



## Procurement Month Award Categories

### Process Improvement Award

The Process Improvement Award celebrates outstanding efforts in enhancing operational efficiency. This award recognizes individuals who have streamlined processes and demonstrated a commitment to continuous improvement.

#### Nomination Criteria

To nominate an individual for process improvement, include the following:

- 1) What process was improved and what metrics do you have to show the improvement. This can be as straightforward as saying that the time it takes to complete a task was reduced from 1 hour to half an hour.
- 2) What documentation was created to implement the improvement. This can include process maps, step-by-step guides, or training manuals that outline the new procedures. These documents not only facilitate the implementation of the change but.

### The Systemness Award

The Systemness Award recognizes an individual that shows a strong commitment and advances Minnesota State 'systemness' through actions, works, and or words.

#### Nomination Criteria

The Nominee shall have exhibited extraordinary service and commitment to the systemness mission of Minnesota State. The recipient shall meet the following criteria:

- 1) Actively engages with external organizations and internal members through participation in events, initiatives, mentoring, collaboration, and 'systemness' that enhance the mission and goals of Minnesota State.
- 2) Leveraging Minnesota State 'systemness' to benefit all the students, staff, and faculty of Minnesota State and the State of Minnesota.
- 3) Introduces ideas or practices that enhance the concept of 'systemness' within Minnesota State.
- 4) Inspires others to contribute to the advancement of 'systemness'.

## Expanding Supplier Relationships Award

The Expanding Supplier Relationships Award recognizes institutions and individuals who have gone above and beyond in their collaboration and engagement with suppliers in service to Minnesota State.

### Nomination Criteria

The nominee will have demonstrated outstanding work in building relationships with suppliers and advancing the mission of Minnesota State. The recipient shall meet the following criteria:

- 1) How many new connections have you made
- 2) How many Diverse Suppliers have you engaged with and hired
- 3) Did you attend any events that promoted supplier outreach?
- 4) How have you promoted Minnesota State in your contacts with suppliers?
- 5) Any other categories not covered above.

## Innovation Award Category:

This category awards an individual or institution for any new and innovative practices, strategy or solution that has implemented a creative, forward-thinking solution that enhances procurement efficiency, effectiveness, or sustainability. *Innovation* rewards activities not easily covered in the other award categories such as a new idea or practice that challenge traditional methods, introduce new technologies or strategies, and drive meaningful improvements in procurement process.

### Nomination Criteria:

The Nominee shall be nominated for this category who has any experiences that could be considered new and innovative and not easily covered in other award categories.