



**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**

Prepared by Hibbing-Chisholm Consortium  
for Minnesota State FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act  
(Perkins V)

Submitted by Aaron Reini

Submitted on 06/23/2021 7:19 PM Central Standard Time

## Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

### Opportunity Details

Hibbing-Chisholm Consortium

#### Opportunity Information

##### Title

FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

##### Description

APPLICATION OPENS MARCH 15, 2021.

The Perkins V Grant for Career and Technical Education provides funds for approved Career and Technical Education (CTE) programs. In Minnesota, funds are distributed on the basis of state-approved career and technical education programs and appropriate teacher licensure. Programs are administered under Minnesota Rules Chapter 3505 and the federal Strengthening Career and Technical Education for the 21st Century Act (Perkins V).

The Minnesota Department of Education (MDE) approves Career and Technical Education Programs (CTE) that meet teacher licensing and other criteria. These programs are eligible to access federal Perkins V funds. Districts that accept these federal dollars must report enrollment and student proficiency for CTE courses and programs to the department.

##### Category Explanation

Second-Year application.

##### Opportunity Manager

Jeralyn Jargo

##### Public Link

<https://www.gotomygrants.com/Public/Opportunities/Details/e4279467-db28-4225-924a-19d211999fe0>

##### Is Published

Yes

#### Submission Information

##### Submission Window

Opens 03/15/2021 8:00 AM

#### Eligibility Information

##### Eligibility Type

Public

##### Additional Eligibility Information

Pursuant to Section 134 of the Perkins V Act, to receive funds under Perkins V, a consortium must develop and submit an annual, unified, local secondary/postsecondary Perkins application and budget. The application must address secondary and postsecondary Career and Technical Education programming. The approved local application—with statement of assurance signatures—serves as the consortium's formal application for receiving Perkins funding.

#### Additional Information

##### Additional Information URL

<https://minnstate.edu/system/cte/perkins-local-application/index.html>

##### Additional Information URL Description

All forms and instructions related to the Perkins Local Application can be found on our website.

**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
**Project Information** Hibbing-Chisholm Consortium

**Application Information**

Application Name

Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

Award Requested

\$124,408.05

Total Award Budget

\$124,408.05

**Primary Contact Information**

Name

Aaron Reini

Email Address

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Address

1515 E. 25th St.  
Hibbing, Minnesota 55746

Phone Number

218-262-7362

**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
**Project Description**  
Hibbing-Chisholm Consortium

**Consortium Membership List**

**Consortium Membership List**

If there are changes to your consortium membership, list them here; if not, type "No Change."

No change.

*Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)*

**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
**Narrative 1: Comprehensive Local Needs Assessment (CLNA)**  
Hibbing-Chisholm Consortium

**CLNA**

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

No changes to the previous CLNA completed in 2020. The new CLNA will be a joint venture submitted by the True North Stars consortium commencing Fall of 2021 through Spring 2022.

*Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)*

## Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

### Narrative 2: Programs of Study (POS)

Hibbing-Chisholm Consortium

#### POS

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Programs of Study (POS) changes will occur during FY 23-24 as the Hibbing-Chisholm, East Range, and Itasca consortia merge into the "True North Stars" consortium. We will continue to work on expanding POS during FY 21-22. This could require spending funds in a new POS that is currently held within our partnering consortia. All technical programs that are not currently listed in a program of study will continue to be supported with Perkins funding (state-approved programs) as the three consortia transition into one.

Using the six career clusters, we have identified all programs of study that are currently in place in all three consortia. Moving forward in FY 21-22, the True North Stars will identify which 6 POS represent the region centered around our redefinition of the concept of career pathways to career fields. The six POS will need to be reflective of the 5 Northeast Higher Education District colleges and 22 secondary sites with the greatest correlation to DEED employment data.

The results of the CLNA have shown that HealthCare, Industrial Technology, Manufacturing, Information Technology, Hospitality and Tourism, and Transportation are important needs in our region.

No new programs of study are currently slated for the next biennium. However, Computer Science at Hibbing continues to be a growing program and has begun plans to expand to the other colleges within the Northeast Higher Education District.

#### Secondary

- Registration meetings led by counseling staff and administrators outlining the procedures and policies and graduation requirements for all students.
- CTE career webpage hosted on the High School website for students to learn about potential careers.
- Hibbing-Chisholm is making progress in attaining the minimum 6 completed state-recognized POS through anticipating collaboration with East Range and Itasca consortia in the formation of the True North Stars
- Active SRPOS in Chisholm includes Power Mechanics, Home Maintenance and Construction, Metals 1, Seminar Class and Work Experience. The consortium Chisholm representative is Mr. Erik Kuusinen.
- Active SRPOS in Hibbing includes Health Science HCCC/CNA, Foods I, Food Preparation, Creative Foods, Automotive Technology, Small Engines, Basic Welding & Machining I-III, Building Construction, Woods I and II, Intro to Engineering, Graphic Design, Information Technology Applications Science and Engineering, and Advanced Welding.

#### Postsecondary

- The combined consortium of the True North Stars (Hibbing-Chisholm, East Range, Itasca) will include elements of all of the career wheel categories, with the distribution of career pathways among the three consolidated consortia.
- Northeast Higher Education District programs that directly align include Automotive Mechanic, Diesel Mechanic, Culinary, Electrical Maintenance, Pre-Engineering, Certified Nursing Assistant, Graphic Arts, Building/Construction, Welding.
- Secondary-to-postsecondary transitions include a wide variety of concurrent enrollment (college in the schools) and PSEO course offerings. These opportunities enable seamless student transition to the post-secondary environment.
- Despite the challenges posed by the COVID-19 pandemic, student recruitment and registration remained active, serving students safely in person and remotely via technology tools. The college continued to market its programs to regional students, showcasing the opportunities provided by a CTE education.
- Potential support for a Certified Lab Assistant in the Culinary Program offers opportunities to support people with disabilities in High School FCS classes. There is a need with one of our FCS faculty members for such support, and this would provide assistance in expanding this opportunity.
- Our broad geographical region and cooperative efforts between the three post-secondary institutions will leverage the skills and talents of all represented in the combined consortium.

**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
**Use of funds in section 135 of Perkins V**

Hibbing-Chisholm Consortium

- (1) provide career exploration and career development activities (A-F)
- (2) provide professional development (A-I)
- (3) provide within career and technical education the skills necessary to pursue careers in high-skill, high-wage, or in-demand industry sectors or occupations
- (4) support integration of academic skills into career and technical education programs and programs of study (A-B)
- (5) plan and carry out elements that support the implementation of career and technical education programs and programs of study and that result in increasing student achievement (A-S)
- (6) develop and implement evaluations of the activities carried out with funds under this part, including evaluations necessary to complete the comprehensive needs assessment

**We have reviewed the spreadsheet attachment, and at present, this appears to be correct. However, this may change as a result of the CLNA that we intend to employ in FY22 and the assessment of the priority programs of study for the True North Stars Consortium.**

*Please score the form as either 1-“complete,” or 0-“not complete” (Reviewer Only)*

**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
**Narrative 3: Workforce Innovation Opportunity Act (WIOA) and other workforce agencies**  
Hibbing-Chisholm Consortium

**WIOA**

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

No change.

*Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)*



**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
**Narrative 4: Integrated Academic and Technical Skills (IATS)**  
 Hibbing-Chisholm Consortium

**IATS**

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Technical Skills Assessments, (TSAs) will still be utilized by faculty within the consortium to gauge student performance and afford students an industry-recognized credential upon completion.

Section 135 Local Use	1, C E F	Element 2, Strategy 5
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**Future true north star consortium will be reviewing and aligning all technical skill activities TSA during FY22 in preparation for full merger.**

*Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)*

**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
**Narrative 5: Special Populations (SP)**

Hibbing-Chisholm Consortium

SP

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

The True North Stars will continue to collaborate on identifying special populations subgroups throughout our region that need to be exposed to the incredible CTE opportunities and options in our area and throughout the country.

**Specifically, at the Post Secondary level, we will continue to support the EMPOWER program.**

**Empower goals:**

- **Expansion of the current EMPOWER Program to campuses across the Northeastern Higher Education District (NHED). (Mesabi Range expansion is being piloted during the 20-21 and 21-22 academic years. Expansion to additional campuses is targeted for the 22-23 academic year.)**
- **Increased engagement and planning to sustain long-term partnerships with area K-12 schools, deepening a pipeline for young women moving into these industries as evidenced by increased recruitment from area high schools by 20% using Hibbing's 2019 data as a benchmark.**
- **Increased retention of female students in nontraditional programs by 20% from year to year.**
- **Increased post-graduation related employment (and therefore higher wages) for women in this cohort by 20%**

**The True North Stars will be working in FY22 on special populations using the *Reflective Approach to Equity in CTE- this was the model the state presented and trained consortium leaders in the fall of 2020***

- **Gather Data- Merge all three consortia data into one set**
- **Identification of two special populations to focus on- analyze data**
- **Selection of evidence-based strategies- consortium will research and identify strategies**
- **Action Planning-Develop an action plan for the fiscal year, we will also host focus groups to review data and discuss root causes**
- **Gather more data- Evaluate progress by reviewing data – FY23-24**

*Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)*

**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
**Narrative 6: Work-based Learning (WBL)**

Hibbing-Chisholm Consortium

**WBL**

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Hibbing High School now has an approved WBL program with a licensed Director. Allocations of funding for this program are intended to support transportation costs incurred by students in existing CTE SRPOS who will be transported to worksites arranged by the WBL Director. These students will be reporting the WBL Director, who will oversee their participation and assessment. The secondary coordinator will oversee the transportation requests to ensure compliance with CTE federal and state requirements.

Section 135 Local Use	1 B C D E F, 2 C D E F, 3, 5 B C E H J K L P	Element 2/3/5, Strategy 5/1/4
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**This year, our WBL Coordinator arranged a recognition event for a student, who on June 2 signed with Carpenter’s Union Local 361. Another student signed separately with Local 11 Pipefitters. A third took a job as a pipefitters apprentice in Mankato. While the latter two signed independently of the WBL program, continued public acknowledgement of student milestones will be attempted by the WBL Director when feasible. As a result, CTE visibility is expected to increase further in our region through these efforts by our WBL Director.**

**For the next steps, In FY22, WBL participation in authentic work-based learning experiences with regional industry partners is expected to increase through the WBL Director’s continued efforts to match students and employers. A pre-engineering student is set to begin work with a local heavy industry partne, and while the level of participation will need to be limited due to the student’s age, the student will still have the opportunity to learn from an accomplished engineer how to model and solve ill-defined problems of real world context. In the summer of 2021, a local airlines reservation center has agreed to take on student employees for training this summer with the option to begin work during the 2021-2022 academic year.**

**A total of twenty students have been working to this point in WBL experiences, though the major stumbling block at this time is time and the fact that our WBL program has but one Director. Students currently have limited time to participate due to the structure of the typical school day. Block scheduling has been successful in a few areas of CTE and there are hopes that this will continue to be an option moving forward.**

*Please score the form as either 1-“complete,” or 0-“not complete” (Reviewer Only)*

**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
**Narrative 7: Early College (EC)**  
Hibbing-Chisholm Consortium

EC

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

No change.

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**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
**Narrative 8: Support to Professionals (STP)**  
 Hibbing-Chisholm Consortium

**STP**

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

The True North Stars are collaborating on identifying secondary educators that are interested in pursuing or adding additional CTE licenses. The three consortia are identifying potential consultants to move this project forward. Currently, we have 3-4 teachers interested in medical careers licensure from Hibbing, Itasca and possibly East Range.

Section 135 Local Use	2 C, 5 G	Element 4, Strategy1, 2, 4
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*Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)*

**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
**Narrative 9: Performance Gaps (PG)**

Hibbing-Chisholm Consortium

**PG**

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

No change.

What area (gap) will the consortium focus on with analysis of the performance gap data, strategies to reduce that gap, and measures that will prepare the consortium for the attention to outcomes that Perkins V requires?

**Without knowing the data, we anticipate that our work will focus on Women in the trades through special populations with the partnership of Empower program and the new STEM Outreach Specialist through collaboration with ICC as the True North Stars Consortium. The empower program goal is to support women interested in non-traditional careers like law enforcement, engineering, electrical maintenance, IT, Heating and cooling, manufacturing, construction automotive, diesel mechanics. Expansion of the current EMPOWER Program to campuses across the Northeastern Higher Education District (NHED). (Mesabi Range expansion is being piloted during the 20-21 and 21-22 academic years. Expansion to additional campuses is targeted for the 22-23 academic year.**

- **Increased engagement and planning to sustain long-term partnerships with area K-12 schools, deepening a pipeline for young women moving into these industries as evidenced by increased recruitment from area high schools by 20% using Hibbing's 2019 data as a benchmark.**
- **Increased retention of female students in nontraditional programs by 20% from year to year.**
- **Increased post-graduation related employment (and therefore higher wages) for women in this cohort by 20%**

*Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)*

**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
**Narrative 10: Consortium Governance**  
 Hibbing-Chisholm Consortium

**Consortium Definition**

In the Minnesota 4-year State Plan, a consortium is defined as having:

- Minimum of 1 school district and 1 postsecondary Minnesota State College
- Minimum of 6 programs of study
  - Of these 6 programs of study, a minimum of 4 career fields must be represented
  - All components of 3 of the 4 POS by career field must be provided within the consortium (In other words, only 1 of the 4 POS can be brokered)
- Greater than 1000 CTE participants at the secondary level (based on 2018 definitions and data) OR greater than 1800 FYE at the postsecondary level (based on 2018 definitions and data)

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

In FY22, the Hibbing-Chisholm Business Education Partnership will continue to exist in its present form as we complete the second-year Perkins Grant. Based on the projected timeline, the transition in governance to the True North Stars board will be in effect in January 2022. During the transition from a single consortium to a multiple consortium model, working in partnership with East Range and Itasca, we will be identifying consortium-wide SRPOS to select for the requisite 6 POS with 4 career fields. It is expected the True North Stars Consortium will greatly exceed the 1000 FYE threshold for many years to come.

Budget requests relate to supporting the Secondary Coordinator Position.

Section 135 Local Use: 1 B D E F, 2 B C D E F G H, 4AB, 5 A B C G H I K L M P R T, 6	Element 2/3, Strategy 2/1,2,3,4
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**The number one goal for this year is establishing the new Governance Board (January 2022) for True North Stars Consortium.**

**Fiscal agent will be fully established - Minnesota North College, Post-Secondary, Rock Ridge School, Secondary.**

**Standard operating procedures for secondary and post-secondary will be established True North Stars Consortium.**

**A combined calendar will be finalized for the True North Stars Consortium.**

**Determine roles and responsibilities for Governance Board and begin establishing roles and responsibilities for secondary and post-secondary coordinators for True North Stars Consortium.**

**The consortium came to these priorities because we are electing to take this opportunity to merge our three consortia. We are uniquely poised to establish an entirely new consortium. Our priorities at this time are to develop a highly functional, triconsortia consortium. The data driving this decision was the fact that two of our three consortia fell below the 1000 FTE concentrators threshold defined by Minnesota Perkins.**

**There is funding budgeted to accomplish the priorities listed above.**

**Success will be evident from the realization of a functional regional consortium, bringing together a vast array of stakeholders to enhance the culture, awareness and participation in CTE programming. The merger of 22 public schools and 5 collegiate campuses brings many challenges but more importantly many great opportunities.**

*Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)*

**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
**Narrative 11: Reserve Funds (RF)**

Hibbing-Chisholm Consortium

RF

**Section 112(c)—The State may award Reserve funds to consortia for career and technical education activities described in Section 135--**

**(1) in—**

- (A) rural areas;**
- (B) areas with high percentages of CTE concentrators or CTE participants;**
- (C) areas with high numbers of CTE concentrators or CTE participants; and**
- (D) areas with disparities or gaps in performance as described in section 113(b)(3)(C)(ii)(III); and**

**(2) in order to—**

**(A) foster innovation through the identification and promotion of promising and proven career and technical education programs, practices, and strategies, which may include programs, practices, and strategies that prepare individuals for nontraditional fields; or**

**(B) promote the development, implementation, and adoption of programs of study or career pathways aligned with State-identified high-skill, high-wage, or in-demand occupations or industries.**

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Reserve funds to support consortium-wide initiatives including the FY22 CLNA, True North Stars Consortium consolidation meetings, events, and professional development activities for faculty, including transportation, allowable meals, and mileage.

Section 135 Local Use	2 A B C E F G H, 3, 5 A B C G H K L M T, 6	Element 2/3, Strategy 2,3/1
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To increase the number of CTE professionals, consultants for trades and industry and/or medical careers will be hired to support teacher licensure by portfolio initiatives consortium-wide. Funding will only be used to support consultant fees.

Section 135 Local Use	2 C, 5 G	Element 4, Strategy 1, 2, 4
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Additional support for equipment purchases at Chisholm High School and associated transportation costs for CHS in SRPOS activities.

Section 135 Local Use	2, A B C D E F G H I	Element 2 Strategy 1
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Section 135 Local Use	1 D E F, 2 C F, 5 B K L	Element 2 Strategy 1
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Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)



**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
 Workforce Center Collaboration  
 Hibbing-Chisholm Consortium

Enter Workforce Center contributions for year two of the application.

Enter information into this table as it applies to your consortium. This table does not self-tabulate. Add totals from Postsecondary Total (line 3) and Secondary (line 6) and enter that figure in Total (line 7). If there is no total or dollar amount in a line, enter Zero (0) in the corresponding spot.

Workforce Center Collaboration

	Total(s)
(POSTSECONDARY) Total Perkins funds used in collaboration with WorkForce Centers	0
(POSTSECONDARY) Estimated expenditure/in-kind contributions used in collaboration with Workforce Centers	500
Postsecondary Subtotal	500
(SECONDARY) Total Perkins funds used in collaboration with WorkForce Centers	0
(SECONDARY) Estimated expenditures/in-kind contributions used in collaboration with WorkForce Centers	500
Secondary Subtotal	500
<b>TOTAL</b>	<b>1000</b>

Please score the form as either 1-“complete,” or 0-“not complete” (Reviewer Only)

**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
Perkins-Funded Positions  
Hibbing-Chisholm Consortium

Enter changes to Perkins Funded Positions for year-two of the application. Upload position descriptions for added personnel. Explain changes in personnel funding under the appropriate narrative item.

Perkins Funded Positions

Name	Position	Secondary/Postsecondary	File Folder # (Secondary)	Percentage of Time	Amount
Jessica Matvey	Post-Secondary Coordinator	Post Secondary		25	12,078.68
Carl Sandness	Secondary Coordinator	Secondary	350991	14	18,244.00
Angela Heikkila	Electrical Maintenance	Post Secondary		50	16,955.45
Jen Brearley	Nursing CLA	Post Secondary		37.5	13,894.54
Janet Swanson	Culinary CLA	Post Secondary		37.5	13,118.16

Attach all Position descriptions as .PDF documents prior to submitting this application

*Please score the form as either 1-“complete,” or 0-“not complete” (Reviewer Only)*

Position Description  
FY22 HC Perkins Coordinator Position Description

Position Description  
FY22 PD Postsecondary Perkins Coordinator - Matvey

Position Description  
FY22 PD CLA Electrical - Heikkila

Position Description  
FY22 PD CLA Nursing - Brearley

Position Description  
FY22 PD CLA Culinary - Swanson

Position Description

Position Description

**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
Hibbing-Chisholm Consortium

Position Description

Position Description

Position Description

Position Description

Position Description

**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
**Additional Documentation**  
Hibbing-Chisholm Consortium

**Additional documentation may be uploaded here.**

Statements of Assurances (Attached as one large PDF file):

Statement of Assurances - Hibbing-Chisholm FY22

Secondary Supplemental Budget:

Secondary-Supplemental-Budget-Amplifund-Worksheet FY21-22 Second-Year

Consortium Consolidated Equipment Inventory

Carl Perkins Material Inventory Hibbing-Chisholm 2021

Additional Material

Hibbing\_Chisholm Summary Funding Requests 2022 - Sheet1

Additional Material

FY22 HC Perkins Coordinator Position Description

Additional Material:

Perkins HCC FY22 Consortia Budget.xlsx - Sheet1

Additional Material:

Additional Material:

Additional Material:

Additional Material

Additional Material:

Additional Material:

*Please score the form as either 1-“complete,” or 0-“not complete” (Reviewer Only)*

**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**  
Hibbing-Chisholm Consortium

**Budget**

**Proposed Budget Summary**

**Expense Budget**

	Grant Funded	Total Budgeted
<b>B) Narrative 2: Programs of Study</b>		
b. Secondary Non-Personnel	\$2,000.00	\$2,000.00
b. Secondary Non-Personnel	\$700.00	\$700.00
b. Secondary Non-Personnel	\$500.00	\$500.00
b. Secondary Non-Personnel	\$2,160.00	\$2,160.00
b. Secondary Non-Personnel	\$700.00	\$700.00
b. Secondary Non-Personnel	\$1,630.00	\$1,630.00
b. Secondary Non-Personnel	\$1,800.00	\$1,800.00
c. Secondary Equipment	\$3,014.98	\$3,014.98
g. Postsecondary Equipment	\$14,038.11	\$14,038.11
<b>Subtotal</b>	<b>\$26,543.09</b>	<b>\$26,543.09</b>
<b>D) Narrative 4: Integrated Academic and Technical Skills</b>		
b. Secondary Non-Personnel	\$500.00	\$500.00
<b>Subtotal</b>	<b>\$500.00</b>	<b>\$500.00</b>
<b>E) Narrative 5: Special Populations</b>		
e. Postsecondary Personnel	\$16,955.45	\$16,955.45
e. Postsecondary Personnel	\$13,894.54	\$13,894.54
e. Postsecondary Personnel	\$13,118.16	\$13,118.16
<b>Subtotal</b>	<b>\$43,968.15</b>	<b>\$43,968.15</b>
<b>F) Narrative 6: Work-based Learning</b>		
b. Secondary Non-Personnel	\$549.23	\$549.23
<b>Subtotal</b>	<b>\$549.23</b>	<b>\$549.23</b>
<b>G) Narrative 7: Early College</b>		
f. Postsecondary Non-Personnel	\$5,000.00	\$5,000.00
<b>Subtotal</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>
<b>H) Narrative 8: Support to Professionals</b>		
b. Secondary Non-Personnel	\$405.00	\$405.00
b. Secondary Non-Personnel	\$585.00	\$585.00
b. Secondary Non-Personnel	\$1,030.00	\$1,030.00

**Hibbing/Chisholm Consortia FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)**

Grant Funding  
Hibbing-Chisholm Consortium

b. Secondary Non-Personnel	\$600.00	\$600.00
f. Postsecondary Non-Personnel	\$1,100.00	\$1,100.00
f. Postsecondary Non-Personnel	\$2,000.00	\$2,000.00
<b>Subtotal</b>	<b>\$5,720.00</b>	<b>\$5,720.00</b>

**J) Narrative 10: Consortium Governance**

a. Secondary Personnel (Salary and Benefits)	\$18,244.00	\$18,244.00
e. Postsecondary Personnel	\$12,078.68	\$12,078.68
<b>Subtotal</b>	<b>\$30,322.68</b>	<b>\$30,322.68</b>

**K) Narrative 11: Reserve Funds**

b. Secondary Non-Personnel	\$1,150.00	\$1,150.00
b. Secondary Non-Personnel	\$459.41	\$459.41
b. Secondary Non-Personnel	\$600.00	\$600.00
b. Secondary Non-Personnel	\$1,200.00	\$1,200.00
c. Secondary Equipment	\$2,493.04	\$2,493.04
f. Postsecondary Non-Personnel	\$5,902.45	\$5,902.45
<b>Subtotal</b>	<b>\$11,804.90</b>	<b>\$11,804.90</b>

**Total Proposed Cost \$124,408.05 \$124,408.05**

**Revenue Budget**

	Grant Funded	Total Budgeted
<b>Grant Funding</b>		
Award Requested	\$124,408.05	\$124,408.05
<b>Subtotal</b>	<b>\$124,408.05</b>	<b>\$124,408.05</b>
<b>Total Proposed Revenue</b>	<b>\$124,408.05</b>	<b>\$124,408.05</b>

**Proposed Budget Detail**

See attached spreadsheet.

**Proposed Budget Narrative**

**B) Narrative 2: Programs of Study**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS

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895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)  
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**g. Postsecondary Equipment**

Equipment for CTE-aligned programs.

**b. Secondary Non-Personnel**

Support for purchase of textbooks and workbooks and equipment for SRPOS in automotive and/or graphic design.

**c. Secondary Equipment**

Equipment purchases for SRPOS in parenting, building construction, medical careers and woods I/II. 1. Real Care Baby 3, \$929 2. Kreg Pocket Hole Tool 720 PRO, \$149.99 3. Kreg Pocket Hole Tool 520 PRO, \$44.99 4. DeWalt DCN642, \$329 5. Dual-Head Stethoscope, \$350 6. DeWalt DCKS51D1M1, \$549 7. DeWalt DCS536V3, \$279 8. DeWalt DCN692, \$329

**b. Secondary Non-Personnel**

MS Office Software for engineering lab as part of a SRPOS.

**b. Secondary Non-Personnel**

Instructional supplies for SRPOS Graphic Design.

**b. Secondary Non-Personnel**

Student transportation for field trips and special CTE events.

**b. Secondary Non-Personnel**

Curriculum development funding for pre-engineering course, SRPOS.

**b. Secondary Non-Personnel**

Teacher substitutes for student events.

**b. Secondary Non-Personnel**

Contracted services to support trade and industry teachers seeking licensure by portfolio working with external consultant.

**D) Narrative 4: Integrated Academic and Technical Skills**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

**b. Secondary Non-Personnel**

Support for technical skills assessment (TSA) testing for students of SRPOS.

**E) Narrative 5: Special Populations**

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Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

### **e. Postsecondary Personnel**

CLA - Electrical Maintenance/EMPOWER. This position supports special population students through half-time assignment as EMPOWER coordinator, providing support to women entering non-traditional career fields.

### **e. Postsecondary Personnel**

CLA - Nursing. This position serves special populations by providing tutoring support for economically disadvantaged and ESOL students.

### **e. Postsecondary Personnel**

CLA - Culinary. This position serves special populations by providing support for economically disadvantaged and English Language Learner students.

## **F) Narrative 6: Work-based Learning**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

### **b. Secondary Non-Personnel**

Support for transportation costs incurred with providing student transportation to WBL approved worksites as part of the SRPOS CTE Programming.

## **G) Narrative 7: Early College**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

### **f. Postsecondary Non-Personnel**

Funding for a CTE program exploration day at Hibbing Community College

## **H) Narrative 8: Support to Professionals**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

### **f. Postsecondary Non-Personnel**

Coordinator Professional Development - Substitute Teachers for MACTA, MN CTE Works, secondary schools, collaboration with NE Coordinators, and related development opportunities



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b. Secondary Non-Personnel  
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Teacher substitutes for professional development activities.

**f. Postsecondary Non-Personnel**

Professional Development - PD faculty, mileage/lodging -366

**b. Secondary Non-Personnel**

Registration fees for professional development activities attended by CTE faculty.

**b. Secondary Non-Personnel**

Professional development lodging, mileage and meals for secondary coordinator to attend CTE works and CTE teachers to attend PD events.

**b. Secondary Non-Personnel**

Membership dues for consortium-wide Northern Minnesota Builders Association in Hibbing and Chisholm High Schools. All CTE faculty in trades and industry will be encompassed by these memberships.

**J) Narrative 10: Consortium Governance**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

**e. Postsecondary Personnel**

Postsecondary Coordinator salary and benefits

**a. Secondary Personnel (Salary and Benefits)**

Support for funding the Secondary Coordinator Position to conduct the consortium activities at the Secondary level in accordance with federal and state law.

**K) Narrative 11: Reserve Funds**

Reserve Funds: Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

**f. Postsecondary Non-Personnel**

Contracted Services - Secondary equipment with Hibbing and Chisholm high schools

**b. Secondary Non-Personnel**

Support for consortium-wide substitute teachers in the True North Stars merger/clna/pd events.

**b. Secondary Non-Personnel**

Transportation for merger/clna/pd events for True North Stars merger.

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**c. Secondary Equipment**

Equipment purchases for Chisholm High School, to support SRPOS in Power Mechanics, Home Maintenance and Construction and Metals I. The equipment items include: 1. Oil Evacuation System Tanker BK 8114017, \$900 2. Portacool Jetstream 220 POR PACJS2201A1, \$630.95 3. Portacool Jetstream 220 POR PACJS2201A1, \$270.29 4. Rechargeable Work Light - 600 Lumens Tube Light CHT WL600T, 4, \$271.80 5. Air Needle Scaler NPT 61050, 2, \$420

**b. Secondary Non-Personnel**

Transportation for Chisholm High School SRPOS Power Mechanics, Home Maintenance and Construction and Metals I students to business and industry and CTE events regionally.

**b. Secondary Non-Personnel**

Consultant fees for teachers seeking licensure by portfolio in medical careers. The fees are only for consultant work with teachers in developing portfolios.