ST. CLOUD STATE UNIVERSITY
CURRICULUM FORMS, WORKFLOW, & CATALOG TOOLSET SUITE

ADDENDUM NO. TWO
The Proposal due date of June 5th, 2020 will not change as a result of this Addendum No. Two.

CLARIFICATION:

1. What is the university's current student information system?
   Our Student Information System is a Minnesota State custom built application used by all College and Universities within the Minnesota State system. We can retrieve data from it but cannot import data into it; all curriculum data must be manually entered.

2. Can you please clarify the following selection criteria (p. 19, item 4.3.6): The ability to automate document-centric business processes with versioning capability through connectors to desktop applications and a web interface. This should include a way to capture required information along the automated process.
   We need to enhance/automate our existing process in a tool. Once workflow is determined and set up and as we mature/change, we will need the ability to modify workflow and/or forms as needed. When changes are made, we need to be able to track/version the changes.

3. We have not employed more than 40 full-time employees on any single working day in Minnesota within the previous 12 months. Are we required to complete Exhibit D?
   The certificate is not required with your response but if the contract value is greater than $500,000 including renewal and extension options, the Responder must obtain an Equal Pay Certificate from the Minnesota Department of Human Rights (MDHR) or claim an exemption prior to contract execution. A responder is exempt if it has not employed more than 40 full-time employees on any single working day in one state during the previous 12 months.
The above ADDENDUM Number One shall be attached to and become part of the bid. Receipt of this Addendum No. 2 shall be acknowledged by including it with the bid. Failure to do so may subject BIDDER to disqualification.

END OF ADDENDUM NO. TWO

St. Cloud State University
Business Office AS-123
720 4th Avenue South
St. Cloud, MN  56301-4498

Ted Mears
Director of Purchasing

Dated this 18th day of May, 2020.