**Strengthening Career and Technical Education for the 21st Century**

**MINNESOTA Perkins CONSORTIA  
2023-2024 Annual Performance Report**

Version 9/5/2024

Enter Consortium Name Here:

Each year, Minnesota Perkins consortia must submit an annual performance report (APR) which details the progress and results of the previous year’s local application for Perkins funding. For the purposes of this report, the reporting year is **July 1, 2023 through June 30, 2024.**

The annual performance report serves to answer two questions for the reporting year:

1. How specifically did the consortium spend Perkins funding during the reporting year?
2. Did Perkins funding make a difference in improving student achievement and consortium operations, and how does the consortium know?

Listed below are questions for the annual performance report. Responses should include specific evidence of the impact Perkins funding had on student achievement or the consortium operations. For example, evidence may include details such as the number of students enrolled in new courses, the number of teachers participating in professional development, or the percentage decrease in achievement gaps.

**Process for completing the APR:**

1. Use this Word document to respond to each question. Enter your responses following each question below. The due date for submitting this report is **October 15, 2024**.
2. Upload your completed APR document to the ***MN Perkins Portal*** (Microsoft Teams site):

[SO-MN Perkins Portal-Team | General | Microsoft Teams](https://teams.microsoft.com/l/team/19%3AidSLMdjSyxBt1uIThbi5Zyj2Opsz7S5jAcgnRwPI1R81%40thread.tacv2/conversations?groupId=5d23e5ea-a4cf-47cb-b99d-b0b19ee0e858&tenantId=5011c7c6-0ab4-46ab-9ef4-fae74a921a7f)

Upload your document to the **FY24 (July 1, 2023 – June 30, 2024) > APR – Oct 2024** folder.

**FY22 APR Questions:**

1. For the programs of study funded by Perkins in your approved local application, address the following for the reporting year (July 2023-June 2024):
   * Were projects implemented as planned or did they need to be revised? If Perkins funding was not used as planned in the consortium’s local application, explain what changes were made. What drove the change?
   * What accomplishments/outcomes resulted from this spending? What evidence do you have to support this? Include any relevant accomplishments on the following topics:
     + Collaboration with stakeholders
     + Integrating academic and technical skills into CTE courses and programs
     + Providing greater access to CTE programs for special populations students
     + Expanding access to postsecondary credit for secondary students
     + Advances in recruitment, retention, and training of teachers and other education professionals
     + Changes to your consortium structure or processes
2. For **Reserve** funding, what projects were completed or accomplishments achieved during the reporting year? If Reserve funding was not used as planned in the application, explain what changes were made. What drove the change?
3. **Work-based learning**: What activities did the consortium complete during the reporting year to expand access to work experiences in excess of 40 hours to secondary students? What were the results?
4. What initiatives or projects are you especially proud of within the reporting year? What do you consider most successful? Why?
5. What challenges did you encounter when implementing your local plan during the reporting year? How did you respond to them?
6. How can State staff (Minnesota State, MDE) best help you meet the goals of your plan for 2024-2025?
7. **If your consortium completed monitoring** by State staff during the past year (July 2023-June 2024), please include any information requested in the monitoring report with this APR.
8. **If you were required to submit an improvement plan** for any performance indicator in your application for funding that you submitted May 1, 2024, please provide a description of the progress you have made in implementing your action plan for that indicator.
9. **(Optional)** As part of the APR submission, you may request an adjustment to your consortium’s State Determined Performance Levels (SDPLs, or targets) for one or more core performance indicators (1S1, 2S1, 2S2, 2S3, 3S1, 4S1, 5S3, 1P1, 2P1, 3P1) for **grant/reporting year 5** (2024-2025). *Please note: if you were in an Improvement Plan status for a performance indicator in grant/reporting year 3 (2022-2023), you may only request an adjustment to the SDPL for that indicator if you have completed implementation of your improvement plan activities.*

If you are requesting an adjustment, clearly identify the core performance indicator(s) for which you are requesting the adjustment and provide detailed rationale/justification for the proposed change. Examples of rationale/justification may include unexpected changes that impact your concentrator population or their performance, including changes to academic program offerings, changes to enrollment, admission policy changes, or unexpected economic or employment changes in your region.