includes an information update on our law enforcement education reform effort, which we kicked-off about two years ago. We previously received updates on this effort, and this morning we will be reviewing two of the five items that were called out in that reform effort. Let me welcome Satasha Green-Stephen and Ron Anderson from Academic and Student Affairs.

**Agenda Item 1: Law Enforcement Education Reform Update**

Chair Cowles invited Senior Vice Chancellor Satasha Green-Stephen and outgoing Senior Vice Chancellor Ron Anderson to begin the presentation.

This being an informational item, there was no vote taken.

**Adjournment**

Chair Cowles adjourned the meeting at 10:35 a.m.







**Finance Committee  
Meeting Minutes  
June 22, 2022**

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A meeting of the Finance Committee of the Board of Trustees was held on June 22, 2022.

Committee members present: Roger Moe, Chair; Jerry Janezich, April Nishimura, Oballa Oballa Rudy Rodriguez, Kathy Sheran, George Soule

Committee members absent: None

Other board members present: Asani Ajogun, Victor Ayemobuwa, Alex Cirillo, Jay Cowles, Dawn Erlandson, Cheryl Tefer, Michael Vekich

Staff present: Devinder Malhotra, Chancellor; Bill Maki, Vice Chancellor for Finance and Facilities; Brian Yolitz, Associate Vice Chancellor for Facilities

The meeting materials for this meeting are available [<here>](#), starting on page 221. An audio recording of the meeting is available [<here>](#).

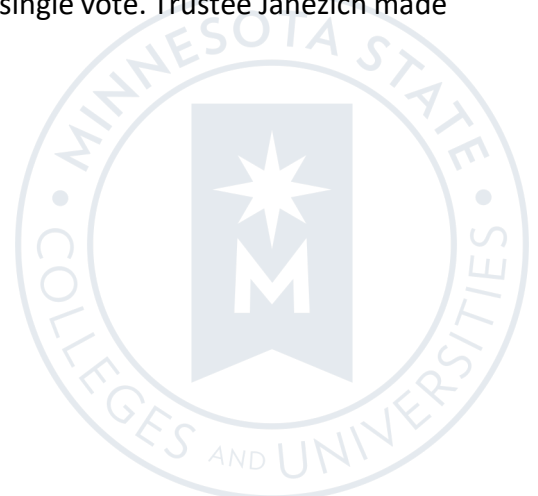
Committee Chair Moe called the meeting to order at 1:00 p.m.

**Agenda Items 1-3: Approval of the Meeting Minutes for May 17, 2022; Joint Meeting of Facilities and Finance Committees of April 20, 2022; Facilities Committee of May 20, 2022**

Committee Chair Moe asked if there were any changes or amendments to the minutes then asked for a motion to approve all three sets of minutes with a single vote. Trustee Janezich made the motion and Trustee Nishimura provided a second.

A roll call vote was conducted. The vote was as follows:

Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	Absent
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes



**Agenda Item 4: Contracts Requiring Board Approval**

Committee Chair Moe invited Vice Chancellor Bill Maki along with Associate Vice Chancellor Brian Yolitz to present the eight contracts that required board approval as detailed in the meeting materials. The meeting materials for this item begin on page 233.

Committee Chair Moe asked committee members to consider the following recommended committee motion for **Agenda Item 4a: Air Handler Replacement-Automobile Shops, Lake Superior College:**

*The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter into a construction contract not to exceed \$2,200,000 to replace air handling units servicing the automotive trades spaces at Lake Superior College. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Trustee Janezich made the motion and Trustee Sheran seconded. A roll call vote was conducted. The vote was as follows:

Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	Yes
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

Committee Chair Moe asked committee members to consider the following recommended committee motion for **Agenda Item 4b: Fixed Wing Aviation Training, Lake Superior College:**

*The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter a contract with Lake Superior Helicopter (LSH), not to exceed \$5,000,000 with a term of three years and with an option for a one-time extension of two years for the purposes of providing fixed wing Instrument, Commercial, and Certified Flight Instructor pilot training. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Trustee Janezich made the motion and Trustee Oballa seconded. A roll call vote was conducted. The vote was as follows:

Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	Absent
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

Committee Chair Moe asked committee members to consider the following recommended committee motion for **Agenda Item 4c: Campus Security Contract, Metropolitan State University:**

*The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter a contract with Allied Universal, not to exceed \$5.1M and five years, for the purposes of providing contracted campus security for Metro State University. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Trustee Soule made the motion and Trustee Nishimura seconded. A roll call vote was conducted. The vote was as follows:

Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	Absent
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

Committee Chair Moe asked committee members to consider the following recommended committee motion for **Agenda Item 4d: HVAC Upgrades, Granite Falls Campus, Minnesota West Community and Technical College:**

*The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter a construction contract not to exceed \$2,000,000 to replace air handling units and associated controls at the Granite Falls campus of Minnesota West Community*

and Technical College. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.

Trustee Nishimura made the motion and Trustee Sheran seconded. A roll call vote was conducted. The vote was as follows:

Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	Absent
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

Committee Chair Moe asked committee members to consider the following recommended committee motion for **Agenda Item 4e: Economic Development Administration (EDA) Federal Grant Construction Contract, St. Cloud Technical and Community College:**

*The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter into a construction contract not to exceed \$2,800,000 to renovate and construct campus spaces and create an Advanced Manufacturing Training Lab at St. Cloud Technical & Community College. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Trustee Janezich made the motion and Trustee Oballa seconded. A roll call vote was conducted. The vote was as follows:

Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	Yes
Trustee Rodriguez	Absent
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

Committee Chair Moe asked committee members to consider the following recommended committee motion for **Agenda Item 4f: Cable TV for Residence Halls, Winona State University:**

*The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to execute amendment two in an existing contract with Hiawatha Broadband Communications, Inc., for a total amount of the five-year contract not to exceed \$1,350,000. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Trustee Janezich made the motion and Trustee Sheran seconded. A roll call vote was conducted. The vote was as follows:

Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	Yes
Trustee Rodriguez	Absent
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

Committee Chair Moe asked committee members to consider the following recommended committee motion for **Agenda Item 4g: Course Placement Master Contract, System Office:**

*The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter a contract with College Board, not to exceed \$1,250,000 over five years including two one-year options and for the purposes of providing a course placement instrument to support the needs of all Minnesota State colleges and universities. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Trustee Sheran made the motion and Trustee Nishimura seconded. A roll call vote was conducted. The vote was as follows:

Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	Yes

Trustee Rodriguez	Absent
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

Committee Chair Moe asked committee members to consider the following recommended committee motion for **Agenda Item 4h: Zoom Video Conferencing and Phone Services, System Office:**

*The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter a contract with Carahsoft not to exceed \$8,080,000 for four years and for the purposes of Zoom video conferencing and phone services. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Trustee Janezich made the motion and Trustee Soule seconded. A roll call vote was conducted. The vote was as follows:

Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	Yes
Trustee Rodriguez	Absent
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

**Agenda Item 5: Students United Fee Proposal (Second Reading)**

Committee Chair Moe invited Emma Zellmer, the Students United State Chair, to present the second reading of the Student's United Fee Proposal as detailed in the meeting materials. The meeting materials for this item begin on page 253.

*The Finance Committee recommends that the Board of Trustees accepts the increase of the Students United fee from \$0.61 to \$0.80 per credit hour beginning the fall semester of 2022.*

Trustee Soule made the motion and Trustee Sheran seconded. A roll call vote was conducted. The vote was as follows:

Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	No
Trustee Rodriguez	Absent
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

**Agenda Item 6: FY2023 Annual Operating Budget (Second Reading)**

Committee Chair Moe invited Vice Chancellor Bill Maki to present the second reading of the FY2023 Annual Operating Budget as detailed in the meeting materials. Steve Ernest, System Director for Financial Planning & Analysis, assisted with the presentation. The meeting materials for this item begin on page 259.

*The Finance Committee recommends that the Board of Trustees adopt the following motion:*

- *Adopt the annual total all funds operating budget for fiscal year 2023 as shown in Table 9.*
- *Approve the proposed tuition structure recommendations and differential tuition rationale for fiscal year 2023 as detailed in Attachments 1-A through 1-H.*
- *Approve continuation of the special contracted tuition rate for Alexandria Technical and Community College (ATCC) of \$150 per credit for its pilot program with the United States Naval Community College, allowing active service members to take up to 30 credits per academic year in existing courses at ATCC.*
- *Tuition rates are effective summer term or fall term 2022 at the discretion of the president. The chancellor or designee is authorized to approve any required technical adjustments, and is requested to incorporate any approvals at the time fiscal year 2024 tuition recommendations are presented to the Board of Trustees.*
- *Continue the policy of market-driven tuition for closed enrollment courses, customized training, and non-credit instruction, continuing education, and contract postsecondary enrollment option programs.*
- *Approve the Revenue Fund and related fiscal year 2023 fees for room and board, student union, wellness and recreation facilities, and parking ramps/surface lots as detailed in Attachments 2A through 2E, including any housing fees that the campuses may charge for occupancy outside the academic year.*

- *Authorize the chancellor or designee to enter into an agreement with the Learning Network of Minnesota to provide the funding appropriated to the organization in Minnesota Laws 2021, First Special Session, Chapter 2, in the amount of \$4,115,000.*

Trustee Soule made the motion and Trustee Rodriguez seconded. A roll call vote was conducted. The vote was as follows:

Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	No
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

### **Adjournment**

The committee chair adjourned the meeting at 3:40 p.m.