**MINNESOTA STATE COLLEGES AND UNIVERSITIES**

**PROPOSAL REQUESTS (PR)**

Project Name: E-Builder Project ID:

Location: Proposal Request Number:

Contractor: PO Number:

Date Of Change:

***PR disclaimer:*** *this is not a change order; a construction change directive or a direction to proceed with the work described in the proposed modifications.*

**Reason Code (Check one)**

[ ] Data Entry Revision [ ] Error / Omission

[ ] Field Condition [ ] GMP Established (USE ONLY on CM@r)

[ ] Owner Directive [ ] Regulatory Change

**Detailed Description:**

Is this a No Cost Change?: [x] Yes [ ] No - Enter Amount of change:

Date of Issuance:

Time for Response (Calendar days):

Schedule Impact (calendar days):