

# Completing the Annual Performance Report

September 14, 2023



**MINNESOTA STATE**  
Career and Technical Education

**mn** DEPARTMENT  
OF EDUCATION

# Agenda

- Welcome
- State Staff Introductions
- Reminders
- Annual Performance Report (APR)

## Reminders

### **Perkins Consortia Leaders' Meeting**

- Oct. 30-31, Southwest Metro, Shakopee

### **Monthly Webinars**

- 2nd Thursday every month @ 10:00 AM

### **New Leaders Mentorship Program**

## Webinar Outcomes

### **Attendees will be able to...**

1. Explain the purpose of the APR
2. Locate the APR template on Minnesota State CTE website
3. Identify the process for completing the APR

## Why?

# Annual Performance Report (APR)

- Required each year – due Oct. 18
- Progress report on local consortium application July 1, 2022 – June 30, 2023
- Keep state staff informed
- Consolidated Annual Report (CAR)

## Purpose

### **APR serves to answer 2 questions:**

1. How specifically did the consortium spend Perkins funding during the reporting year?
2. Did Perkins funding improve student achievement and consortium operations, and how does the consortium know?

Where is the form?

## Annual Performance Report (APR)

- [minnstate.edu/system/cte](http://minnstate.edu/system/cte)

Programs of Study
Professional Development
Perkins Local Application
CTE Summit, Meetings, and Events

How?

Submit  
APR  
by Oct. 15

## Process to Complete APR

- Respond to questions in the Word doc
- Email completed doc to Jared Reise:  
[jared.reise@minnstate.edu](mailto:jared.reise@minnstate.edu)



## Questions & Answers

Reach out to State Staff with questions at any time!

# Annual Performance Report (APR)



## Reminders

Watch for  
One-Minute  
Survey

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