



Job Class: MnSCU Academic Professional 5 – Job Posting SO074P
Working Title: CTE Professional Development Director

Who May Apply: Open to all qualified applicants.

Date Posted: 1/4/22

Closing Date: 1/18/22

Hiring Agency/Seniority Unit: Minnesota State - System Office (MAPE)

Division/Unit: Workforce and Economic Development / CTE

Appointment Type: Unlimited, Full-time

Work Shift/Work Hours: Day Shift

Days of Work: M-F

Travel Required: Yes, occasionally

Salary Range: \$31.35 - \$46.49/hourly; \$65,459 - \$97,071/annually

Classified Status: Unclassified

Bargaining Unit/Union: 214 - MN Assoc of Professional Empl/MAPE

FLSA Status: Exempt

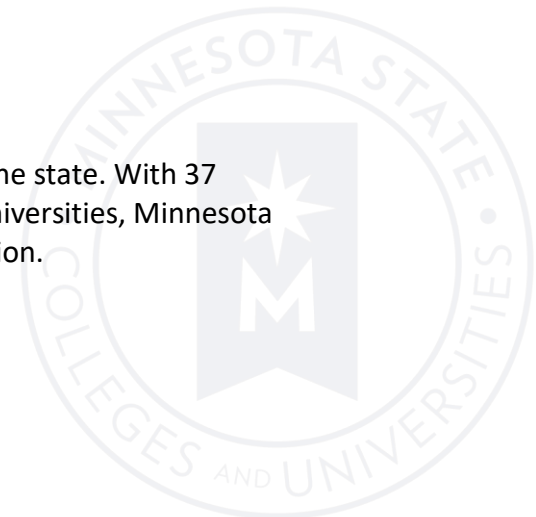
[Connect 700 Program Eligible:](#) No

Job Summary:

The Career and Technical Education (CTE) Professional Development Director position exists to provide professional development services to the System Office and institutions, specifically as it relates to local colleges' management, development and implementation of policy and processes related to all aspects of the federal Strengthening Career and Technical Education for the 21st Century Act (Perkins V) and successor Acts. The person in this position has significant levels of discretion, wide ranges of latitude, and a degree of flexibility in performing the duties, tasks and responsibilities listed below for meeting professional development aspects of the implementation of Perkins and Minnesota's CTE goals and priorities.

About Minnesota State

Minnesota State is the largest single provider of higher education in the state. With 37 institutions, including 30 community and technical and seven state universities, Minnesota State serves 64 percent of the state's undergraduate student population.



We employ more than 14,800 dedicated faculty and staff focused on student success. We provide essential training and specialized certification options for business, industry, and professionals throughout Minnesota.

Benefits include excellent health and dental insurance, retirement package, tuition waiver at Minnesota State institutions (after three years of employment) and flexible working hours.

Minnesota State System Office is proud to be a Minnesota Yellow Ribbon agency.

Minimum Qualifications:

Resume must reflect all minimum qualifications. Please enter your experience in chronological order, including the month and year of employment.

- Master's Degree
- Five (5) years of experience in secondary or postsecondary career and technical education or related workforce-education programming at the local, state or federal level.
- Three years of experience in organizing and providing professional development for secondary or postsecondary education.
- Demonstrated knowledge, skills, and ability to coordinate and facilitate professional development and policy research related to cultural competencies, diversity, equity and inclusion in education and employment.
- Experience in facilitating groups with multiple stakeholders with diverse needs addressing complex topics. Ability to lead projects from conception to completion in a team environment
- Experience in the use of technology and electronic systems to provide professional development such as Microsoft Suite including Outlook or similar software; Electronic meeting support, social networking, and document and resource sharing software; Electronic systems for surveys, reporting, evaluation and request for proposals
- Experience using data and information to analyze situations, including fiscal activities and develop strategies to improve performance, quality and efficiencies.
- Knowledge of state, national, and international trends in higher education.
- Ability to communicate information, orally and in writing, to lay persons and professionals.

Minnesota State is unable to sponsor applicants for work visas. All applicants must be legally authorized to work in the US.

Preferred Qualifications:

- Experience in the administration or implementation of federal and state laws, regulations and/or policy at the state or local level.

- Experience with aspects of educational reform, e.g. graduation standard, student outcomes, curricular alignment, performance-based instruction, assessment strategies accountability systems for student learning and quality.
- Knowledge of federal and state laws, statutes, rules and regulations and the ethical principles governing the administration and implementation of the Strengthening Career and Technical Education in the 21st Century and successor Acts
- Working knowledge of and active participation in appropriate professional organizations representing career and technical education in K-14 education.
- Knowledge of state, national, and international trends in higher education.

Additional Requirements

In accordance with the Minnesota State Colleges & Universities (Minnesota State) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle shall be required to conform to Minnesota State's Vehicle use criteria and consent to Motor Vehicle Records check.

Other Information:

Employment information for this position can be found in its collective bargaining agreement or its plan document at <http://mn.gov/employee-relations/labor-relations/Labor>.

Why Work for Us

At Minnesota State we promote the ability for our employees to move within the Minnesota State system of Colleges and Universities, located throughout the State of MN. To learn more, please visit: [Work at Minnesota State!](#)

At Minnesota State, we have a GREAT BENEFITS PACKAGE! Our generous benefits include 11 paid Holidays, Vacation Time, Sick Time, six weeks of Paid Parental Leave, low cost medical (\$37.74 per month single and \$257.50 per month family) and dental insurance with low deductibles (\$250 - \$1500), a Pension Plan, 457(b) and 403(b) retirement plans and other retirement investment options, pre-tax medical and dental expense (with roll-over option) and dependent care accounts, employer paid life insurance, short and long term disability, as well as professional development and a tuition waiver program for employees and their dependents, etc. We promote the health and well-being of our employees and take work/life balance seriously.

How to Apply

Applicants: Go to <https://mnsystem.peopleadmin.com/postings/1630>

Contact

If you have questions about the position, contact Shawna Tienter at shawna.tienter@minnstate.edu or 651/201-1845.

Equal Employment Opportunity

Minnesota State Colleges and Universities is an Equal Opportunity employer/educator committed to the principles of diversity. We prohibit discrimination against qualified individuals based on their race, sex, color, creed, religion, age, national origin, disability, protected veteran status, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or membership in a local commission as defined by law. As an affirmative action employer, we actively seek and encourage applications from women, minorities, persons with disabilities, and individuals with protected veteran status.

Reasonable accommodations will be made to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at 651.259.3637 or email careers@state.mn.us. Please indicate what assistance is needed.