

AHA Secondary TC Alignment

1. Go to the MRTC home page-

<https://www.minnstate.edu/system/asa/workforce/mrtc/index.html>

If you forget the link to the MRTC home page—Google MRTC and the first thing that pops up is the Multi Regional Training Center.

2. Click on the picture below the red arrow.
3. Click on Instructor Network Login
4. If you forgot your password—CLICK FORGOT PASSWORD—do not create another account.
5. Once you are logged in click on “Dashboard”
6. Click on Edit My Profile
7. Click on Alignment
8. Click on The Red Add Discipline then click next
9. Click “Look Up” and where it the box has TC ID type in MN03788. You will see Multi regional Training Center.
10. You will submit for approval to add MRTC as your secondary TC and once we receive this, we will approve you.