



Meeting Summary

June 19, 2019

(This summary does not constitute the official minutes of the meeting.)

Election of Officers

The Board of Trustees elected Jay Cowles as chair and Roger Moe as vice chair effective July 1, 2019.

Recognition of Vice Chancellor Laura M. King

The Board of Trustees adopted a resolution honoring Vice Chancellor for Finance and Facilities Laura M. King upon her retirement at the end of this fiscal year.

FY2020 and FY2021 Meeting Calendars

The Board of Trustees approved the FY2020 and FY2021 meeting calendars. The calendars are located at: <http://minnstate.edu/board/calendars/calendars.pdf>.

Report on Reimagining Minnesota State

The Board of Trustees accepted the Report on Reimagining Minnesota State and charged the chancellor with developing a plan for the next steps for review and discussion with the board at the September retreat.

Appointment of Interim President of Saint Paul College

The Board of Trustees, upon the recommendation of Chancellor Malhotra, appointed Deidre Peaslee as interim president of Saint Paul College effective July 1, 2019 for a term of up to two years, subject to the completion of an employment agreement. The board authorized the chancellor, in consultation with the chair of the board and the chair of the Human Resources Committee to negotiate and execute an employment agreement in accordance with the terms and conditions of the Minnesota State Colleges and Universities Personnel Plan for Administrators.

Appointment of Interim President of Northeast Higher Education District

The Board of Trustees, upon the recommendation of Chancellor Malhotra, appointed Michael Raich as interim president of Northeast Higher Education effective July 1, 2019 for a term of up to two years, subject to the completion of an employment agreement. The board authorized the chancellor, in consultation with the chair of the board and the chair of the Human Resources Committee to negotiate and execute an employment agreement in accordance with the terms and conditions of the Minnesota State Colleges and Universities Personnel Plan for Administrators.

Appointment of Interim President of North Hennepin Community College

The Board of Trustees, upon the recommendation of Chancellor Malhotra, appointed Jeffery Williamson as interim president of North Hennepin Community College effective August 5, 2019 for a term of up to two years, subject to the completion of an employment agreement. The board authorized the chancellor, in consultation with the chair of the board and the chair of the Human Resources Committee to negotiate and execute an employment agreement in accordance with the terms and conditions of the Minnesota State Colleges and Universities Personnel Plan for Administrators.

FY2020 Annual Operating Budget (see Table 5 and Attachments 1A-1G and 2A through 2E at <http://minnstate.edu/board/materials/2019/061919%20operating%20budget.pdf>)

The Board of Trustees adopted the following motion:

- Adopted the annual total all funds operating budget for fiscal year 2020 as shown in Table 5.
- Approved the proposed tuition structure recommendations and differential tuition rationale for fiscal year 2020 as detailed in Attachments 1A through 1G.
- Tuition rates are effective summer term or fall term 2019 at the discretion of the president. The chancellor or designee is authorized to approve any required technical adjustments, and is requested to incorporate any approvals at the time fiscal year 2021 tuition recommendations are presented to the Board of Trustees.
- Continued the policy of market-driven tuition for closed enrollment courses, customized training, and non-credit instruction, continuing education, and contract postsecondary enrollment option programs.
- Approved the Revenue Fund and related fiscal year 2020 fees for room and board, student union, wellness and recreation facilities, and parking ramps/surface lots as detailed in Attachments 2A through 2E, including any housing fees that the campuses may charge for occupancy outside the academic year.
- Authorized the chancellor or designee to enter into an agreement with the Learning Network of Minnesota to provide the funding appropriated to the organization in Minnesota Laws 2019, Chapter 64, Article 1, Section 3, Subdivision 4, in the amount of \$4,115,000, and
- Authorized staff to research existing analysis of the price-elasticity of tuition on enrollment.

FY2020 Capital Program Recommendations (see pp. 25-26 of the Finance Committee's materials at <http://minnstate.edu/board/materials/2019/06JunePacket.pdf>)

The Board of Trustees approved the 2020 Capital Program requested as presented in Attachment A, specifically the projects and priorities for the 2020 legislative session. The chancellor is authorized to make cost and related adjustments to the request as required, and to forward the request through Minnesota Management and Budget to the governor and legislature for consideration in the state's 2020 capital budget. The chancellor shall advise the board of any subsequent changes in the approved capital program prior to the 2020 legislative session. In addition, as funding is authorized and appropriated by the legislature and approved

by the governor, the chancellor or the chancellor's designee is authorized to execute contracting actions necessary to deliver on the project scope and intent.

Approval of Mission Statement: Northwest Technical College

The Board of Trustees approved the mission and vision of Northwest Technical College.

Revenue Fund Current Refunding Bond Sale (see pp 27-67 of the Finance Committee's materials at <http://minnstate.edu/board/materials/2019/06JunePacket.pdf>)

A. The Board of Trustees hereby:

1. Adopted the Series Resolution, a draft of which is contained in Attachment 5, as incorporated herein.
2. Adopted the motion titled, "Board Action Approving And Authorizing The Execution And Delivery Of A Second Amendment To Amended And Restated Master Indenture Of Trust, Pursuant To Which Minnesota State Issues Revenue Fund Bonds," in substantially the same form as Attachment 4.

B. The Board of Trustees authorized a refunding bond sale of its 2009A Series Revenue Bonds sufficient to realize net proceeds which, with available debt service reserve funds and debt service funds from bonds to be refunded, will:

1. Refund up to \$19.045 million of tax exempt bonds maturing from 2020 to 2029 from 2009A Series bonds, and
2. comply with the bond sale parameters identified in Attachment 2, as incorporated herein.C.

C. In addition, the Board authorized the chancellor or the chancellor's designee to execute all documents necessary to accomplish the refunding sale including, but not limited to, the Series Resolution, Second Amendment to Amended and Restated Master Indenture of Trust, and all related documents needed for the refunding transaction.

NextGen Phase 2, Including Finance Plan

The Board of Trustees approved the project plan and finance plan as outlined in this report. The chancellor or the chancellor's designee are authorized to issue the RFPs as described above. The board will be asked to approve final vendor selection prior to negotiation of contract terms and conditions. The chancellor will establish a regular project status reporting program with the board after consultation with the chair of the board and the chair of Finance Committee.

Approval of FY2020 Internal Audit/Project Plan

The Board of Trustees approved the Office of Internal Auditing annual audit plan for fiscal year 2020.

Students United Fee Renewal

The Board of Trustees accepted the renewal of the increase of the Students United fee from \$.47 to \$.61 per credit hour for summer term 2019 and beyond.

Proposed Amendments to Policies:

The Board of Trustees approved the amendments to:
Policy 2.3 Student Involvement in Decision-Making,
Policy 3.36 Academic Programs, and
Policy 3.8 Students Complaints and Grievances

Contracts Exceeding \$1 Million:

a. Annual Baker Tilly Contract Amendment

The Board of Trustees authorized the chancellor or the chancellor’s designee to execute a \$600,000 amendment to the Baker Tilley Virchow Krause, LLP contract for continued internal auditing services bringing the contract to a note to exceed amount of \$2,200,000. The board directed the chancellor or the chancellor’s designee to execute all necessary documents.

b. Guaranteed Energy Savings Program, Hennepin Technical College, Brooklyn Park and Eden Prairie

The board authorized the chancellor or the chancellor’s designee authority to enter into a Guaranteed Energy Savings contract not to exceed \$4,000,000 and a payback term of up to 18 years for purposes of improving campus energy and water efficiency and reducing carbon emissions at both campuses of the Hennepin Technical College. The Bboard delegated to the chancellor or chancellor’s designee authority to execute all necessary documents to accomplish this action

c. Admissions Recruitment Software Contract, Minnesota State University, Mankato

The board authorized the chancellor or the chancellor’s designee authority on behalf of Minnesota State University, Mankato to execute a two year agreement with three one year renewal options for a total length of five years at a total cost not to exceed \$1,600,000. The board delegated to the chancellor or chancellor’s designee authority to execute all necessary documents to accomplish this action.

d. Library Information Software and Services (PALS)

The board authorized the chancellor or the chancellor’s designee authority to execute the Ex Libris Alma contract in the amount not to exceed \$5,500,000 for the five-year (three years plus optional two one-year extensions) contract. The board delegated to the chancellor or chancellor’s designee authority to execute all necessary documents to accomplish this action.