



## FY20 Oak Land Consortium

Prepared by Oak Land Consortium  
for Minnesota State Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

Submitted by Chris Miller

Submitted on 05/14/2019 2:05 PM Central Standard Time

## Opportunity Details

### Opportunity Information

**TITLE**

Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

**DESCRIPTION**

The Perkins V Grant for Career and Technical Education provides funds for approved Career and Technical Education (CTE) programs. In Minnesota, funds are distributed on the basis of state-approved career and technical education programs and appropriate teacher licensure. Programs are administered under Minnesota Rules Chapter 3505 and the federal Strengthening Career and Technical Education for the 21st Century Act (Perkins V).

The Minnesota Department of Education (MDE) approves Career and Technical Education Programs (CTE) that meet teacher licensing and other criteria. These programs are eligible to access federal Perkins V funds. Districts that accept these federal dollars must report enrollment and student proficiency for CTE courses and programs to the department.

**FUND ACTIVITY CATEGORY**

Education

**OPPORTUNITY MANAGER**

Jeralyn Jargo

**OPPORTUNITY POSTED DATES**

3/7/2019 5:00:00 AM

**FUNDING OPPORTUNITY NUMBER**

July2019

**CFDA NUMBER**

84.048A

**PUBLIC LINK**

<https://www.gotomygrants.com/Public/Opportunities/details/133af0b6-11c1-48e9-b759-9aaba9666e2c>

**IS PUBLISHED**

Yes

### Award Information

**AWARD PERIOD**

07/01/2019 - 06/30/2020

**EXPECTED NUMBER OF AWARDS**

26

**MATCHING REQUIREMENT**

No

### Submission Information

**SUBMISSION WINDOW**

03/13/2019 8:00 PM - 05/16/2019 7:00 PM Central Standard Time

**SUBMISSION TIMELINE TYPE**

One-Time

## SUBMISSION TIMELINE ADDITIONAL INFORMATION

If, due to extenuating circumstances, you are unable to meet the May 16 deadline for submission, contact the State Director at 651-201-1650

## Eligibility Information

### ELIGIBILITY TYPE

Public

### ADDITIONAL ELIGIBILITY INFORMATION

Pursuant to Section 134 of the Perkins V Act, to receive funds under Perkins V, a consortium must develop and submit an annual, unified, local secondary/postsecondary Perkins application and budget. The application must address secondary and postsecondary Career and Technical Education programming. The approved local application—with statement of assurance signatures—serves as the consortium's formal application for receiving Perkins funding.

## Additional Information

### ADDITIONAL INFORMATION URL

<http://www.minnstate.edu/system/cte/index.html>

### ADDITIONAL INFORMATION URL DESCRIPTION

Minnesota State Colleges and Universities Career and Technical Education

## Project Information

### Application Information

APPLICATION NAME

FY20 Oak Land Consortium

TOTAL AMOUNT OF AWARD REQUESTED

\$933,508.62

### Primary Contact Information

NAME

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## Project Description

### Summary Narrative

REFER TO YOUR FY19, SUMMARY NARRATIVES PARTS ONE AND TWO IN ANSWERING THE FOLLOWING QUESTIONS:

1) HOW DOES YOUR CONSORTIUM APPLICATION PROPOSE TO USE YOUR LOCAL NEEDS ASSESSMENT TO SUPPORT THE CAREER AND TECHNICAL PROGRAMS SELECTED?

A comprehensive needs assessment system will be developed and implemented during FY 20 for use in forming the FY 21-22 consortium plan. The system will build on efforts that have already been underway in the consortium such as an annual data review and planning retreat. Representatives from all consortium member organizations have participated including administrators, teachers, faculty, counselors, and WorkForce Center representatives. In April 2019 the retreat format was expanded to feature regional labor market information. A full list of consortium Programs of Study was provided to Labor Market Analysts for review compared to local and regional needs.

The Programs of Study reported in this plan for FY 20 reflect a new consortium decision to represent all six career fields. The six POS reported were selected from the consortium's current list of 47 POS. Change in the six primary Programs of Study is expected as the new two year plan is developed for FY 21-22 based on results of the needs assessment. In past years, consortium activities have focused first on programs available at all secondary districts within the consortium as well as having related programming available through at least one of the postsecondary partner campuses. This will remain a consideration but will be balanced with results of the needs assessment and inclusion of all six career fields.

2) HOW DOES YOUR CONSORTIUM APPLICATION REFLECT THE INCREASED ATTENTION ON RECRUITMENT AND RETENTION OF TEACHERS?

The consortium will continue with strategies identified in the FY 19 plan as well as working to develop new strategies during FY 20. Individual districts and colleges handle recruitment and retention of teachers, faculty and counselors; and share information on needs and successful practices. Relationships with advisory committee and other business/industry partners build the foundation for possible transitions to teaching. A sample secondary process in the consortium requires all P1 teachers to attend 17 hours of new teacher professional development, and P2 & P3 teachers must attend 21 hours. Assistance is provided through the entire application process, there are opportunities for related professional development, and financial support to maintain industry credentials while we work through the licensing process. Staff have provided input throughout the tiered process and have reviewed draft copies of rules. In addition, support and resources are provided for those that qualify for the portfolio option. In addition, discussions have taken place among college and secondary partners regarding the need for recruitment and retention of teachers overall including discussion on initial ideas to build pathways to teaching careers for currently employed adults including school district non-teaching staff.

3) IF YOUR CONSORTIUM IS PROPOSING MAJOR CHANGES TO YOUR FY19 SUMMARY PART ONE OR TWO IDENTIFY THE QUESTION WHOSE RESPONSE YOU ARE CHANGING AND DESCRIBE THE CHANGE BELOW.

The consortium will continue with its tradition of CTE innovation and consortium wide coordination while at the same time evaluating operations and needs moving into Perkins V including expansion of the needs assessment process. The consortium is not proposing major changes to the FY 19 plan and will be working to carry out those plans and priorities while evaluating what should and should not continue into the new two year plan.

COMMENTS FOR REVIEWER

## Goal 1: Designing and Implementing Programs of Study

**DESCRIBE CHANGES FROM YOUR FY19 LOCAL CONSORTIUM PLAN THAT WILL BE IMPLEMENTED AS YOU TRANSITION TO PERKINS V. IN ADDITION, DOCUMENT YOUR PROGRESS AND PLANS ON DESIGNING, IMPLEMENTING, AND IMPROVING YOUR PROGRAM OF STUDY (POS). PROGRESS AND PLANS SHOULD INCLUDE PROVIDING PROFESSIONAL DEVELOPMENT, INITIATING LOCAL NEEDS ASSESSMENT, TECHNICAL SKILL ASSESSMENTS (TSAS) AND/OR INDUSTRY RECOGNIZED CREDENTIALS.**

**THE CONSORTIUM MUST BALANCE THE LOCAL NEEDS ASSESSMENT AND THE EXPECTATION THAT ALL LEARNERS HAVE EQUITABLE ACCESS TO CAREER OPPORTUNITIES.**

**THE GOAL BY 2022-2023 LOCAL APPLICATION IS TO HAVE EACH CONSORTIUM PROVIDE OPPORTUNITIES-POS- IN ALL SIX CAREER FIELDS. POS IS DEFINED AS "COORDINATED NONDUPLICATIVE SEQUENCE OF ACADEMIC AND TECHNICAL CONTENT AT THE SECONDARY TO POSTSECONDARY LEVEL."**

**RESOURCE: PERKINS V SECTION 3 (41). AGAIN, THE SEQUENCE MUST INCLUDE BOTH THE SECONDARY AND THE POSTSECONDARY CONTENT.**

### GOAL 1:

The consortium will continue with overall centralized planning and coordination of Programs of Study, recognized credentials and articulated college credit. The major change from the FY 19 application will be design and implementation of a comprehensive needs assessment process that builds on data review and planning efforts already existing in the consortium. The planning retreat in April of 2019 focused on labor market and student interest presentations by DEED representatives, building toward a full comprehensive process involving all required stakeholder groups during FY 20. As the process is developed a significant consideration will be structuring it in such a way that ongoing evaluation will be built into the process from the beginning, and advisory committees and other partners historically playing a critical role will continue to be involved.

The consortium currently has 47 pathways in place and made a decision for FY 19 to forego development of additional POS in favor of continued work on and evaluation of the POS currently in place including involvement of secondary teachers, postsecondary faculty and counselors. The consortium also continues to place priority and focus resources on Technical Skill Assessment, professional development, new program development and program improvement. The consortium is exploring ways to improve awareness and utilization of Programs of Study. For FY 20 and beyond into implementation of Perkins V, the Leadership Team will utilize the needs assessment process to focus POS decisions and work including review of offerings by labor market analysts, continued priority to start with POS availability in all consortium districts and colleges along with access for all students, and increased consideration of career fields as the primary tool for students and all partners involved in the process. POS reported for FY 20 reflect inclusion of all six career fields, with change expected as the new two year plan is developed for FY 21-22 based on results of the needs assessment. The consortium also plans an evaluation of the full list of POS and determination of which to focus on moving forward to best serve students and improve utilization of the POS. Significant change is possible to the list of 47 POS currently maintained by the consortium.

Technical Skill Assessment at the secondary level impacts a significant number of students and is invaluable for improvement of teaching and learning. 1,282 students were assessed in FY 18 with 68% achieving passing rates. Assessments were given in all five districts. Districts are all currently evaluating placement and timing of assessments and considering additional assessments where appropriate. Postsecondary campuses have also budgeted for purchase of assessments in FY 20 and are implementing additional assessments and practice assessments following professional development and meetings held at the campus and department levels during FY 19. The consortium has discussed efforts to facilitate additional types of credentials in programs with some partners planning for teachers to achieve OSHA 30 certification and then offer OSHA 10 certification for students.

The Oak Land Education Partnership has a long history with and commitment to articulated college credit for students. There is continued participation in multi-consortium efforts currently resulting in 114 agreements (duplicated count), and 2,269 students earning credit in FY '18. The consortium will continue to participate in and facilitate articulation opportunities. Examples of improvements in the process include discussions on credentials and Technical Skill Assessments at the secondary/postsecondary course and program level meetings, and also plans for FY 20 that will pilot more in-depth sharing of college curriculum and course information with high school teachers.

Consortium wide professional development priorities were identified by the Leadership Team. Target audiences are Leadership Team members, secondary counselors, and teachers and faculty related to articulated college credit and Technical Skill Assessment. Funds were set aside at the consortium level for Leadership Team participation in opportunities such as MACTA, ACTE and CTE Works. Funds were also dedicated to professional development sessions at the district/college level (TSA, articulation and POS), articulated college credit meetings and industry visits for secondary counselors. Along with counselors, parents and families were identified as audiences for career and POS

information and pilot youth/parent career workshops are being explored for FY 20. A pilot will be conducted in FY 20 with information and recommendations to be gathered during the needs assessment to inform future efforts in this area. In addition to consortium wide initiatives, local partners address professional development as needed for specific new program development and program improvement.

During FY 20 the consortium will continue with new programs and courses that have been planned with future direction to be confirmed and/or determined by needs assessment. Examples of secondary and postsecondary planned activities are listed below.

#### Secondary –

- New IB Career Programme within FACS
- New Aviation/Drone Course
- New Education Support Careers Course
- New Dental Occupations Course
- Law Enforcement program improvement
- OSHA 30 certification for teachers, to facilitate offering of OSHA 10 certification for secondary students
- New Med Term courses in a district that has not offered this opportunity
- Student run businesses and real world experiences such as North Star Printing (poster printing business) and the Little Red Shed, a learning experience in which construction and manufacturing students build a student designed shed on a trailer to be used by the Marketing program around the community.
- ProStart
- Automotive, manufacturing and construction program improvements

#### Postsecondary –

- Specialized and targeted academic support for business programs, manufacturing and math
- Implementation of personal and social capabilities digital credentials, career videos
- Equipment improvements in NetLab, Automotive, Welding, and Alcohol and Drug Counseling Studies programs
- Year two of a Summer Bridge Program to address overall college readiness of first-time college students in a workshop format
- Planning and pilot of youth/parent career workshops to build awareness of and support for CTE offerings and student participation
- 8th grade visits to ARCC and ATC will continue due to positive reception, with plans to link to the 9th grade registration process and incorporate into curriculum

COMMENTS FOR REVIEWER

## Goal 2: Partner with business industry, and local communities

- **DESCRIBE CHANGES FROM YOUR FY19 LOCAL CONSORTIUM PLAN THAT WILL BE IMPLEMENTED AS YOU TRANSITION TO PERKINS V.**
- **EXAMPLES SHOULD INCLUDE, ADVISORY COMMITTEES, PARTNERSHIPS WITH ADULT BASIC EDUCATION (ABE), BUSINESS AND INDUSTRY, WORKFORCE CENTERS, AND CAREER AND TECHNICAL EDUCATION STUDENT ORGANIZATIONS (CTSOS).**
- **EXPERIENTIAL LEARNING AND FORMAL WORK-BASED LEARNING EXPERIENCES WITH BUSINESS AND INDUSTRY SHOULD BE DOCUMENTED.**

### GOAL 2:

The consortium will continue with work to improve advisory committees, support Career and Technical Student Organizations, partner with WorkForce Centers, ABE and business/industry. Advisory committees and other existing partners will be key participants in the needs assessment process. In addition, during FY 20 the consortium will ensure involvement of all required stakeholder groups in the needs assessment process - representatives of secondary CTE programs including teachers; career guidance and academic counselors, principals and other school leaders, administrators and specialized instructional support personnel and paraprofessionals; representatives of postsecondary CTE programs including faculty and administrators; representatives of workforce development boards and local/regional industries; parents and students; representatives of special populations; representatives of regional or local agencies serving out of school youth, homeless children and youth, and at-risk youth; representatives of Indian Tribes and Tribal organizations.

Professional development and curriculum writing funds for secondary teachers are included in the budget to allow for timely implementation of advisory committee guidance. Partnerships with WorkForce Centers have strengthened in past years and are critical for the consortium to most effectively and efficiently carry out its work. Examples include Anoka County CareerForce representation on Leadership Team and coordination with Central MN Jobs and Training for services in their area including STEP college & career fair, business tours and speakers, and collaboration on career camps. CareerForce also provides workshops at the college level on resume development, interviewing and career search.

Support of student CTSOs is reflected in the budget and involvement has expanded at both the secondary and postsecondary levels. Examples include start up of a new BPA Chapter at ARCC and FFA at St. Francis. The consortium has significant student participation and values the leadership development and experiences these organizations provide for CTE students.

Experiential learning and formal work based learning opportunities in the consortium include internships, work experience programs, clinicals, student run businesses and in-school lab settings. In addition, Perkins funds are utilized for field trips focused on introductory hands on experiences to help lead students into decision making for more in-depth and long term work based learning programming. One district is implementing a new formal internship program designed to build, implement, evaluate and document formal work based learning opportunities for students. Opportunities vary based on capacity and size differences of districts. The largest consortium secondary district offers formal internship programs at all five high schools (Business, Marketing, Diversified Occs, Health, Service Occupations, Trade & Industry, WE/H). Work experience programs are also offered at the district's alternative schools.

At the college level, a new Director of K12 Partnerships and Programming position is being created to design and develop programming based on current needs (and results of the FY 20 needs assessment) and also facilitate secondary-postsecondary collaboration and successful student transitions.

### COMMENTS FOR REVIEWER



### Goal 3: Improve Service to Special Populations

- **DESCRIBE CHANGES FROM YOUR FY19 LOCAL CONSORTIUM PLAN THAT WILL BE IMPLEMENTED AS YOU TRANSITION TO PERKINS V NOTING THE NEW CATEGORIES OF SPECIAL POPULATIONS.**
- **IN ADDITION, DOCUMENT YOUR STRATEGIES TO ENSURE ACCESS AND SUCCESS OF NONTRADITIONAL AND SPECIAL POPULATES IN CTE.**
- **EXAMPLES SHOULD INCLUDE PROFESSIONAL DEVELOPMENT AROUND CAREER ADVISEMENT, CULTURALLY COMPETENT CURRICULUM REVISIONS, AND OUTREACH EFFORTS TO RECRUIT AND RETAIN SPECIAL POPULATIONS OF STUDENTS.**

#### **RESOURCE: PERKINS V SECTION 3 (48)**

**SPECIAL POPULATIONS: INDIVIDUALS WITH DISABILITIES, ECONOMICALLY DISADVANTAGED INCLUDING LOW INCOME YOUTH AND ADULTS, INDIVIDUALS PREPARING FOR NON-TRADITIONAL FIELDS, SINGLE PARENTS INCLUDING SINGLE PREGNANT WOMEN, OUT OF WORKFORCE INDIVIDUALS, ENGLISH LEARNERS, HOMELESS INDIVIDUALS, YOUTH WHO ARE IN OR HAVE AGED OUT OF FOSTER CARE SYSTEM, YOUTH WITH A PARENT WHO IS A MEMBER OF THE ARMED FORCES AND IS ON ACTIVE DUTY.**

#### GOAL 3:

The consortium will continue with strategies and local policies/procedures outlined in the FY 19 plan while at the same time focusing additional attention on outreach and services for homeless individuals, youth who are in or have aged out of the foster care system and youth with a parent who is a member of the armed forces and is on active duty.

The consortium's secondary coordinator/fiscal agent was recently designated as chair of the district's Yellow Ribbon Committee which will help facilitate sharing of both concerns and promising practices with all consortium members. The Leadership Team will partner with CareerForce in the two year plan to address homeless students and youth who are in or have aged out of foster care. Additional strategies will also be identified as part of the needs assessment during FY 20.

Professional development in FY 20 will include industry experiences for secondary counselors which was prioritized at the consortium level following the planning retreat. The same discussion resulted in preliminary plans to develop a youth/parent career workshop to build awareness of and support for CTE opportunities. A FACS department will be engaging in professional development during FY 20 focused on reducing the achievement gap in students of color in a Culinary I class with high enrollment numbers. Data has been analyzed and culturally competent curriculum strategies are being implemented. All assessments are being analyzed to identify and remedy cultural inequities. The Tech Ed department has a goal to maintain or increase the number of female students taking level two classes and beyond, after review of data indicated the need.

District 11 is moving the location of its CTE House Project to STEP/ATC in FY 20 which will better facilitate access for all students from all five district high schools, and will also result in enhanced secondary/postsecondary collaboration including involvement of college programs in the process.

To ensure access and success of special populations in CTE, grant activities for FY 20 include:

- Nursing CLA position at ARCC to assist students in removing barriers to success
- Director of K12 Partnerships and Programming and Connections Coordinator positions at ATC
- Health Care Career Camp for middle school students in partnership with CareerForce, ABE and others
- Continuing implementation of new courses and programs
- E mentorship program with field trips to workplace mentor sites
- Urban Boatbuilders partnership to offer real world experience and skill development to alternative school students without direct access to a full CTE construction program
- Raspberry Pi – to build interest and encourage female participation in coding and programming
- College provided career camps with plans to track data to determine if participating youth matriculate into related programs
- ARCC STEM Student Professional Development Program in collaboration with STEM Chicks/Dudes Club and the ARCC Career Center. The program will provide a support cohort with common academic interests and career goals, opportunities for career exploration, access to resources and training to help student overcome barriers to

success and acquire an experiential learning opportunity.

- Digital marketing to expand reach to audiences

COMMENTS FOR REVIEWER

## Goal 4: Continuum of Service Provision for Enabling Student Transitions

**DESCRIBE CHANGES FROM YOUR FY19 LOCAL CONSORTIUM PLAN THAT WILL BE IMPLEMENTED AS YOU TRANSITION TO PERKINS V.**

**EXAMPLES SHOULD INCLUDE EARLY COLLEGE CREDIT OPPORTUNITIES, ARTICULATION AGREEMENTS, CAREER AND COLLEGE READINESS ACTIVITIES, TRANSITION OF ADULT LEARNERS INTO THE WORKFORCE, AND BROKERING WITH OTHER CONSORTIA.**

### GOAL 4:

As in Goals 1 – 3, the consortium will continue building on successes from the FY 19 plan while also implementing a needs assessment during FY 20 that will focus and potentially change priorities for future years. Information and POS access points are available for both secondary and adult learners. Colleges and secondary schools provide access for students via multiple delivery systems. The consortium continues to participate in a multi-consortium articulation partnership resulting in significant credits earned by students. Colleges partner with school districts to offer concurrent enrollment opportunities. WorkForce Center partnerships assist with transition of adult learners into the workforce along with services at the campus level focused on veterans, and two of the reported Programs of Study are brokered with colleges outside the consortium. Career information is provided for students based on their interests and skills, and is not limited to consortium member offerings (including information on online options, PSEO, college in the schools, etc.) Career fairs and shared online job listings help facilitate successful transitions from college to career.

Articulation meetings in FY 20 will include a pilot of more in-depth review of college courses for secondary partners.

This will provide professional development for secondary teachers and relationship building overall as a next step in the process began in FY 19 of meetings/presentations at local districts and colleges on POS/TSA/Articulation. The consortium participated in 114 agreements (duplicated count) and 2,269 students earned credit in FY 18. One district is pursuing recognition of CTE accomplishments via transcribing and awarding at ceremonies to shine a spotlight on CTE alongside other recognitions.

Examples of activities planned for FY 20 include:

- Teacher and faculty participation in meetings for review/improvement/development of agreements for articulated college credit
- ATC Connections Coordinator position with responsibilities such as ABE placement tracking and Pre/Post Accuplacer test advising
- ARCC Early College for IT at the Cambridge Campus – partnering with a consortium secondary district to develop an after school program resulting in a Computer Helpdesk certificate
- College Central job posting system to assist college students and graduates with their transitions into the workplace
- ARCC Career fair & career services

COMMENTS FOR REVIEWER

## Goal 5: Consortium Governance

**DESCRIBE YOUR CONSORTIUM'S CONFIGURATION, SYSTEMS, AND OPERATIONS. PUTTING STUDENTS' NEEDS FIRST, WHAT ACTIONS WILL YOU TAKE DURING THE TRANSITION YEAR TO ADDRESS THE 2020 CONSORTIA CRITERIA?**

**BE BOLD, INNOVATIVE, AND FOCUSED ON CONTINUOUS IMPROVEMENT AND PROVIDING EQUITABLE ACCESS.**

**IN THE 2020 MINNESOTA 4-YEAR STATE APPLICATION CONSORTIUM IS DEFINED AS HAVING:**

- **IN THE 2020 MINNESOTA 4-YEAR STATE APPLICATION CONSORTIUM IS DEFINED AS HAVING:**
- **MINIMUM OF ONE SCHOOL DISTRICT + ONE POSTSECONDARY MINNESOTA STATE COLLEGE**
- **MINIMUM OF 6 PROGRAMS OF STUDY**
  - **OF THESE 6 PROGRAMS OF STUDY, A MINIMUM OF 4 CAREER FIELDS MUST BE REPRESENTED**
  - **ALL COMPONENTS OF 3 OF THE 4 POS BY CAREER FIELD MUST BE PROVIDED WITHIN THE CONSORTIUM (IN OTHER WORDS ONLY 1 OF THE 4 POS CAN BE BROKERED.)**
- **GREATER THAN 1000 CTE PARTICIPANTS AT THE SECONDARY LEVEL (BASED ON MOST RECENT DATA YEAR) OR GREATER THAN 1800 FYE AT THE POSTSECONDARY LEVEL (BASED ON MOST RECENT DATA YEAR)**

### GOAL 5:

The Oak Land Education Partnership includes Anoka Technical College, Anoka Ramsey Community College and the following school districts: Anoka Hennepin, Cambridge-Isanti, Elk River, Princeton, and St. Francis. Participation numbers exceed the required numbers for 2020 and beyond and the consortium has the capacity to provide programming of sufficient size, scope and quality and fulfill the requirements of Perkins.

The consortium currently has 47 Programs of Study in place, all developed utilizing the Rigorous POS Framework as a guide. A decision was made in FY 19 to move forward with six POS for inclusion in the FY 20 plan, with a focus on representing all career fields. The needs assessment process will determine if these six remain the core after FY 20. The needs assessment will also be critical in determining whether all 47 existing POS move forward and/or if new POS are developed based on needs identified and whether all students in the consortium have sufficient opportunity to participate.

The consortium operates using a structure including a Leadership Team made up of representatives from all secondary districts, colleges and Anoka County CareerForce; along with an Executive Committee. The Leadership Team meets regularly, sets consortium direction, receives reports from consortium staff, and team members then facilitate implementation of activities at the local districts and colleges. The Team also develops the annual plan, budget, and Annual Performance Report. The Executive Committee monitors finance and sets overall direction. The Oak Land Consortium plans to move forward with current members but is also open to considering requests from others. During the transition year there will be full review of consortium structure and operations and work will begin on a new policy/procedure manual reflecting Perkins V.

The planning and data review retreat utilized by the consortium will continue but evolve into part of the comprehensive needs assessment process. The transition began at the April 2019 retreat with an expanded agenda including Labor Market Information presentations. Suggestions from local partners for the transition process included a 5 – 8 slide presentation on consortium level Labor Market information for presentation at the local level, and dedicating a Leadership Team meeting to screen all CTE programs against a set of consortium level criteria to assist with local decision making and activities.

The budget includes funds for development and implementation of the needs assessment system, data review and planning retreat, and new policy/procedure manual.

The consortium plans to contract out needs assessment design and implementation (at least for the transition year, and decisions for the future will be made from there) to eliminate bias and reflect a full consortium view along with local assessment. The intent is to work with an entity experienced with broad stakeholder/partner groups and also the business community.

## Workforce Center Collaboration

ENTER INFORMATION INTO THIS TABLE AS IT APPLIES TO YOUR CONSORTIUM. THIS TABLE DOES NOT SELF-TABULATE. ADD TOTALS FROM POSTSECONDARY TOTAL (LINE 3) AND SECONDARY (LINE 6) AND ENTER THAT FIGURE IN TOTAL (LINE 7). IF THERE IS NO TOTAL OR DOLLAR AMOUNT IN A LINE, ENTER ZERO (0) IN THE CORRESPONDING SPOT.

### WORKFORCE CENTER COLLABORATION

	<b>Total(s)</b>
<b>(POSTSECONDARY) Total Perkins funds used in collaboration with WorkForce Centers</b>	24,000
<b>(POSTSECONDARY) Estimated expenditure/in-kind contributions used in collaboration with workforce Centers</b>	64,500
<b>Postsecondary Subtotal</b>	88,500
<b>(SECONDARY) Total Perkins funds used in collaboration with WorkForce Centers</b>	0
<b>(SECONDARY) Estimated expenditures/in-kind contributions used in collaboration with WorkForce Centers</b>	2,250
<b>Secondary Subtotal</b>	2,250
<b>TOTAL</b>	90,750

COMMENTS FOR REVIEWER

## Perkins Funded Positions

**THIS SECTION ONLY REQUIRES THAT YOU PROVIDE NAMES AND POSITIONS FOR PERKINS FUNDED POSITIONS. UPLOAD THE POSITION DESCRIPTIONS FOR EACH INDIVIDUAL YOU IDENTIFIED IN THE TABLE. IF YOU HAVE MORE POSITION DESCRIPTIONS THAN ALLOWED IN THE SPACE BELOW, ATTACH THEM TO THE END OF THE APPLICATION.**

**LIST ALL PERKINS PARTIALLY- AND FULLY- FUNDED POSITIONS. INDICATE WHETHER THAT POSITION IS SECONDARY OR POSTSECONDARY AND THE PERCENTAGE OF TIME THAT POSITION IS FUNDED BY PERKINS AND THE AMOUNT FUNDED BY PERKINS.**

### PERKINS FUNDED POSITIONS

Name	Position	Secondary/Postsecondary	File Folder # (Secondary)	Percentage of Time	Amount
Michelle Mitchell	TSA Coordinator	Secondary	N/A	50%	25,000
Jennifer Pearson Hennen	Researcher	Postsecondary		11%	12,000
Tabitha Arends	Administrative Assistant	Postsecondary		100%	73,200
Joan Weimholt	Math Retention Specialist	Postsecondary		100%	30,000
Gregory Olson	Precision Manufacturing Processes Coordinator	Postsecondary		100%	55,000
To be hired	Director of K12 Partnerships & Programming	Postsecondary		100%	92,000
Rebecca Walker	Connections Coordinator	Postsecondary		100%	66,000
Stuart Roe	Business Analyst/CLA II	Postsecondary		35%	15,000
Julie O'Donnell	CLA II Nursing	Postsecondary		100%	54,000
Andy Sykes	Career Center Coordinator	Postsecondary		24%	14,000

### COMMENTS FOR REVIEWER

ATTACH ALL POSITION DESCRIPTIONS AS .PDF DOCUMENTS PRIOR TO SUBMITTING THIS APPLICATION

#### POSITION DESCRIPTION

TSA Coordinator

#### POSITION DESCRIPTION

MnSCU AS1 Pearson-Hennen PD

#### POSITION DESCRIPTION

wg\_ConsortiumAdminAssistant

#### POSITION DESCRIPTION

Math Retention Specialist position description (2)

#### POSITION DESCRIPTION

Precision Manufacturing Practices Coordinator Position Description

#### POSITION DESCRIPTION

Director of K12 Partnerships and Programming

#### POSITION DESCRIPTION

Connections Coordinator PD

#### POSITION DESCRIPTION

Stuart Roe CLA2 Business 4-3-17

#### POSITION DESCRIPTION

PD for Nursing Tutor Spring 2017 (1)

POSITION DESCRIPTION

Career Center Coordinator 2018 PD

POSITION DESCRIPTION

POSITION DESCRIPTION

## Programs of Study- Career Pathway 1

### Career Pathway 1

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Business, Management, and Administration

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Finance

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Accounting

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Accounting

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Anoka High School - 140710

Andover High School - 140710

Blaine High School - 140710

Champlin Park High School - 140710

Coon Rapids High School - 140710

STEP - 140710

Elk River High School - 140710

Rogers High School - 140710

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

ARCC Accounting AS

ARCC Accounting Practitioner AAS

ARCC Business Office: Technology AAS

ARCC Small Business Accounting Certificate

### RECOGNIZED SECONDARY CREDENTIALS

#### ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE:** NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.



**RECOGNIZED SECONDARY CREDENTIAL(S):**

<b>TSA</b>	NOCTI Accounting Basic	Precision Exams Accounting I	Precision Exams Accounting II
<b>Licensure</b>			
<b>Certification</b>			
<b>Industry Recognized Credential</b>			

**RECOGNIZED POSTSECONDARY CREDENTIALS**
**ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:**

- **ACADEMIC AWARD:** ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)
- **TSA:** ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- **LICENSURE:** ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- **CERTIFICATION:** ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- **INDUSTRY RECOGNIZED CREDENTIAL:** ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.**

**RECOGNIZED POSTSECONDARY CREDENTIAL(S):**

<b>Academic Award</b>	AS Degree	AAS Degree	Certificate
<b>TSA</b>	NOCTI Financial & Managerial Accounting		
<b>Licensure</b>			
<b>Certification</b>			
<b>Industry Recognized Credential</b>			

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED):

COMMENTS FOR REVIEWER

## Programs of Study- Career Pathway 2

### Career Pathway 2

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Health Science Technology

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Health Science

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Therapeutic Services

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Anoka Ramsey CC and Anoka TC - see below for program list

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Anoka High School - 070300

Andover High School - 070300

Blaine High School - 070300

Champlin Park High School - 070300

Coon Rapids High School - 070300

STEP - 070300

Elk River High School - 070300

St. Francis High School - 070300

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Anoka TC Practical Nursing - Diploma

Anoka TC Health Technology - Certificate

Anoka TC Occupational Therapy Assistant - AAS

Anoka TC Paramedic - AAS

Anoka TC Emergency Medical Services - Certificate

Anoka TC Nursing Assistant/Home Health Aide - Certificate

Anoka Ramsey CC Registered Nursing (MANE) - AS

Anoka Ramsey CC Physical Therapy Assistant - AS

Anoka Ramsey CC Therapeutic Massage - Diploma

Anoka Ramsey CC Clinical Research Professional - Certificate

Anoka Ramsey CC Alcohol and Drug Counseling - AS

Anoka Ramsey CC Alcohol and Drug Counseling - Certificate

**RECOGNIZED SECONDARY CREDENTIALS**

**ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:**

- **TSA:** ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- **LICENSURE:** ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- **CERTIFICATION:** ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- **INDUSTRY RECOGNIZED CREDENTIAL:** ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE:** NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL(S)

<b>TSA</b>	NOCTI Nursing Assisting	Precision Exams Medical Terminology	Precision Exams NCHSE Assessment
<b>Licensure</b>			
<b>Certification</b>	Nursing Assistant - Registered Certification Exam (Written & Practical)		
<b>Industry Recognized Credential</b>			

**RECOGNIZED POSTSECONDARY CREDENTIALS**

**ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:**

- **ACADEMIC AWARD:** ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)
- **TSA:** ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- **LICENSURE:** ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- **CERTIFICATION:** ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- **INDUSTRY RECOGNIZED CREDENTIAL:** ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE:** NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

<b>Academic Award</b>	Certificate	Diploma	Degrees - AS & AAS
<b>TSA</b>	NOCTI Nursing Assisting		
<b>Licensure</b>	NCLEX-PN State Licensing Exam	National Board for Certification in Occupational Therapy Occupational Therapy Assistants Credentialing Exam	National Registry of Emergency Medical Technicians Emergency Medical Services Regulatory Board, Minnesota - EMT Basic Exam
<b>Certification</b>			
<b>Industry Recognized Credential</b>			

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

Minnesota Department of Health - Minnesota Nursing Assistant/Home Health Aide Registry

Examination for Registered Nurses (NCLEX-RN) National License Exam

Physical Therapist Assistant Licensing Exam

Federation of State Massage Therapy Board (FSMTB) - Massage and Bodywork Licensing Exam

COMMENTS FOR REVIEWER

## Programs of Study- Career Pathway 3

### Career Pathway 3

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Arts, Communications, and Information Systems ▼

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Information Technology ▼

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Network Systems

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Anoka TC & Anoka Ramsey CC - see program list below

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Anoka High School - 140710

Andover High School - 140710

Blaine High School - 140710

Champlin Park High School - 140710

Coon Rapids High School - 140710

STEP - 140710

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Anoka TC Network Management & Security - AAS

Anoka Ramsey CC Computer Science - AS

Anoka Ramsey CC Computer Networking - AS

Anoka Ramsey CC Cybersecurity - AS

Anoka Ramsey CC Network Administration - AAS

Anoka Ramsey CC System Administration - AAS

Anoka Ramsey CC Computer Help Desk Specialist - Certificate

Anoka Ramsey CC Computer Network Security - Certificate

Anoka Ramsey CC Computer Programming - Certificate

Anoka Ramsey CC Network Support & Administration - Certificate

RECOGNIZED SECONDARY CREDENTIALS

ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- **TSA:** ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- **LICENSURE:** ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- **CERTIFICATION:** ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- **INDUSTRY RECOGNIZED CREDENTIAL:** ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.**

RECOGNIZED SECONDARY CREDENTIAL(S):

<b>TSA</b>	Precision Exams- Information Technology, Introduction
<b>Licensure</b>	
<b>Certification</b>	
<b>Industry Recognized Credential</b>	

RECOGNIZED POSTSECONDARY CREDENTIALS

ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- **ACADEMIC AWARD:** ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)
- **TSA:** ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- **LICENSURE:** ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- **CERTIFICATION:** ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- **INDUSTRY RECOGNIZED CREDENTIAL:** ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.**

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

<b>Academic Award</b>	Certificate	AS Degree	AAS Degree
<b>TSA</b>			
<b>Licensure</b>			
<b>Certification</b>	CISCO Certified Entry Networking Technician	Certiport Microsoft Networking Fundamentals	Certiport Microsoft Windows Server Administrator Fundamentals
<b>Industry Recognized Credential</b>			

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER

## Programs of Study- Career Pathway 4

### Career Pathway 4

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Engineering, Manufacturing, and Technology

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Manufacturing

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Production

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Anoka TC Welding

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

STEP - 172306

Cambridge Isanti High School - 172306

Elk River High School - 172306

Rogers High School - 172306

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Anoka TC Welding - AAS

Anoka TC Welding Technology - Diploma

Anoka TC Welding Fabricator - Certificate

Anoka TC Pipe Welding - Certificate

#### RECOGNIZED SECONDARY CREDENTIALS

#### ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.**

RECOGNIZED SECONDARY CREDENTIAL(S):

<b>TSA</b>	NOCTI Welding	Skills USA Welding
<b>Licensure</b>		
<b>Certification</b>	OSHA 10	SENSE/AWS Certification
<b>Industry Recognized Credential</b>		

**RECOGNIZED POSTSECONDARY CREDENTIALS**

**ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:**

- **ACADEMIC AWARD:** ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)
- **TSA:** ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- **LICENSURE:** ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- **CERTIFICATION:** ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- **INDUSTRY RECOGNIZED CREDENTIAL:** ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.**

**RECOGNIZED POSTSECONDARY CREDENTIAL(S)**

<b>Academic Award</b>	<b>AAS Degree</b>	<b>Diploma</b>	<b>Certificate</b>
<b>TSA</b>			
<b>Licensure</b>			
<b>Certification</b>	American Welding Society (AWS) Certified Welder		
<b>Industry Recognized Credential</b>			

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER



## Programs of Study- Career Pathway 5

### Career Pathway 5

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Agriculture, Food, and Natural Resources

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Agriculture, Food, and Natural Resources

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Plant Systems

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Hennepin TC (brokered) - see list of programs below

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Princeton High School - 019901

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Hennepin TCLandscape/Horticulture - AAS

Hennepin TC Landscape/Horticulture - Diploma

Hennepin TC Greenhouse Management Technician - AAS

Hennepin TC Greenhouse Technician - Diploma

#### RECOGNIZED SECONDARY CREDENTIALS

##### ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE:** NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL(S):

<b>TSA</b>	Precision Exams Floriculture
<b>Licensure</b>	
<b>Certification</b>	
<b>Industry Recognized Credential</b>	

#### RECOGNIZED POSTSECONDARY CREDENTIALS

##### ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- **ACADEMIC AWARD:** ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)
- **TSA:** ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- **LICENSURE:** ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- **CERTIFICATION:** ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- **INDUSTRY RECOGNIZED CREDENTIAL:** ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.**

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

<b>Academic Award</b>	<b>Diploma</b>	<b>AAS Degree</b>
<b>TSA</b>		
<b>Licensure</b>		
<b>Certification</b>		
<b>Industry Recognized Credential</b>		

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER

## Programs of Study- Career Pathway 6

### Career Pathway 6

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Human Services

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Human Services

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Early Childhood Development & Services

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Hennepin TC (Brokered) - Child Development

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Blaine High School - 090201

Champlin Park High School - 090201

Coon Rapids High Schol - 090201

Rogers High School - 090201

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Hennepin TC Child Development - Diploma

Hennepin TC Child Development - AS

Hennepin TC Child Development - AAS

### RECOGNIZED SECONDARY CREDENTIALS

#### ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE:** NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

#### RECOGNIZED SECONDARY CREDENTIAL

<b>TSA</b>	NOCTI Early Childhood Care Basics	Precision Exams - Child Development
<b>Licensure</b>		
<b>Certification</b>		
<b>Industry Recognized Credential</b>		

**RECOGNIZED POSTSECONDARY CREDENTIALS**

**ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:**

- **ACADEMIC AWARD:** ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)
- **TSA:** ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- **LICENSURE:** ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- **CERTIFICATION:** ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- **INDUSTRY RECOGNIZED CREDENTIAL:** ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.**

**RECOGNIZED POSTSECONDARY CREDENTIAL(S)**

<b>Academic Award</b>	<b>Diploma</b>	<b>AS Degree</b>	<b>AAS Degree</b>
<b>TSA</b>			
<b>Licensure</b>			
<b>Certification</b>			
<b>Industry Recognized Credential</b>			

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER

## Programs of Study- Career Pathway 7

### Career Pathway 7

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Agriculture, Food, and Natural Resources

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Agriculture, Food, and Natural Resources

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

#### RECOGNIZED SECONDARY CREDENTIALS

ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- **TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)**
- **LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)**
- **CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)**
- **INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)**

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.**

RECOGNIZED SECONDARY CREDENTIAL(S):

<b>TSA</b>	
<b>Licensure</b>	
<b>Certification</b>	
<b>Industry Recognized Credential</b>	

#### RECOGNIZED POSTSECONDARY CREDENTIALS

ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- **ACADEMIC AWARD: ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)**
- **TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)**
- **LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)**
- **CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)**
- **INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)**

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.**

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

<b>Academic Award</b>			
<b>TSA</b>			
<b>Licensure</b>			
<b>Certification</b>			
<b>Industry Recognized Credential</b>			

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER

## Additional Documentation

**ADDITIONAL DOCUMENTATION MAY BE UPLOADED HERE. THE REQUIRED UPLOADS ARE: STATEMENTS OF ASSURANCE, SECONDARY SUPPLEMENT BUDGET, AND CONSORTIUM CONSOLIDATED EQUIPMENT INVENTORY. STATEMENTS OF ASSURANCE SHOULD BE COMBINED AND UPLOADED AS ONE SINGLE PDF. THE REMAINING FIELDS ARE AVAILABLE AS NEEDED IF APPLICANTS HAVE ADDITIONAL MATERIAL TO SHARE.**

STATEMENTS OF ASSURANCE:

OakLandPerkinsFY20Signatures

SECONDARY SUPPLEMENTAL BUDGET:

FY 20 Oak Land Secondary Budget Summary

CONSORTIUM CONSOLIDATED EQUIPMENT INVENTORY

OakLandPerkinsEquipment FY16-19 5-14-19

ADDITIONAL MATERIAL:

ADDITIONAL MATERIAL:

ADDITIONAL MATERIAL:

## Budget

### Proposed Budget

	Grant Funded	Total Budgeted
Goal 1		
Postsecondary Equipment	\$50,728.00	\$50,728.00
Postsecondary Non-Personnel	\$41,872.20	\$41,872.20
<b>Subtotal</b>	<b>\$92,600.20</b>	<b>\$92,600.20</b>
Goal 2		
Postsecondary Non-Personnel	\$10,600.00	\$10,600.00
<b>Subtotal</b>	<b>\$10,600.00</b>	<b>\$10,600.00</b>
Goal 3		
Postsecondary Non-Personnel	\$26,500.00	\$26,500.00
<b>Subtotal</b>	<b>\$26,500.00</b>	<b>\$26,500.00</b>
Goal 4		
Postsecondary Non-Personnel	\$6,650.00	\$6,650.00
<b>Subtotal</b>	<b>\$6,650.00</b>	<b>\$6,650.00</b>
Goal 5		
Postsecondary Admin	\$28,672.00	\$28,672.00
Postsecondary Non-Personnel	\$26,000.00	\$26,000.00
<b>Subtotal</b>	<b>\$54,672.00</b>	<b>\$54,672.00</b>
Goal 1		
Postsecondary Personnel	\$101,600.00	\$101,600.00
<b>Subtotal</b>	<b>\$101,600.00</b>	<b>\$101,600.00</b>
Goal 2		
Postsecondary Personnel	\$56,000.00	\$56,000.00
<b>Subtotal</b>	<b>\$56,000.00</b>	<b>\$56,000.00</b>
Goal 3		
Postsecondary Personnel	\$143,000.00	\$143,000.00
<b>Subtotal</b>	<b>\$143,000.00</b>	<b>\$143,000.00</b>
Goal 4		
Postsecondary Personnel	\$57,000.00	\$57,000.00
<b>Subtotal</b>	<b>\$57,000.00</b>	<b>\$57,000.00</b>



	<b>Grant Funded</b>	<b>Total Budgeted</b>
<b>Goal 5</b>		
Personnel	\$25,000.00	\$25,000.00
<b>Subtotal</b>	<b>\$25,000.00</b>	<b>\$25,000.00</b>
Total Proposed Cost	\$573,622.20	\$573,622.20

**Proposed Budget Narrative**

**Goal 1**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is \$0.00. Do not enter any budget items under the 'Match' column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

**Postsecondary Personnel**

Business Program Analyst, Math Retention Specialist, Mfg Practices Coordinator, Admin Asst

**Postsecondary Non-Personnel**

Technical Skill Assessments, skill badges, Summer Bridge Program, secondary student transportation costs, videos/inventories, youth/parent workshops professional development

**Postsecondary Equipment**

NetLab Servers and equipment for three other programs at two campuses

**Goal 2**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is \$0.00. Do not enter any budget items under the 'Match' column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

**Postsecondary Personnel**

Director of K12 Partnerships & Programming, Admin Asst

**Postsecondary Non-Personnel**

Workforce Center workshops, BPA costs

**Goal 3**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is \$0.00. Do not enter any budget items under the 'Match' column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

### **Postsecondary Personnel**

Nursing CLA, Director of K12 Partnerships & Programming, Connections Coordinator, Admin Asst 97,284.32 basic  
45,715.68 reserve

### **Postsecondary Non-Personnel**

STEM Student Professional Development, career camps, digital marketing

### **Goal 4**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is \$0.00. Do not enter any budget items under the 'Match' column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

### **Postsecondary Personnel**

Connections Coordinator, Admin Asst

### **Postsecondary Non-Personnel**

Career fair, career services, College Central job posting system, Early College for IT

### **Goal 5**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is \$0.00. Do not enter any budget items under the 'Match' column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

### **Personnel**

Researcher, Admin Asst

### **Postsecondary Non-Personnel**

Needs assessment process, planning retreat, grant facilitator contract for services

### **Postsecondary Admin**

Admin costs - allowed up to 5% of total 26,265.91 basic 2,406.09 reserve