



Pine Tech Consortium

Prepared by Pine Technical Consortium
for Minnesota State FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
(Perkins V)

Submitted by Kierstan Peck

Submitted on 06/30/2021 4:17 PM Central Standard Time

Opportunity Details

Opportunity Information

Title

FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

Description

APPLICATION OPENS MARCH 15, 2021.

The Perkins V Grant for Career and Technical Education provides funds for approved Career and Technical Education (CTE) programs. In Minnesota, funds are distributed on the basis of state-approved career and technical education programs and appropriate teacher licensure. Programs are administered under Minnesota Rules Chapter 3505 and the federal Strengthening Career and Technical Education for the 21st Century Act (Perkins V).

The Minnesota Department of Education (MDE) approves Career and Technical Education Programs (CTE) that meet teacher licensing and other criteria. These programs are eligible to access federal Perkins V funds. Districts that accept these federal dollars must report enrollment and student proficiency for CTE courses and programs to the department.

Category Explanation

Second-Year application.

Opportunity Manager

Jeralyn Jargo

Public Link

<https://www.gotomygrants.com/Public/Opportunities/Details/e4279467-db28-4225-924a-19d211999fe0>

Is Published

Yes

Submission Information

Submission Window

Opens 03/15/2021 8:00 AM

Eligibility Information

Eligibility Type

Public

Additional Eligibility Information

Pursuant to Section 134 of the Perkins V Act, to receive funds under Perkins V, a consortium must develop and submit an annual, unified, local secondary/postsecondary Perkins application and budget. The application must address secondary and postsecondary Career and Technical Education programming. The approved local application—with statement of assurance signatures—serves as the consortium's formal application for receiving Perkins funding.

Additional Information

Additional Information URL

<https://minnstate.edu/system/cte/perkins-local-application/index.html>

Additional Information URL Description

All forms and instructions related to the Perkins Local Application can be found on our website.

Project Information

Application Information

Application Name

Pine Tech Consortium

Award Requested

\$209,611.00

Total Award Budget

\$209,611.00

Primary Contact Information

Name

Kierstan Peck

Email Address

kierstan.peck@pine.edu

Address

900 Fourth Street
Pine City, MN 55063

Phone Number

(320) 629-5180

Project Description

Consortium Membership List

Consortium Membership List

If there are changes to your consortium membership, list them here; if not, type "No Change."

Willow River ISD #577

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 1: Comprehensive Local Needs Assessment (CLNA)

CLNA

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

No change

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 2: Programs of Study (POS)

POS

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Increase in Secondary Personnel Counselor Stipends due to new counselor and new district (Willor River) joining the consortium. This is to continue the POS review and marketing initiative begin in FY21. \$1500 will increase to \$2250. Section 135.5

The CLNA underscored the need for the update of equipment and supplies for CTE approved programs. Increase in the purchase of equipment and supplies for CTE programs due to the addition of Willow River joining the consortium. Examples of equipment requests that are being considered include metal lathes, wide belt sanders, edge sanders, Eng/Metric socket sets, mini lathes and drills to support Manufacturing programs. One of the larger requested items (Iron Worker \$10,000 or the Time Saver Budget Sander \$13,500) will be considered to support the Mfg. programs. Real Baby mannequins and Early Childhood support curriculum are requested for FCS programs. Business Docs/Real World Scenarios, Mind Tap Curriculum and a Podcasting Studio are being considered for our Business Programs of Study. The equipment, curriculum and supply requests are submitted in the Spring and approved by the Perkins Leadership team in Sept. In FY23, this timeline will be moved back so equipment requests will be reviewed by the Leadership team before 5/1/23. This change in this process will give greater specificity for equipment requests. In addition to the FY21 POS, the consortium will also support the new Ag POS, new Business POS and the existing Construction POS at Willow River Schools, the new Mfg program at Mora Schools, the new Fashion and Apparel Design POS at Rush City Schools, the new Construction POS at Hinckley Finlayson Schools and the Therapeutic Services POS at Mora Public Schools. \$43362.89 Section 135.5

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 3: Workforce Innovation Opportunity Act (WIOA) and other workforce agencies

WIOA

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Increase in Secondary Personnel Counselor Stipends due to new additional counselor (Mora) and new district (Willor River) joining the consortium. This is for work with WIOA to develop a seamless career investigation delivery system. \$1500 will increase to \$2250. Section 135.1

Career Camp - joint initiative with WIOA and Mille Lacs Band \$1000 - Career Investigation Section 135.1 P TCC CTE Summer Academy - budget item will change from an EPIC style event to funds to support PTCC's new CTE Summer Academy \$1,000 will increase to \$10,000 Section 135.1

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 4: Integrated Academic and Technical Skills (IATS)

IATS

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Increase staff development targeting math integration within CTE courses from \$250 to \$1750. A task review team was formed in FY21 and this will continue in FY22. Section 135.4

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 5: Special Populations (SP)

SP

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Staff development for nontraditional enrollment improvement task force. \$2000 - Section 135.2 The Summer Academy has transitioned to the Career Academy facilitated by PTCC. Due to this change in staffing and transportation, \$2500 will be budgeted for this career investigation opportunity. Section 135.1

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 6: Work-based Learning (WBL)

WBL

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Funds to support new WBL programs will be utilized for career investigation, equipment, supplies, field trips, and industry site visits - \$500.00 Section 135.1 Section 135.5

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 7: Early College (EC)

EC

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Budget change from providing MSSC stipends to supporting newly launched PTCC Pine Academies \$5,000 for marketing, career exploration, industry tours, student recognition Section 135.1

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 8: Support to Professionals (STP)

STP

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Professional development for secondary staff to keep current in their licensure area including Tier 2 and 3 CTE licensed instructors. This will include professional conferences such as MACTA, FCS, AG and T&I specific conferences. \$1000 Section 135.2

Professional development funds for postsecondary staff and faculty. Priority will be given to professional development activities that could help close gaps in our performance indicators. Increased budget to \$2,500 Section 135.2

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 9: Performance Gaps (PG)

PG

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Marketing and branding materials featuring nontraditional employees for use in secondary classrooms and commons space. \$700 Section 135.1

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 10: Consortium Governance

Consortium Definition

In the Minnesota 4-year State Plan, a consortium is defined as having:

- Minimum of 1 school district and 1 postsecondary Minnesota State College
- Minimum of 6 programs of study
 - Of these 6 programs of study, a minimum of 4 career fields must be represented
 - All components of 3 of the 4 POS by career field must be provided within the consortium (In other words, only 1 of the 4 POS can be brokered)
- Greater than 1000 CTE participants at the secondary level (based on 2018 definitions and data) OR greater than 1800 FYE at the postsecondary level (based on 2018 definitions and data)

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Increase of Perkins Secondary Coordination from \$4100 to \$4600 due to new district addition. Section 135.5

Increase of Perkins governance (mileage, meeting costs) from \$800 to \$1000 due to new district addition. Section 135.5

The Pine Tech Perkins Leadership Team consists of one representative from each secondary district and the Perkins Secondary and Postsecondary Coordinators. This is articulated in our Pine Tech Consortium Perkins Local Operating Guide (included as an attachment) This team meets at least twice per year for the following purposes:

*Perkins data and grant review

*Prioritization and approval of expenditures

In the Spring CTE teachers, counselors and district representatives are sent templates to submit Perkins Expenditure requests. These requests are reviewed by the Perkins District representative and then compiled into one document for review for the Perkins Leadership Team. The Perkins Leadership Team meets to review, prioritize and approve Perkins expenditures for the upcoming fiscal year.

Priority Guidelines for Approving Perkins Expenditures:

*Development of new district CTE Programs and Programs of Study

*Priority is given towards the purchase of larger pieces of equipment that would not be able to be purchased at the district level

*High Demand Local Market Needs

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

Narrative 11: Reserve Funds (RF)

RF

Section 112(c)—The State may award Reserve funds to consortia for career and technical education activities described in Section 135--

(1) in—

- (A) rural areas;**
- (B) areas with high percentages of CTE concentrators or CTE participants;**
- (C) areas with high numbers of CTE concentrators or CTE participants; and**
- (D) areas with disparities or gaps in performance as described in section 113(b)(3)(C)(ii)(II); and**

(2) in order to—

(A) foster innovation through the identification and promotion of promising and proven career and technical education programs, practices, and strategies, which may include programs, practices, and strategies that prepare individuals for nontraditional fields; or

(B) promote the development, implementation, and adoption of programs of study or career pathways aligned with State-identified high-skill, high-wage, or in-demand occupations or industries.

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

The CLNA underscored the need for the update of equipment and supplies for CTE approved programs. Increase in the purchase of equipment and supplies for CTE programs due to the addition of Willow River joining the consortium. One of the identified priorities for the secondary partners is the ability to purchase higher cost pieces of equipment that would be very difficult to purchase within secondary budgets. Items under consideration for FY22 are 2 Iron Workers (approximately \$10,000 each) and/or a Time Saver Production Sander (\$13,500). The equipment, curriculum and supply requests are submitted in the Spring and approved by the Perkins Leadership team in Sept. In FY23, this timeline will be moved back so equipment requests will be reviewed by the Leadership team before 5/1/23. This change is this process will give greater specificity for equipment requests. In addition to the FY21 POS', the consortium will also support the new Ag POS, new Business POS and the existing Construction POS at Willow River Schools, the new Mfg program at Mora Schools, the new Fashion and Apparel Design POS at Rush City Schools, the new Construction POS at Hinckley Finlayson Schools and the Therapeutic Services POS at Mora Public Schools. The increase in requesting equipment and supply funds is due to the addition of a new district to our consortium. Section 135.5

The CLNA underscored the need for new programming in the construction field, the need for increased opportunities to create pathways from secondary to postsecondary, as well as updating/purchasing industry standard equipment for all CTE fields. Reserve funds will be used to purchase equipment for PTCC's new Construction Technology program, the Automotive Academy, and other Perkins approved POS as outlined in our CLNA. Funding priority is given to new CTE programs at PTCC (such as the Construction Technology program) and new initiatives to help increase the secondary/postsecondary pipeline (such as the Automotive Academy). Additional considerations are made based on results from the CLNA. Equipment and supplies for CTE approved programs including Advanced Manufacturing, Automotive, Construction, Healthcare, and others as approved through the CLNA.

Specifically, FY22 Perkins funds will be used to purchase the following: Automotive tool kits (approx. \$1,300 per kit, 6 kits total) for high school students in the PTCC Automotive Academy to use while they are on-campus for lab hours, and to purchase a Utility Teaching Core (approx. \$13,000) for the new Construction Technology program.

If funds remain after these two priorities are fulfilled, funds will be used to purchase equipment in other approved POS. Section 135.5

Please score the form as either 1-“complete,” or 0-“not complete” (Reviewer Only)

Workforce Center Collaboration

Enter Workforce Center contributions for year two of the application.

Enter information into this table as it applies to your consortium. This table does not self-tabulate. Add totals from Postsecondary Total (line 3) and Secondary (line 6) and enter that figure in Total (line 7). If there is no total or dollar amount in a line, enter Zero (0) in the corresponding spot.

Workforce Center Collaboration

| | Total(s) |
|--|---------------|
| (POSTSECONDARY) Total Perkins funds used in collaboration with WorkForce Centers | 1000 |
| (POSTSECONDARY) Estimated expenditure/in-kind contributions used in collaboration with Workforce Centers | 2500 |
| Postsecondary Subtotal | 3500 |
| (SECONDARY) Total Perkins funds used in collaboration with WorkForce Centers | 1000 |
| (SECONDARY) Estimated expenditures/in-kind contributions used in collaboration with WorkForce Centers | 7500 |
| Secondary Subtotal | 8500 |
| TOTAL | 12,000 |

Please score the form as either 1-“complete,” or 0-“not complete” (Reviewer Only)

Perkins-Funded Positions

Enter changes to Perkins Funded Positions for year-two of the application. Upload position descriptions for added personnel. Explain changes in personnel funding under the appropriate narrative item.

Perkins Funded Positions

| Name | Position | Secondary/Postsecondary | File Folder # (Secondary) | Percentage of Time | Amount |
|---------------|-------------------------------|-------------------------|---------------------------|-------------------------|----------|
| Becky Maki | Perkins Secondary Coordinator | Secondary | 261821 | 15% | \$4600 |
| Paul Jackson | Perkins Project Coordinator | Secondary | 280349 | No longer funded | 0 |
| Robin Johnson | Student Success Coordinator | Postsecondary | | Approx. 40% of position | \$45,000 |
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Attach all Position descriptions as .PDF documents prior to submitting this application

Please score the form as either 1-“complete,” or 0-“not complete” (Reviewer Only)

Position Description

Perkins Secondary Coordinator Job Description (3)

Position Description

MnSCU Academic Professional - 3 (Student Success Coordinator) 01065543 - Vacant 5.4.21 (1)

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

Additional Documentation

Additional documentation may be uploaded here.

Statements of Assurances (Attached as one large PDF file):

SOA 2021-04-26 at 3.16.59 PM (1)

Secondary Supplemental Budget:

Secondary-Supplemental-Budget-Amplifund-Worksheet FY21-22 Second-Year

Consortium Consolidated Equipment Inventory

FY21 Consortium Consolidated Equipment Inventory 5-3-21

Additional Material

Pine Tech Consortium Perkins Local Operating Guide (2)

Additional Material

Pine Tech POS Document

Additional Material:

Additional Material:

Additional Material:

Additional Material:

Additional Material

Additional Material:

Additional Material:

Please score the form as either 1-“complete,” or 0-“not complete” (Reviewer Only)

Budget

Proposed Budget Summary

Expense Budget

| | Grant Funded | Total Budgeted |
|---|--------------------|--------------------|
| A) Narrative 1: Comprehensive Local Needs Assessment (CLNA) | | |
| CLNA Planning & Implementation | \$1,000.00 | \$1,000.00 |
| Subtotal | \$1,000.00 | \$1,000.00 |
| B) Narrative 2: Programs of Study | | |
| Secondary Personnel (Salary and Benefits) | \$2,250.00 | \$2,250.00 |
| Career Investigation | \$3,500.00 | \$3,500.00 |
| POS Marketing | \$500.00 | \$500.00 |
| Postsecondary Career Exploration | \$3,000.00 | \$3,000.00 |
| Postsecondary CTE Marketing | \$5,000.00 | \$5,000.00 |
| Secondary Equipment | \$43,362.89 | \$43,362.89 |
| Secondary Personnel (Salary and Benefits) | \$250.00 | \$250.00 |
| Subtotal | \$57,862.89 | \$57,862.89 |
| C) Narrative 3: Workforce Innovation Opportunity Act (WIOA) and other workforce agencies | | |
| Secondary Personnel (Salary and Benefits) | \$2,250.00 | \$2,250.00 |
| Career Camp | \$1,000.00 | \$1,000.00 |
| Postsecondary Career Exploration | \$500.00 | \$500.00 |
| Postsecondary CTE Summer Academy | \$10,000.00 | \$10,000.00 |
| Scrub Camp | \$600.00 | \$600.00 |
| Subtotal | \$14,350.00 | \$14,350.00 |
| D) Narrative 4: Integrated Academic and Technical Skills | | |
| Postsecondary Equipment | \$1,181.77 | \$1,181.77 |
| Postsecondary TSA Assessments | \$500.00 | \$500.00 |
| Staff Development | \$1,750.00 | \$1,750.00 |
| TSA Testing | \$1,000.00 | \$1,000.00 |
| Subtotal | \$4,431.77 | \$4,431.77 |
| E) Narrative 5: Special Populations | | |
| Career Investigation | \$1,000.00 | \$1,000.00 |
| Marketing materials | \$700.00 | \$700.00 |
| Postsecondary Personnel | \$65,000.00 | \$65,000.00 |

| | Grant Funded | Total Budgeted |
|---|---------------------|---------------------|
| Postsecondary Professional Development | \$1,500.00 | \$1,500.00 |
| Secondary Personnel (Salary and Benefits) | \$1,500.00 | \$1,500.00 |
| Staff Development | \$2,000.00 | \$2,000.00 |
| Subtotal | \$71,700.00 | \$71,700.00 |
| F) Narrative 6: Work-based Learning | | |
| Career Investigation | \$500.00 | \$500.00 |
| Subtotal | \$500.00 | \$500.00 |
| G) Narrative 7: Early College | | |
| Postsecondary Pine Academies | \$5,000.00 | \$5,000.00 |
| Subtotal | \$5,000.00 | \$5,000.00 |
| H) Narrative 8: Support to Professionals | | |
| Postsecondary Professional Development | \$2,500.00 | \$2,500.00 |
| Staff Development | \$1,000.00 | \$1,000.00 |
| Subtotal | \$3,500.00 | \$3,500.00 |
| I) Narrative 9: Performance Gaps | | |
| Postsecondary Professional Development | \$2,000.00 | \$2,000.00 |
| Subtotal | \$2,000.00 | \$2,000.00 |
| J) Narrative 10: Consortium Governance | | |
| Consortium Governance | \$1,000.00 | \$1,000.00 |
| Postsecondary Career Prep Consortium Meetings | \$800.00 | \$800.00 |
| Secondary Admin (5% max) | \$2,000.00 | \$2,000.00 |
| Secondary Personnel (Salary and Benefits) | \$4,600.00 | \$4,600.00 |
| Subtotal | \$8,400.00 | \$8,400.00 |
| K) Narrative 11: Reserve Funds | | |
| Postsecondary Equipment | \$20,433.17 | \$20,433.17 |
| Secondary Equipment | \$20,433.17 | \$20,433.17 |
| Subtotal | \$40,866.34 | \$40,866.34 |
| Total Proposed Cost | \$209,611.00 | \$209,611.00 |

Revenue Budget

| | Grant Funded | Total Budgeted |
|----------------------|--------------|----------------|
| Grant Funding | | |
| Award Requested | \$209,611.00 | \$209,611.00 |

| | Grant Funded | Total Budgeted |
|-------------------------------|---------------------|---------------------|
| Subtotal | \$209,611.00 | \$209,611.00 |
| <hr/> | | |
| Total Proposed Revenue | \$209,611.00 | \$209,611.00 |

Proposed Budget Detail

See attached spreadsheet.

Proposed Budget Narrative

A) Narrative 1: Comprehensive Local Needs Assessment (CLNA)

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

CLNA Planning & Implementation

Funds to support the CLNA planning and implementation process (ie sub pay).

B) Narrative 2: Programs of Study

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Career Investigation

MCIS / Naviance Section 135.1 -

POS Marketing

Marketing strategy to highlight programs of study Section 135.5

Secondary Personnel (Salary and Benefits)

Stipends for secondary counselors for work on Program of Study Task Force review and improvement Section 135.5

Secondary Equipment

Secondary funds will be utilized to purchase equipment and supplies for CTE approved programs. Section 135.5-D

Secondary Personnel (Salary and Benefits)

Secondary personnel to provide oversight for POS Review and Marketing Team. Section 135.5

Postsecondary CTE Marketing

Increase enrollment in non-trad fields

Postsecondary Career Exploration

Promote career exploration opportunities for secondary partners. This will be coordinated in partnership with secondary partners as they continue to work on defining POS.

C) Narrative 3: Workforce Innovation Opportunity Act (WIOA) and other workforce agencies

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Personnel (Salary and Benefits)

Stipends for counselors to work with WIOA to develop a seamless career investigation delivery system. Section 135.1

Career Camp

Joint initiative with WIOA and the Mille Lacs Band for a Career Camp Section 135.1

Scrub Camp

Scrub Camp for Career investigation in Health Science. Section 135.1

Postsecondary CTE Summer Academy

Funds will be used to support the PTCC CTE Summer Academy, a summer enrichment program for students entering grades 9-12. The summer academy is a hands-on, project based camp, allowing students to explore for careers in CTE fields.

Postsecondary Career Exploration

Strong assessments. PTCC is working on a process to connect students with career exploration tools early in the admissions process. These funds will be used to purchase STRONG assessments and support group activities related to career exploration.

D) Narrative 4: Integrated Academic and Technical Skills

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

TSA Testing

Industry recognized assessments for CTE courses. Section 135.5

Staff Development

Staff development targeting math integration within CTE Courses. Section 135.4

Postsecondary Equipment

Equipment for Healthcare or Advanced Manufacturing programs, as documented in the CLNA.

E) Narrative 5: Special Populations

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Staff Development

Staff development teachers continuation of nontraditional enrollment review task force. Section 135.2

Secondary Personnel (Salary and Benefits)

Secondary staff to support the Career Academy at PTCC. Section 135.1

Career Investigation

Career Investigation including field trips, industry site visits and guest speakers.

Postsecondary Personnel

Staff who serve special populations. Student Success Coordinator (students with disabilities, low-income, non-trad fields, first generation) Student Success Advisor (low-income, non-trad fields)

Postsecondary Professional Development

Funds will be used for professional development opportunities focused on special populations and non-trad enrollment.

Marketing materials

Marketing materials for nontrad CTE programs

F) Narrative 6: Work-based Learning

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Career Investigation

Career investigation including field trips, industry site visits and speakers. Section 135.1

G) Narrative 7: Early College

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Postsecondary Pine Academies

Support new Pine Academies. PTCC offers high school students the opportunity to participate in several different career and technical education (CTE) academy programs called Pine Academies. Pine Academies are a series of courses focused on specific careers or areas of interest and are designed to give students a jump start on their college education and explore for a future career. Credits earned in academy courses count toward a student's high school diploma and their future college degree, and are easily transferred to other colleges and universities.

Marketing Campus-visits Industry Tours

H) Narrative 8: Support to Professionals

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Staff Development

Staff development funds for professional conferences - MACTA, T&I, FCS, AG, WBL and Career Investigation. Section 135.2

Postsecondary Professional Development

Funds will be used to support professional development opportunities for staff and faculty.

I) Narrative 9: Performance Gaps

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Postsecondary Professional Development

Funds will be used to support professional development, specifically relating to Perkins performance gaps.

J) Narrative 10: Consortium Governance

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Personnel (Salary and Benefits)

Coordination of Perkins Secondary Grant Section 135.5

Consortium Governance

Mileage and governance costs for consortium. Section 135.5

Secondary Admin (5% max)

Admin fee for fiscal management of the Perkins Grant. Section 135.5

Postsecondary Career Prep Consortium Meetings

Funds will be used to support monthly career prep consortium meetings.

K) Narrative 11: Reserve Funds

Reserve Funds: Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Equipment

Equipment and supplies for CTE approved programs including Trade and Industry, FCS, Ag and Business. Section 135.5

Postsecondary Equipment

Equipment and supplies for CTE approved programs including Advanced Manufacturing, Automotive, Construction, Healthcare, and others as approved through the CLNA. Specifically, FY22 Perkins funds will be used to purchase the following: Automotive tool kits (approx. \$1,300 per kit, 6 kits total) for high school students in the PTCC Automotive Academy to use while they are on-campus for lab hours, and to purchase a Utility Teaching Core (approx. \$13,000) for the new Construction Technology program. If funds remain after these two priorities are fulfilled, funds will be used to purchase equipment in other approved POS. Section 135.5