



Minnesota State

Central Lakes College – Student Services Renovation

Request for Qualifications for Public Art Design & Commission

Addendum #1

November 8, 2024

1. The Sign-In sheet and Agenda for the project informational meeting, held on Wednesday, November 6, 2024 are incorporated as Attachment #1.

2. **What is required to be submitted by November 12, 2025?**
The items and content of information to be submitted is on pages 10-11 of the RFQ.
 - a. Maximum 10 page PDF document
 - b. Attachment #1 of the RFQ
 - c. Attachment #2 of the RFQ

3. **When will the artwork be installed?**
 - a. Artwork installation is to be completed in August 2025. Installation to be coordinated with selected artist and the college.

4. **A walk-through of the art installation area concluded the meeting.**

End of Addendum #1



Student Services (and Athletics) Renovation Central Lakes College Information Meeting 11/6/2024

Introductions	<ol style="list-style-type: none">1. Central Lakes College - <i>Kari Christiansen (other art committee members)</i>2. Owner representative - Jeanne Qualley - AFO
Goals RFQ Sect 1.2 & 1.3	<ol style="list-style-type: none">1. A timeless piece of art that will be designed by the Artist and in whichever medium they select. Thematic examples may include the following: a) Scholarship, b) Metamorphosis and c) Connections.2. Exterior art near the south entry
Budget RFQ Sect 1.4	<ol style="list-style-type: none">1. Art design and installation budget of \$80,0002. Stipend of \$1,000/artist for development of art concept during the RFP process
Selection timetable RFQ Sect 1.5	<ol style="list-style-type: none">1. Questions due Wednesday, November 6 @ 5:00 PM and answered Friday, November 82. Deadline for RFQ Submittal is Tuesday, November 12 @ 5:00 PM3. RFP (2nd step in selection process) notification on Monday, November 254. RFP Presentation (tentative) on Friday, December 13
Submission Docs RFQ Sect 2.4 & 2.5	<ol style="list-style-type: none">1. PDF document (less than 10 MB), emailed, 10 pages2. Transmittal form3. Affidavit of Noncollusion4. Artist biography, statement and capacity Narrative description Experience/design management References (minimum of one)
Design timetable Sect 3.1	<p>Design proposal during RFP process</p> <ol style="list-style-type: none">1. Design concept development: drawing, model, material samples, images, etc2. Narrative and Timeline & Budget documents3. Presentation to art committee4. Artist selection

